



## WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

[winnetkanc.com](http://winnetkanc.com)



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Sarah Andrade	Victor Lerma	Tom Sattler	Madison Lamoreaux (Youth Rep)

## REGULAR MEETING MINUTES

Tuesday, August 13th, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Limerick Avenue Elementary School**, 8530 Limerick Ave., **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments [10 min]
2. Convene Meeting, Board Member Roll-Call & Introductions (#guests attending ) [3 min]

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	July 23 Spl Mtg	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Marilyn Robinson	x	x	x	X	x	x	x	X	A				
Erick Lace	x	x	x	x	x	x	x	X	X				
Eric Lewis	x	x	xL	x	x	x	x	X	x				
JJ Popowich	xL	x	x	x	AE	x	x	x	X				
Tess Reyes-Dunn	AE	AE	x	AE	x	AE	x	XL	X				
William "Lance" Hilliard	x	x	xLE 930back?	AE	x	xLE	A	A	A				
David Uebersax	x	x	x	x	x	x	X	A	x				
MaryEllen Moreno	x	x	x	x	x	x	x	x	XL10:				
Bettie Ross-Blumer	x	x	x	x	x	x	x	A	X				
Trevor Owen	x	AE	x	x	x	AE	x	A	X9:30LE				
Greg Sullivan	x	x	x	x	x	x	x	X	X				
Sarah Andrade	x	x	AE	x	AE	x	x	A	A				
Victor Lerma	x	x	x	x	AE	x	x	x	x				
Tom Sattler	/	/	/	/	/	x	xE Lft9:15	x	X				
Madison Lamoreaux, student	AE	x	x	x	x	x	AE	x	X				

Total	13	13	14	13	11	14	13	10	12				
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members													

3. Explanation of Meeting Rules [1 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman (CM) Bob Blumenfield, Congressman (CMN) Brad Sherman, State Senator Fran Pavley, State Assemblyman TBD, the LAPD, the LAFD, the Dept. of Neighborhood Empowerment (DONE), and/or any other local, state, or federal agencies that may be able to attend. [10 min/30 min total]

Mr. Max Reyes, Deputy for Mayor Garcetti (MG), [max.Reyes@lacity.org](mailto:max.Reyes@lacity.org) (818)778 4990, introduced himself. Was with Fran Pavley and now with MG, all west of the 405 is his territory which includes WNC area; any issue in the San Fernando Valley, contact him in Van Nuys City Hall. Can be reached best through City Hall. One quick announcement: they need volunteer's to place in the Mayor's Crisis Response Team(CRT). Monday evening and is Bi-Lingual for many needed languages. JJ asked how much we would see of Mr. Reyes. Max hopes to come by as much as he can do so.

Jenny M Portillo for CM Blumenfeld, (818) 774 4330, [Jenny.M.portillo@lacity](mailto:Jenny.M.portillo@lacity) was in council District 6. CM Blumenfield put a motion in for WiFi for free in LA City.

Myla310.com app for I-phone (see I-tunes or Google play) to report pot holes and such get a receipt for to whom you sent reported item. CM wanted to know how many have been using this app? This is now getting reviewed for this district. 13-002-s-106, ACA 8 changes the 2/3rds for bonds to pass put this through. Partnering with Joe Buscaro, a sock drive for the homeless for the winter, new and clean used socks are sought. 19040 Vanowen can drop off at CM Zine's old address. Bettie asked about the WiFi whether more towers will be set up? JJ and Greg asked whether the Gov could be more efficient with current monies and not try to have more bonds. JJ suggests past CM must archive work in progress...

5. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min/20 min total]

Damian Carroll, Candidate for the 45<sup>th</sup> assembly district, introduced himself. Election is September 17<sup>th</sup>. Important seat for West Valley. Decisions of public transportation and safe air and water. He is a family man with a wife and two girls. Worked for last ten years in local area; worked for Feuer, and local government. Endorsed by Democrat Party and Fran Pavley as well. Wants to bring money back for schools, and roads etc.

At Saticoy and Winnetka is Mr carroll's office; next to Rick Gelb's building 20061 Saticoy, Suite 205, Stop by.

6. Discussion and possible action regarding an **UPDATE** overview of the new Funding Program for all Board members who have not attended training. This is just an update, all Board members must attend training by September 2013 or they will not be able to vote on any funding items.(Popowich) [4 min]

A new DONE Funding Program Workshop is mandatory for all WNC members; all Board members must also complete their 2 hour ethics training as well to participate in Neighborhood Council funding matters. Please note that the all Board members voting on funding matters are required to take the first 20 minutes of the workshop regarding usage of public funds. **Saturday – July 6th – 12 pm – 1pm** – LANCC Meeting, Hollywood Constituent Center, 6501 Fountain Ave., Hollywood 90068.

More dates will be added in other parts of the City in July and August and the webinars will be available for online viewing as well during these months. Please RSVP for your workshop here: <https://www.surveymonkey.com/s/NCNewFunding>

### OFFICER'S REPORTS

Discussion and board action is possible on the following officer's reports. [2 min or as noted]

7. **President's Report** (Lewis) Empower LA planning and land use Sat. for training. Also Recode LA, whose grand mission is to update Zoning Code, which hasn't been updated in quite some time. NC Blitz is the Mayor's mission to get a pot hole repair for the whole city. Bureau of street services asks that we can be the Bureau's eyes and ears by Sept 9<sup>th</sup>. Select a person to receive the pot hole repair requests and submit these locations by the due date. Trevor would like to be the point person. Wendy will put out an eblast that Trevor will coordinate requests. Bettie gave him the excel form for reporting. Eric needs to ask Wendy to put out an eblast for the reporting purpose. Contact: [TOWEN@WINNETKANC.COM](mailto:TOWEN@WINNETKANC.COM) BY TUESDAY THE 20<sup>TH</sup>.  
David spoke to the pot hole and curb issue. Hopefully the items found will go on Bureau's inventory. Bettie notes a map attached to sketch. JJ notes that if you want may get more than 8 responses, he can put on agenda to consider for the \$50,000.
8. **Vice-President's Report** (Lace) Outside bulletin board now has been given to the Winnetka Park. They will hang later.
9. **Secretary's Report** (Sullivan/Ross-Blumer)

- Discussion and approval of the Contract with Moore Business Solutions for the upcoming year for \$3,000. Also, a review of the contract to determine if it is in compliance with the new funding requirements. Given that it is an on-going contract it may require approval by DONE, and if over a specified dollar amount it may require a bidding process. (Sullivan) [2min]

JJ loves Wendy and has three comments and wonders whether her rates are competitive. JJ clarified and will have to submit the contract to DONE then and notes a CC fee he doesn't like. Erick moves to approve, Mary Ellen seconds. David notes he has used and was pleased with Wendy's services at Griffith Park NC. Wendy passed their bidding process. JJ felt that it is imperative that Wendy train the person for web access. JJ felt that someone needs responsibility, overseen by someone in the know. Posting can be really easy. If you can do it page **WNC-2013-081313-02** [3 min]

Greg moved to approve Moore Business solutions contract as written, Mary Ellen seconded, approved unanimously.

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Marilyn Robinson					x	
Erick Lace	x					
Eric Lewis	x					
JJ Popowich	x					
Tess Reyes-Dunn	x					
'Lance' William Hilliard					x	
David Uebersax	x					
Mary Ellen Moreno	x					
Bettie Ross-Blumer	x					
Trevor Owen	x					
Greg Sullivan	x					
Sarah Andrade					x	
Victor Lerma	x					
Tom Sattler	x					
Madison Lamoreaux						x

Total	11					

Discussion and approval of WNC Minutes for July, 2013 **WNC-2013-081313-01** [3 min]  
 Approved lace moved and Tess seconded. Approved unanimously.

**10. Treasurer’s Report** (Popowich/Uebersax)

- Discussion and possible action to review budget and determine what funds will be needed for operations in September. Going forward all spending requests must be passed by motion before the expenditure. Each month the WNC will need to determine funding needs for the following month. Has the receipt for the bb and now submitted quarterly report to Done. Has monthly expenditure report which will be new. Outstanding commitments will be what we write out for wendy’s \$3,000. 37,500 will be corrected. The second page categorize the expenses that which correspond to our budget. David and JJ will sign and eacg can sign and turnin. What do we do when we rebew the storage contract? Jan or February.\

JJ’s motion to approve monthly expenditure report, Erick seconded; approved unanimously  
**WNC-2013-081313-03**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Marilyn Robinson						
Erick Lace						
Eric Lewis						
JJ Popowich						
Tess Reyes-Dunn						
‘Lance’ William Hilliard						
David Uebersax						
Mary Ellen Moreno						
Bettie Ross-Blumer						
Trevor Owen						
Greg Sullivan						
Sarah Andrade						
Victor Lerma						
Tom Sattler						
Madison Lamoreaux						
Total						

- Voting on new business card purchases with invoice presented, prior to vote. (We will need to vote in August for September money.) No invoice present. Erick notes the brother of the guys who makes the shirts can make the cards from Mock ups **Repeat this item next month**
- Voting on spending money to pay for the Shadow Box for the LAFD axe, receipt required from Erick Lace. **Invoice next month**

- Discussion and possible action on new voting procedures required for compliance with the new DONE funding program. ROLL CALL and form fill. Voting form must be filled out for every vote.
- Update, discussion, and action regarding WNC finances. (Popowich) [6 min]
- ADD AN AGEDNA ITEM FOR THE \$70.14 TO REIMBURSE Erick Lace FOR KEYS FOR bb(JJ)
- Add AN AGENDA ITEM FOR Halloween funding for Erick lace out of outreach for \$1,000 goods services and toys and on a detailed listing. Erick will submit list and invoice during voting.
- Victor asks for \$2,000 budgeted to vote on for Disaster Preparedness fair (Safety) fair and bring the invoice or letter with our charges for the our 5<sup>th</sup> of the expense for the safety fair.

**11. Parliamentarian’s Report (Robinson/Andrade)**

Discussion and possible action on attendance by Tess and Lance. Several absences. Clarification on for whom and when an excused absence occurs. Both Tess and Lance are up for election. JJ moves to vote Lance off the board. Erick seconds. Discussion: Bettie wants to discuss attendance with the plum committee. He is going to another NW meeting on the same night as our meeting. Often will leave early and come late. Plum committee and he is not there. Committee chairs Erick is concerned and wants to tighten this up. In July he was on the NW trying to get them on our board. Medical, grievance, work are reasons for absences. Erick feels we need to go forward strongly from here with a definition. Some feel Lance should pick another NW meeting. JJ feels he needs to be at our meeting, not at another. Trevor feels strongly that this type of vote is not the way to handle this problem. JJ noted that this is on the agenda. Trevor feels he should be able to come in and defend himself. David feels some put their name on a NC to pad a resume. David asks what the phone message said that Lance left. Mary Ellen wants to know what Lance said in phone msge, too. Trevor feels we clarify the policy then we can make that motion. Erick agrees to not go for a vote and he withdraws his second. David adds a second. JJ removes his motion to move **Marilyn is on the upswing and and hopes to come to next meeting.**

**REGULAR COMMITTEE REPORTS & AGENDA ITEMS**

**12. Outreach & Public Relations Committee Report (Robinson)**

- PR Cmte meetings: 3<sup>rd</sup> Thur of each month, 7:30PM, Valley Village.
- Discussion and possible action regarding the WNC hosting a State Assembly Special Election Candidates' Debate prior to the Sept 17 primary election. (Robinson) [4 min.]  
Eric recused himself from discussion as Erick is concerned with conflict of interest as he is running for office which is the topic of the debate at Cleveland High School. \$250. was budgeted for this event, possibly just water. Many NC were interested, few are active.  
JJ noted that water and small incidentals could be done. Event is first week of September. We would need a vote now for a specific expenditure. At least an expense for \$X for water. JJ wants to ask whether we even do this at all. JJ feels it would be important to not do this as our president is running for office; to JJ it appears as a tactile endorsement. David differs as we have planned this event well before Eric planned to run. David felt we could go on with the event and consider the funding for the September report. David feels we should consult with the city attorney. Trevor asks whether we should have Damian speak with Eric present or whether there is a conflict with this . Tom feels we shouldn't furnish anything or money. Tom feels we shouldn't do this. Mary Ellen wonders whether there is a conflict.

JJ moves to have the WNC remove itself from all planning and participation of the above debate. Bettie seconded (JJ notes it's not a reflection of our president and simply an ethical issue)

**WNC-2013-081313-05**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
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Marilyn Robinson					x	
Erick Lace		x				
Eric Lewis				x		
JJ Popowich	x					
Tess Reyes-Dunn	x					
'Lance' William Hilliard					x	
David Uebersax		x				
Mary Ellen Moreno		x				
Bettie Ross-Blumer	x					
Trevor Owen		x				
Greg Sullivan	x					
Sarah Andrade					x	
Victor Lerma	x					
Tom Sattler	x					
Madison Lamoreaux		x				
<b>Total</b>	<b>6</b>	<b>5</b>				

David feels the motion is a mistake, but there is not a funding request. David feels that we have motion with a caveat. David would rather substitute the event with no outlay of cash pending what the City attorney does. Eric Lewis comes back into the meeting.

### 13. Planning & Land Use Management Committee Report (Popowich)

- PLUM Cmte meetings: 1<sup>st</sup> Tue of the month as needed, 6:30PM, Valley Village.
- Update and discussion of new issues regarding aborted construction pit at Sherman Way and Mason Ave. 20<sup>th</sup> of August will be a meeting with the developer. The safer streets issue taken up as well. We now have an address for vacant lots 8544 to 8564 on Winnetka in-between two churches. Status of the Nordhoff street commercial development and is moving on an expedited process. JJ shared with Bettie that the planning commission was recommending approved, but may be reviewed still. The pizza factory where the Vanowen market is. We tried using the council file's Community Impact Statement recently; inclusion did not occur this time. Bettie adds that we got the planning report in the mail re approval the pit. The planning commission approvals can be overturned. The pit review is postponed until after the plum meeting in September. Some recommendations by the neighbors is to limit to two stories and three story max and no business. Pierce College sent a letter in response to our complaint about the bathroom. Re letter date June 10<sup>th</sup>. Letter acknowledged the problem and 'was working with metro to determine an appropriate response'. And they will follow up with us. The city workers were correct that the parking lot is Pierce property.
- Update, discussion, and possible action regarding the PLUM Committee's newly forming joint-NC task force regarding the need for a bathroom at the Pierce College Orange Line transit stop, located at Winnetka Ave. and Victory Blvd. (Ross-Blumer) [5 min]
- Discussion and possible action regarding having the WNC President write a follow-up letter regarding the need for bathrooms along the orange Line, including the Pierce College stop in Winnetka. (Lewis) [4 min.]
- Discussion and possible action on the proposed Mural Ordinance. "At LANCC Saturday, we (David) learned they're baiting and switching the Murals ordinance, which our PLUM had originally reviewed and Board consented to supporting it, after some reassurances about SFH's (per June minutes). They're now revisiting, and lowering the allowances to include SFHS. LANCC took a stance to advise NC's to consider/reconsider and provide CIS's. (Uebersax)

[4min] David with his apologies by including his email on list. The mural ordinance now has alternative language added. Key one is that we weren't concerned with changes as it ruled out Single Family Residences (SFR). But now these SFR are on the list of regulations. The CIS may need to be done, David wonders whether the CIS we sent refers to A and not the B alternative. David notes murals were done in studio on a sheet, but now other methods can be used. You can opt in or out on these recommendations is another change. Now this might apply to the neighbor. JJ notes that the religious icons might cause a lawsuit. So the city may regret this. Eric asks whether this might be better with PLUM. We can discuss. JJ moves that we file a CIS to support revised B which allows murals on the house. Bettie seconds and David notes that if there is no concern with Option B with SFR, then our CIS with cover both methods. Modified to support SFR to have Murals on the side of houses with the language the wording the same as option. Bettie still seconds. David is against either way. **WNC-2013-081313-06 approved 8 to three**

#### **14. Public Safety Committee Report (Lerma)**

- Safety Cmte meetings: 3<sup>rd</sup> Tue of each month, 6:30PM, At Valley Village.
- Discussion and possible action regarding the 2013 CD3 Public Safety Fair. (Lewis) [5 min.]
- Lorraine Fafard from the public safety meeting met with Principal Michael Payne at Fulbright Elementary. Proincipal is new to school so doesn't know the drop off or pick up plan. Lorraine was personally hit by a car and so looks out for these things. She sees the dangers of these school situations. She was approached to become the volunteer crossing guard. Used to be called cone lady as she found the cones do make it safer. Designed own stop sign, etc. observed dangers, observed parking signs and such wrote a report to be included with recommendations. The biggest problem today is the busses that also serve others schools. Mary Ellen instituted the same process to stop double parking, cones are there to keep area free for drop offs. Mary Ellen doesn't think you can paint the curb, but Lorraine noted that at Mason and Hart that many were walking across and that the crossing was very short for parents to use who are walking kids to school. Greg suggests checking with Officer Maldonado re security. Erick suggests checking with the CM to get monies to improve the cross walks with better striping. Tess suggested talking with Jenny from CM Zine's office to get assistance, which she did.
- Victor notes the issues are the same as last month. Victor asks from the committee and will visit business and ask for donations for event. Meet at Police station at 7PM tomorrow. Public safety fair will be a disaster safety fair. Woodland Hills and Tarzana Chamber will provide the insurance. 10,000 capital for the budget. Dept of Consumer Affairs, Homeland Security and others will be there with booths. Kaiser has been notified that this event is occurring.

#### **15. Public Works & Transportation Committee Report (Uebersax)**

- PWT Cmte meetings: 4<sup>th</sup> Mon of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka.
- Update, discussion, and possible action regarding the committee's ongoing efforts to revitalize the Sherman Way median in Winnetka. (Ross-Blumer) [4 min]
- Update, discussion, and possible action regarding the proposal by the City Council to put a \$3 Billion Highway Bond measure on the ballot. Consideration and action to file a Community Impact Statement. In August, the (newly renamed) Public Works and Gang Reduction Committee considered a motion that proposed a \$3 billion parcel tax on property owners. Specifically a letter from Councilmembers Buscaino and Englander containing 24 recommendations, mostly for report backs, will be heard. Only four Neighborhood Councils are listed on the agenda as having filed Community Impact Statements. Should WNC have been listed?

<<Fiscal Impact Statement Submitted: Yes ; Community Impact Statement: Yes

Against Proposal:

Greater Wilshire Neighborhood Council

Foothill Trails District Neighborhood Council

North Hills West Neighborhood Council

General Comments:

West Hills Neighborhood Council>>

Glenn Bailey, Vice-Chair

Los Angeles Neighborhood Council Coalition (LANCC)

(Uebersax) [2 min]

David liked the meeting. Eric rattled some cages for the Sherman Way median, but the money is available to fix these irrigation problems. Will meet with Hector and Jaime regarding the median. Bettie noted that Sherman Way was planted in the 30's with roses and palm street after the rail way was dismantled. Highway bond act is the Save Our Streets act. We are ok to push this to public works. They are trying to garner support for this. There is money for these streets. If there is money available, then why are they asking for this bond measure? David feels there is an increasing urgency to get more money. They shift a bucket of money around and now they need to slow down on the spending. David also wants to say that there may be a way to triage the \$50,000. From CM Zine.

And he feels Mason is the gateway to Winnetka. Even put the same signs as on Sherman way. Bettie wants to add when Mason was continued to Rinaldi, that made a huge difference to Mason which was a sleepy section then 35MPH now 40MPH and faster. Mason is now a throughway, an important street.

**16. Youth Advocacy Committee Report (Lace)**

- Youth Cmte meetings: 3<sup>rd</sup> Thur of each month, 6:30PM, Valley Village
- Discussion and possible action regarding the WNC Youth Advocacy Committee's plans for participating in Halloween activities in Winnetka. (Lace) [4 min.]

**ADDITIONAL NEW & RETURNING AGENDA ITEMS**

- 17. Discussion and possible action to allocate \$60.00 for the design of masthead for the WNC newsletter that matches the title banner of the WNC website. This cost is necessary to create a high definition version of the masthead for printing. (Popowich)[2min]**  
**2013-081313-07 Eric Moves to approve, Tess seconded.**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Marilyn Robinson					x	
Erick Lace					x	
Eric Lewis	x					
JJ Popowich	x					
Tess Reyes-Dunn	x					
'Lance' William Hilliard					x	
David Uebersax	x					
Mary Ellen Moreno					x	
Bettie Ross-Blumer	x					
Trevor Owen					x	
Greg Sullivan	x					
Sarah Andrade					x	
Victor Lerma	x					
Tom Sattler	x					
Madison Lamoreaux					x	
<b>Total</b>	<b>8</b>					

- 18. Discussion and board action is possible on Motions from the Board of neighborhood Commissioners:**



The process for reviewing the NC Plan began in December 2012 when the Commission established 3 standing regional committees for that purpose. After numerous public meetings, the committees developed 9 motions which address the following topics: 1) NC Subdivision, 2) Grievances and Complaints, 3) Board Selections, 4) Elections, 5) Brown Act and Posting Policies, 6) Appointment Processes, 7) Maintaining Information Networks, 8) Commission Duties, and 9) the Exhaustive Efforts Process. (Lewis)[6 min] Tabled, you can add input individually JJ would like to recommend himself for this position of BONC candidate for Board of Neighborhood Commissioners.

**ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS**

Discussion and board action is possible on the following reports. [2-4 min or as noted]

**19. Budget & Finance Committee Report (Uebersax)**

- Discussion and possible action regarding preliminary planning for utilization of the additional WNC funding from Councilman Zine. (Lewis) [4 min] in progress

**20. Executive Committee Report (Lewis)**

**21. Rules, Elections, & By-Laws Committee Report (Lewis)**

- There was no scheduled June meeting, but several tabled items await board review.
- Discussion and possible action regarding the REB Committee’s recommendations to revise the WNC Bylaws and Rules, including an update to the committees and definition of absences. (Lewis) [6 min]

• Discussion and possible action on creating a sign in/out sheet, to assist the tracking of absences, where board members must sign out if leaving a meeting early. The sheet would be administered by the Parliamentarian or Assistant Parliamentarian during a meeting, and recorded by the Secretary or Assistant Secretary after a meeting. **WNC REB-2013-03/18/13-01** (Lewis)[4 min] Eric can’t find the document about officers and has proposal for a list of attendance. The proposal is a change for the by laws **WNC-2013-081313-04**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Marilyn Robinson					x	
Erick Lace	x					
Eric Lewis	x					
JJ Popowich	x					
Tess Reyes-Dunn	x					
‘Lance’ William Hilliard					x	
David Uebersax	x					
Mary Ellen Moreno	x					
Bettie Ross-Blumer	x					
Trevor Owen		x				
Greg Sullivan	x					
Sarah Andrade					x	
Victor Lerma	x					
Tom Sattler	x					
Madison Lamoreaux	x					
<b>Total</b>	<b>11</b>					

Mary Ellen suggests a rolling board document to record. JJ recalled that many didn’t show up for meetings and committees. Trevor agrees with JJ that one should be at meeting. JJ wants to say

enough is enough. There is an excused and unexcused absence. What is the trigger to get before the board? List the approved excused List for the absences. Erick moves, David seconds to discuss the REB motion. David points out that if an excused absence and there are two examples absences or excused absences and wanted regularly listed meeting. Erick moves to add the word 'Regular' to the section 7. Greg moved to amend drop A and move B to A to drop the roll. Erick seconds the motion and delete the roll list List excused absences on roll chart. Three regular absences constitute an action to be brought before the board. Greg and Eric will develop a chart to track attendances. Part C will become part B. Part D becomes Part C.

**Section 7. Absences** – Any Board Member absent from three (3) regularly scheduled Neighborhood Council Governing Board Meetings during any twelve (12) month period will be considered for removal from the Board. Each Council Board Member absence shall be recorded in the Council's Meeting Minutes or other manner of Council record keeping, and that, upon missing the required number of Board Meetings shall be considered for removal. The Council Presiding Officer shall notify the Board Member of the absences and place on the agenda the removal of the Board Member at a regular or Board meeting whereupon the Board shall determine the validity of the absences before taking action to remove the Board member. Any meeting of the Neighborhood Council Governing Board, Regularly scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance.

A. ~~Definition of Absence – Being more than 45 minutes late or not remaining at the meeting for 60 consecutive minutes. An absence does not preclude a member from voting while they are present.~~

B. ~~Timekeeping – The Parliamentarian shall be responsible for monitoring the amount of time each Board member is present at each meeting. If necessary, the Parliamentarian is to notify the Secretary of an absence caused by a Board member arriving too late or leaving too early. If the Parliamentarian is absent, the Board shall appoint someone to be responsible for the monitoring for the meeting.~~

C. ~~Excused Absences – Absences shall be excused for reasons pertaining to bereavement or those of a medical nature or to attend an approved council related function occurring at the same time as a meeting. Appropriate documentation must be provided to the Council for the absence to be excused.~~

A, Definition of absence if you miss more than half of any board meeting you will be considered absent

B, Excused Absences – Absences shall be excused for reasons: 1) Bereavement, 2) Medical Nature, 3) Verified work related event, 4) Approved neighborhood Council function occurring at the same time as a meeting (approved in advance by the board), 5) other absence approved by the board in a public meeting. Appropriate documentation must be provided to the council for the absence to be excused.

## **22. Training Ad-Hoc Committee Report (Lace)**

- Link for NC Ethics information and Funding online test:  
<http://ethics.lacity.org/education/ethics2007/?audience=done>

## **23. LA DWP Committee Report (Uebersax)**

- LADWP Cmte meetings: 1<sup>st</sup> Sat of each odd month, 8:30AM, 6501 Fountain Ave., Hollywood

## **24. LA DWP Memorandum of Understanding Committee Report (Uebersax)**

- LADWP MOU Cmte meetings: 1<sup>st</sup> Sat of each even month, 8:30AM, 6501 Fountain Ave.

## **25. LA Neighborhood Councils Coalition (LANCC) Report (Uebersax)**

- LANCC meetings: 1<sup>st</sup> Sat of each month, 10AM, 6501 Fountain Ave. august 2<sup>nd</sup> was DWP MOU committee; had presentation of murals issue by assembly member Bloom WLA and millennium project

David got a rude awakening that the Valley is involved and was surprised by event which had more questions. When David was in Seattle found the housing and business was coincident in mixed use neighborhoods. Recycled water program was proposing advance treatment plant in SFV. Recycled water sent back to aquifer. Asking the benefits to treating sewer water, and using it for bottled water OR using it for reclaimed water for landscape. Bettie suggested the Origin Oil group can recycle clean water better than before. Water then can be safe reliable and local. DWP is talking about a new contract with IBEW, it's Union. We may want to allow the committee to respond to the DWP actions at the LANC meeting.

**26. Neighborhood Watch Representative Report** (Hilliard) absent

**27. Mayor's Budget Representatives' Report** (Hilliard & [vacant])

**28. Reserve Animal Control Officer (RACO) Report** (vacant)

**29. Valley Alliance of Neighborhood Councils (VANC) Report** (Lewis/Hilliard-alt)

- VANC meetings: 2<sup>nd</sup> Thur of each month, 6:30PM, Sherman Oaks Hospital, 1<sup>st</sup> fl. Conference rm.

**30. Good of the Order** [3 min] Copies of Thank You letter sent to Valley Village.

**31. Future Agenda Items & other Calendar Events:** [1 min]

**32. Adjournment Time:** \_\_\_\_\_ 10:33 \_\_\_\_\_ PM

**33. Attendance**

## Winnetka Neighborhood Council

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Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to [gsullivan@winnetkanc.com](mailto:gsullivan@winnetkanc.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

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### PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.