



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Bettie Ross-Blumer	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Asadbaig Baig	Eric Yoonjae Lim

REGULAR MEETING MINUTES

Tuesday, December 13, 2011 – 6:30 PM

Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-11	Feb-08	Mar-08	Apr-12	May-10	Jun-14	Jul-12	Aug-09	Sep-13	Oct-11	Nov-08	Dec-13
Eric Lewis	x	XL	XL	XL	X	XL	X	X	X	x	X	xL
Erick Lace	x	X	X	X	X	X	X	X	X	X	X	X
Greg Sullivan	x	X	X	X	X	X	X	X	X	X	X	X
JJ Popowich	LE,E	X	X	X	A	X	X	X	AE	X	X	X
Marilyn Robinson	x	X	X	X	X	X	X	X	X	X	X	X
Mike Mikaelian	x	XL	A	XL	A	X	X	xL	X	AE	X	X
Natasha Somerville	x	X	XL	X	X	X	X	X	X	X	AE	X
Eric Yoonjae Lim	/	/	/	/	X	A	X	A	X	A	xL	AE
Tess Reyes-Dunn	x	X	A	AE	X	X	X	X	X	X	X	X
Tom Sattler	x	X	X	X	X	X	X	X	X	AE	X	X
William Hilliard	A	X	X	XLE	X	XL	X	AE	X	XL	X	A
Asadbaig Baig	x	X	A	X	X	X	AE	AE	XL	A	A	A
Doug Schmidt	/	x	X	X	X	X	X	X	X	XL	X	AE
Bettie Ross-Blumer	/	/	/	/	/	/	/	/	/	/	X	X
Total	9	11 +1	9	9	11	9	11	8	12	9	12	10

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
Quorum is 8 members

2. Explanation of Meeting Rules.

3. Approval of Minutes for November: JJ Moves to accept, Tess seconded; approved unanimously.

WNC-2011-121311-01

4. Public Comments: Comments from the Public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.

Anne Palin asked what happened to the banners that say” Merry Christmas”? The wordage was set up boards ago. The older banners were several years old. Eric Lewis will look into this issue. Anne has another issue very concerned about in our cars or walking and such at Corbin and Sherman Way, for example. This issue is about about safety from criminals. Neighborhood Watch was suggested.

Joseph and Debbie Banchcek two stakeholders attended and were concerned with the Orange line where there are NO Andy Gumps or bathrooms and the neighborhoods are being used. What can be done?! On Winnetka and Victory. At the first alley many are using as a bathroom. The orange line is producing crime from folks using the orange line. The sheriff’s department is responsible for safety on the orange line. Officer Maldonado should also be present in any discussion to avoid passing the buck. Erick will contact both to discuss issue at meeting. **Agenda item?**

Pastor Jeff (PJ) spoke about some situational homeless children who got to Limerick Ave. Elementary. Said hello to Betiie Blumer and how they got met over the cell tower issue. PJ was amazing to see the neighbor’s pull together. PJ says we are doing great work, loves the neighborhood . There are 52 situationally homeless families at Limerick. Jeff asked if WNC can do something? Church got involved. Erick’s wife is a teacher at Limerick. Several family’s are living in a garages and cars. Some have lost home due to housing crisis. One boy came to school wrapped in a sheet as he didn’t want to miss classes. Spoke to principle Miss Garvin. Have 260 people who are homeless with 132 children or siblings, having a banquet at the church. Going to have several toys per children have some bikes to raffle, get toys, blankets. Breakfast is being catered by George of “Village Café”; Ham, eggs, bread pudding. Kids really need jackets. \$1,500 coming in from church donations. Been to 30 stores, Topanga mall, want to give each family food vouchers or Jackets or food, etc. Need is now.

Marilyn called PJ to get folks involved. PJ believes in miracles to help these kids like the loaves and fishes.

Seeks donations, blankets etc. PJ “sought a bold request to possibly obtain a \$1,000.” for anything such a food voucher from Von’s or Jon’s. Mike asked about Charity work from Goodwill on Roscoe? There is a question of giving money or things to specific individuals are Limerick donating money to the kids? Erick asks whether we can donate to a 501c3? Can do a neighborhood purposes grant as to a public schools, etc. JJ says you need a very specific improvement project. No might be refused, but attempted. Outreach via Marilyn to get help from others. JJ suggests that we don’t need a board action. Ask wendy to put a note out via constant contact that the wnc is not donating to but is.

Emergency motion to put an emergency item on this agenda to discuss and possible action on donations help the homeless children at Limerick Ave Elementary byTess motioned and Mike seconded.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			

Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x
Asadbaig Baig				x
Doug Schmidt				x
Eric Yoonjae Lim				x
Bettie Ross-Blumer	x			
Total	10			

Approved WNC-2011-121311-03

Erick wants this item put on January’s agenda for some kind of donation for the homeless children, as well. JJ felt we could help with the event buying food, would that be better? Whatever is done to buy things for these people would help. JJ says however we can do blankets with our logo on it. We can purchase outreach item with our logo can be an effective tool. If we pay for toys then we affix our logo on them or the blankets. Erick has a person who can affix a logo on these blankets. 130 children? Bettie asked about the markets, but corporate rules can delay donations. Outreach is a simple money source here. Marilyn called the Marriot or the Hilton for old blankets, but that might be a health hazard. Mike felt a lot of sports blankets can be embroidered. Tess said that Big Lots has fleece blankets and she wanted to donate 10 throws.

To put on our website to collect money being sought monies sought toys blankets jackets. Ask Wendy to put on website. Also, ask Wendy to put visual calendar onto the constant contact with a link and include this event.

Eric says that if we are unable to get items to the kids later then to rethink in via the school. PJ’s plea to the council is for something for this weekend.

If possible from Marilyn’s outreach (oktober fest \$2,535) PJ’s wife will match funds. 700 left over from safety fair.

JJ makes a motion for up to \$700. to buy blankets and/or toys with logo for homeless and needy for Hope Chapel kids. For 52 to 130 kids. Bettie seconded. Hope Chapel address is. 8188821298 at 7930 Mason Ave.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x
Asadbaig Baig				x
Doug Schmidt				x
Eric Yoonjae Lim				x
Bettie Ross-Blumer	x			
Total	10			

Passed WNC-2011-121311-04

Has a "Neighborhood Initiative" Erick would have to plead for a raise for the quarterly balance used.

David Uebersax attended one meeting on other NC looked at NPG does allow flexibility looked at events where expenses could be more flexibility for schools. Calling it outreach. JJ suggests that it should be a community thing.

5. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Englander's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.

Sheri Adams from Councilman Zine's office and case manager. Octaviano Rios wanted to let us know about redistricting meeting on Sat Dec 17th from 11am to 2 pm at West Valley Christian Church. Mentioned that the LA housing authority under investigation. Asked if stake holders knew about the C-TAP program, which is a CA telephone access program to provide specialty equipment to get special needs phones to seniors. If you know folks who qualify let them know; amplification 1800 8061192; there is a center in Burbank where phones can be seen. Sheri is back in San Fernando valley after being downtown for a while. Will have another senior citizen symposium in May. Octaviano Rios is out just for tonight. Hello, Sheri says!

Some questions will be open ended. Offers to send Tess a draft of the survey if she wishes input.

Laurence Joe from redistricting meeting at West Valley Christian Church get there closer to 11 or 11:30. 100 people often come, but that only 40 have time to speak. Get there early. Traveling road show to gather input about their neighborhood boundaries. Showed map of proposed districts, we are in a small window to reapportion districts. CD 12 has a section that hangs down.

Glen Bailey from bike committee, but tonight here in a different capacity for the NC budget day. Each region caucused and voted budget advocates, Glen is one. Please put on agenda for the next several months to enable anyone to update on Mayors budget advocates report. To meet with Mayor and advocates to keep NC's in the loop via email etc. 2nd plan to have a sort of little working evening meeting where every budget rep in late Jan or for south and North Valley in order to have an opportunity to have input. 251M has to be cut from next budget year. Last year 10,000 participated input open by January due by February.

6. Discussion and possible action to make recommendations/comments (if any) for the City's proposed amendments to the Residential Planned Development supplemental use district establishment provisions. The current ordinances allow only single family homes; this ordinance would allow mixed use projects. (Popowich)

JJ says to table for this month

7. Discussion and possible action regarding the approval of a Conditional Use Permit for a Child Care Facility located at 6733 Corbin Avenue in Winnetka. The existing facility is requesting to renew their current permit. (Popowich)

Peter Elias is a local planning consultant. Does public notification etc. Passed out info on request. Expired Dec 15th applied for a renewal for the same permit as an infant care facility. Adjacent to commercial district, they ask for the grant to be issued in perpetuity. No complaints or orders to comply. Permitted to have 28 kids, but now have fewer. 1340 sq ft residence converted from residence. Has staff that come in to work. 5 adults have 14 to 16 children to take care for. 2005 was the founding and this is the first renewal. Eric says Day care is very tough to come by in Winnetka. What is impossible to find infant care, which is offered here. Erick knows it is hard and some may even lie to get young kids enrolled. Erick asks for a motion.

JJ motions to approve the renewal of a Conditional Use Permit for a Child Care Facility located at 6733 Corbin Avenue in Winnetka. Eric Lewis seconds; all approve by acclamation, as long as Winnetka, the City name on the address can be substituted for Canoga Park, which is the wrongly listed city.

Erick lace will send letter approving. Typically in a planning action, complaints go through building and safety. Complaints go through normal legal process and go through legal issues. Eric asks whether there are signs warning of children as people drive in the alley; yes there he is told.

- 8. Discussion and possible action considering Board member Asad Baig's WNC seat as he has three unexplained absences. (Sullivan)** Eric Lewis asked Asad to come to January to speak on his own behalf. Put on agenda for January.

- 9. Discussion and possible action to review the City's election opinion and what the WNC wants to do when the city defunds elections; stand until an action is generally accepted? (Lace)**

Lace went to City Clerks Office; how do we want to run the elections? City clerk wants to go before the council and ask for the money to have elections. Bagwan Kim proposed getting the elections under DONE's authority and have fewer budget coordinators with outreach pushed onto the NC's themselves with sweat equity. Limited number of employees makes it cheaper. Done wants support from all the NC's and DONE's cost is \$635,000. Or each NC would run own election or Done runs election or City clerk runs election. March is election time.

Eric suggests that with only 7 people to be selected when the election time comes. Erick says we announce an election via constant contact and then keep place open for voting.

Erick make an advisory not to hold an election, JJ seconds. Erick needs sense of what people want.

All approve either no election or that City Clerk will run the election and also provide the publicity.

- 10. Discussion and possible action to approve the expenditure of up to \$600 for the purchase of a new scanner for the Graphic Media class at the West Valley Occupational Center. (Lewis)**
Sent an invoice for under \$600

JJ moves to approve \$600 for scanner, Mike seconds. JJ notes that he can't buy it in January;
Approved unanimously by acclamation.

WNC-2011-121311-05

- 11. Discussion and possible action to approve the design for the WNC's Year-round (non-holiday) Winnetka banners. (Lewis)** The banner was well received. With suggestions of more details for the lower section and such. Put improvements next month's goal is to it approved by the city so they are made by the time the Christmas banners are taken down. Tom moves with suggested improvements and Tess seconds. Suggestions include moving the modern car into another lane, spread then and now apart. More hills above image, etc.
More layering on the building, make more of an apartment and define. Approved by acclamation.

WNC-2011-121311-06

- 12. Discussion and possible action on the appointment of a new Chair for the Planning and Land Use Management Committee. (Popowich)**

JJ doesn't have time to get it all together. Need to call the developers, post the agenda, etc. JJ can't go to the regular meetings. Either limp along and do Plum work at regular meeting or get a new chair of the meeting. Eric suggests combining Public Works with PLUM. Mike was not for this option. Plum protects the neighborhood. Zine's office doesn't like the garage addition which we supported. Zine and Bldg+Safety sent it to us and we approved, but they decided to deny the garage addition. Bettie likes the idea of acting as a co-chair for PLUM even though she is very busy; can help in the days to schedule things. JJ is up for the help.

Chairs we always vote on. Bettie nominates herself as vice chair JJ agrees; Eric seconds; approved by acclamation.

WNC-2011-121311-07

13. Discussion and possible action on Winnetka Child Care Center Toy Donation(s). (Robinson)

Julia Uamana of the 1-2-3 Family Child Care Center, a state funded program east of Sunnybrae. Has been serving the community for 7 years and needs donations for toys for children for Christmas. Her group serves 32 families. Runs a private child care center 7825 Winnetka Ave. Seek \$ or toys 4 years old only.
Spring break. Hand out whenever toys arrive. Some suggested that the fire station and CHIPS do have toy donation groups. Mrs Uamana was asked to try to come earlier next year.

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

14. Finance Committee Report (Including Treasurer's Report) (Popowich)

See website for amount, \$32,694.83 left. Email constant contact is pre paid for 6 months; paid Wendy; AAA paid. Eric asked Joe for a copy for Winnetka Park items. JJ hopes to work on Sherman Way Median, not received anything from Zine's office. JJ was in car accident so this month was not fully up on things. Did try to speak to Octaviano Rios re median invoice. Erick needs an invoice and a letter pooling our money for this project. This is an intra-city account transfer.

Look for the invoice that Art gave us. Erick has a call out for Art for the billings. Mike motions to approve, Tess seconds, approved by acclamation.

WNC-2011-121311-08

15. By-Law Review Committee: (Lace)

16. City Mayor's Budget day Report: (Hilliard)

17. Public Safety Committee: (Vacant)

18. Outreach and Youth Committee Report: (Robinson) no meeting Erick got a call from Brad Sherman in order to get an event sponsored by the council for the candidates to get together. School won't charge anything. A forum/debate and we provide the refreshments Feb. 13th to March 9th as that is when people can submit papers for to run for election. Put on agenda to vote on the agenda Jan.

19. Planning & Land Use Management Committee: (Popowich) With help maybe a meeting can be had in January.

20. Public Works & Transportation Committee: (Mikaelian) Bench locations are mapped out for the incoming benches. Will get an answer before the end of next month.

21. Rules, Elections & By-Laws (REB) Committee: (Lace)

22. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis) Eric said big issue was redistricting for La WWW.REDISTRICTING2011.LACITY.ORG
Commissioners want to hear all opinions.

JJ recommends we put this on the agenda for next time to demand that Winnetka be in one city council district. Proposed water and sewer rate increases. Spoke to the issues. Was a motion to oppose as there were no controls on where the money will go? The water rate increase passed, but Eric voted against this proposal. When does the city council vote on this rate payer advocate? Because it is not before our meeting we should agendize it. The increase is for water infrastructure repairs. JJ asked what the valley gets for this money? Put on January agenda to produce an agenda item to write a letter to the Zine and Englander to support seating the rate payer advocate before rates are increased.

Budget advocate STOMPY is group for pension reform. Budget advocate will come if we put it on the agenda as a standing item Glen Baily spoke on this earlier.

Groupideas.LA2B.org ideas on how to make LA better.

Greg Smith an anti corruption lawyer running for LA city attorney.

Academy mailing will help us if we have a mailing. See Duane.

BH Kim expect 6% cut for next year's NC allotment.

River improvement overlay district on Jan 12th planning commission. At 8:30 at City Hall.

BONC, a meeting in North Hollywood, is on Jan 10th anniversary mixer. Best of awards and such recommendations are sought to be passed on; Board on Neighborhood Commissioners (BONC).

Elections VANC resolution to consider options to have an election or wait until 2014.

See resolution Eric read; put on website.

Put out the email list for people to sign in.

23. Good of the Order On Sunday the 50 year photo recreation of the Fire station 84

24. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

25. Adjournment

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "**Speaker Card**" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

