

**WINNETKA NEIGHBORHOOD COUNCIL**  
**CITY OF LOS ANGELES**  
**CALIFORNIA**

**OFFICERS**

PRESIDENT Jacque H. Lamishaw	VICE-PRESIDENT Ken Molock
SECRETARY J.J. Popowich	TREASURER Robert Basch
SERGEANT-AT-ARMS Wayne B. Schulte	
PARLIAMENTARIAN Robert Basch	



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**From:** J.J. Popowich, Secretary  
**Date:** December 14, 2004  
**Subject:** Regular Meeting Minutes for 12/14/04

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**Pledge of Allegiance**

- 1. The meeting was called to order at 6:30 PM, with Jacque Lamishaw acting as chair.**
- 2. Roll Call:** The following Board members were in attendance.

Dwight Burgess	Cynthia Conover	Chris Jurgenson	Ken Molock
Richard Montaine	JJ Popowich	Marilyn Robinson	Wayne Schulte
Alan Wolfe	Bob Basch		
James Valdez: Excused	Armineh Chelebian: Excused	Jacque Lamishaw: Excused	

- 3. Rules, Elections, and By-Laws Committee Report:** Discussion and approval the revised Election Procedures which includes changes per D.O.N.E. review

***WNC-121404-1: "The Winnetka Neighborhood Council approves the changes requested by D.O.N.E., and hereby certifies the Election Procedures version IV, as they are presented." (Basch)***

- 3.1. Mr. Molock moved up this item on the agenda due to some members not feeling well. He introduced Mr. Basch who would be giving the report for the Rules, Elections, & By-Laws Committee.**
- 3.2. Mr. Basch reported that he had all good news for the Board. He said the revised Election Procedures were verbally approved by D.O.N.E. today at 3 PM. He was advised that D.O.N.E. would be sending us official notification via email that they had accepted our changes. He said that it is now up to the Board to follow the processes**

and timelines that we have set in the document. He pointed out that tonight is the first night that candidates can declare to run. He reminded everyone that there will be Candidate Forums on January 11<sup>th</sup>, January 29<sup>th</sup>, and February 8<sup>th</sup>. The deadline to submit a candidate bio is February 8<sup>th</sup>. He announced that the final day to declare to run (by submitting a Candidates Declaration Form) will be February 17<sup>th</sup>, if you wanted your name to appear on the ballot, but candidates could register to run as a write in candidate up until 3 PM on Election Day which is February 24<sup>th</sup>. Elections will be held at the Canoga Park Bowl. He asked if Mr. Popowich would make the information available on the web site.

- 3.3. Mr. Popowich said he would post everything tonight if the Board voted to approve the revised election procedures.
- 3.4. Mr. Basch said that there were some mandatory changes to the procedures. The Committee met on December 9<sup>th</sup>; to review and revise the approved procedures. One significant change was to remove D.O.N.E. from all procedures. The Committee has arranged for a Reseda NC member to be the arbitrator. After the election the Los Angeles City Department of Human Resources will have a representative serve as the arbitrator. He went on to say that the vote tonight will be to accept the changes as they are presented. The vote would be an up or down vote.

After we are done tonight Mr. Popowich will need to submit the results of the vote to D.O.N.E. The Outreach Committee will need to work with D.O.N.E. to get the word out about the vote. D.O.N.E. will do up to two mailings, they will provide copying services, and will have a version of the walking man available. While they are not in the procedures they are still helping with the election. Then he concluded.

- 3.5. Mr. Popowich asked if we are going to discuss this and vote on it now or wait until he presents the next item.
- 3.6. Mr. Basch said we could discuss it now and vote on it. He just wanted to comment on Draft 23 of the Election Procedures being created by D.O.N.E. and the Board of Neighborhood Commissioners which will standardize NC election procedures.
- 3.7. Mr. Schulte said he would like to ask a question about translation. He read the portion of the procedures dealing with translations and than asked if someone who spoke Cantonese requested a translation shouldn't we provide it to them.

- 3.7.1. Mr. Basch said not necessarily. He said we added those procedures because it was part of the original template provided by D.O.N.E. He went on to say that those procedures were meant for areas of the city with predominant populations of non-English speakers. He pointed out that Mr. Durazo, from D.O.N.E., has agreed to help us translate into Spanish to cover our sizable Spanish speaking population in Winnetka. He pointed out that translation services are not free.

- 3.7.2. Mr. Schulte said if someone needs it, we should get it to them because they need it to vote.

- 3.7.3. Mr. Basch said that we could accommodate people if they gave us enough time before the election to get it done.

- 3.7.4. Mr. Schulte suggested we investigate translation programs.
- 3.7.5. Mr. Basch said we have, but they are not good enough to eliminate the need to proofread and fine tune.
- 3.8. Mr. Burgess asked if we would have a map along with the procedures.
  - 3.8.1. Mr. Basch said we could if it was necessary.
  - 3.8.2. Mr. Popowich said that there was one on the web site and he would refer to it in our literature.
- 3.9. Mr. Schulte asked if the Candidate Declaration Form was posted on the web site.
- 3.10. Mr. Popowich responded that it would be tonight because he was waiting for approval from the Board to proceed.
- 3.11. Mr. Molock called for a vote on the motion. The motion was introduced by Mr. Basch and seconded by Mr. Montaine.
- 3.12. The Secretary called roll and the motion passed 9-0.
- 3.13. Mr. Molock announced we would return to the order of the agenda.
- 3.14. Mr. Basch stated he had one more item to discuss before he was done with this report. He went on to explain that Draft 23 of the Election Procedures was up for discussion and a possible vote at last weeks BONC meeting. After a lot of discussion the BONC decided not to vote on it but to continue to refine it based on comments from other NCs. Once it is approved though it will go to the City Council who will vote on it, and if they approve it NCs throughout the city will have 8 months to make sure their procedures comply with the official Election Procedures.  
  
He also announced that BONC voted to not require NC members to fill out Form 700. He explained that Form 700 was a financial disclosure form that requires elected officials in the City to divulge information on their holdings, earnings, and investments. BONC voted to recommend that the City Council create an ordinance exempting the NC members. He pointed out this was significant because many NC members didn't want to release this info. He also said that all NC members are subject to the state laws and the honor system as well.

#### **4. Approval of the Minutes for our November 9<sup>th</sup> meeting.**

- 4.1. Mr. Popowich asked if there were any changes to the November 9<sup>th</sup>, minutes. None were requested so he announced them approved as is.

#### **5. State and local government representatives updates: Senator Alarcon's representative, Assemblyman Levine's representative, Mayor Hahn's representative, Councilman Smith's representative, Councilman Zine's representative, and other local or state government representatives that may wish to attend.**

5.1. Ms. Marisol Espinoza, Field Deputy for Councilmember Zine was in attendance. She wished everyone a happy holiday season. She only had two issues to address today and the first was an update on the advertising trailer issues. She said that the City Council was still pursuing a way to regulate these trailers. She said there were some hang ups with the state, but that they have been addressed. They are now working on how the notification period will be handled.

She also announced that the City Council had recently passed an ordinance to regulate news racks. All news racks must now be a uniform color, size, are limited to a certain number in an area, and must have a permit. She said this was an example of communities working together to address an issue.

5.1.1. Mr. Jurgenson asked Ms. Espinoza to provide the limit numbers at our next meeting.

## **6. Discussion and possible action on the following Committee reports & recommendations:**

- PLUM Committee report: Mr. Popowich announced that no PLUM meeting was held this month due to the lack of agenda items.
- Communications & Outreach Committee Report: An update on the status of the WNC Quarterly news magazine. (Popowich)

1..1. Mr. Popowich announced that the newsletter was delivered to the printer this week but there has been a problem. The printer has reneged on their original quote claiming the quote was for 4 pages. He said that he had discussed this with the printer and clearly advised him it would be 8 pages total. The printer is now revising his estimate.

1..1.1. Mr. Jurgenson inquired about which printer it was.

1..1.2. Mr. Popowich stated it was Academy Addressing and Mailing in Sunland and that they were chosen because they had the lowest quote and would also do all the addressing and mailing. Mr. Popowich pointed out this would mean the Board would not have to pursue a mailing permit. He also pointed out that the NC's did not qualify as a non-profit organization because the Post Office specifically denies government entities from getting that status.

1..1.3. Mr. Schulte offered to assist as he has some contacts.

1..1.4. Mr. Jurgenson also offered to send in the quotes he had previously.

1..1.5. Mr. Popowich thanked them both. He went on to say we will have our newsletter, we must have a newsletter.

1..1.6. A stakeholder asked about the West Valley Occupational Center.

1..1.7. Mr. Jurgenson advised that he had tried them but they didn't respond to his inquires.

- Facilities Committee Report (Molock): No updates.

- Public Safety Committee Report (Popowich): No updates as no meeting was held.
- Public Works & Transportation Committee Report (Chelebian): No updates as there was no meeting.

**7. Discussion and possible action on the following motion:**

*“WNC-121404-2: Mayoral Debate Selection Committee: The Winnetka Neighborhood Council will form an appointment committee consisting of the 8 elected Board members who will select attendees from all stakeholder volunteers who submit their questions along with their offer to volunteer by to attend the February 7, 2005, Mayoral Debate being sponsored by the Citywide Alliance of Neighborhood Councils, KCBS 2, and KCAL 9.” (Lamishaw)*

- 7.1. Mr. Molock introduced the motion and opened it up for discussion.
- 7.2. Mr. Popowich pointed out that there was an error in the date. The date is February 7<sup>th</sup> & 28<sup>th</sup> for the debates, but January 15<sup>th</sup> to submit the questions and attendees.
- 7.3. Ms. Connover asked if we need all eight elected Board members to form a committee. She was concerned that they would not be able to get together to make a decision. She suggested we do a committee of 4.
- 7.4. Mr. Popowich pointed out we can't modify the motion. We can vote on it and if we don't like it we can vote no and create another motion.
- 7.5. Mr. Basch pointed out that if we had eight members, that we would really only need 5 to have a quorum and make a decision.
- 7.6. Mr. Popowich said we can vote the motion down and modify it and make a new motion if that is what people want.
- 7.7. Mr. Jurgenson said that we should modify it and that seven attendees is overkill.
- 7.8. Mr. Molock pointed out that the eight are only the selection committee.
- 7.9. Mr. Schulte asked why only the eight elected Board members could serve on this committee.
  - 7.9.1. Mr. Basch said the only one that can answer that is Ms. Lamishaw and she is not here.
  - 7.9.2. Mr. Schulte said that is the only change he would make.
- 7.10. A stakeholder asked once you get the questions how do you get the volunteers.
  - 7.10.1. Mr. Popowich said that Ms. Lamishaw's intention was to give the stakeholders more involved and have the opportunities.

7.10.2. Mr. Molock called for a second on the motion. No second was made so the motion died.

7.11. This led to a discussion about whether we want to even discuss the issue now. Mr. Popowich read the notice to the Board members to refresh their memories.

7.12. Mr. Jurgenson suggested we vote on attendee now.

7.13. Mr. Molock offered a motion to have Mr. Popowich post a notice on the web site that we are looking for volunteers and questions for the debate and all of that can be emailed to Mr. Popowich and we could vote on it at the next meeting.

7.14. Mr. Schulte commented he wants to just amend Ms. Lamishaw's motion to delete "elected" and open it up to all Board members.

7.15. Mr. Jurgenson commented a committee was not needed.

7.16. Mr. Popowich asked Mr. Schulte if that was a motion he wanted to put forward.

7.17. Mr. Schulte withdrew the motion.

7.18. Mr. Molock formally introduced his motion:

***"WNC-121404-3 Mayoral Debate Attendee Selection: The Winnetka Neighborhood Council will advise stakeholders that they are looking for volunteers to attend the February 7, 2005, and/or February 28<sup>th</sup>, Mayoral Debate being sponsored by the Citywide Alliance of Neighborhood Councils, KCBS 2, and KCAL 9, on the web site, request volunteers to ask the questions, and ask for questions. Once this has been completed we will discuss and determine who will go at our January meeting."***  
***(Molock)***

7.19. The Secretary called for a second if any were available. Ms. Robinson seconded the motion. The Secretary called roll and the motion passed 10-0.

7.20. Ms. Conover asked if the roll had been called.

7.21. Mr. Popowich said that he had done it informally tonight because he was counting to see if we would have a quorum

## **8. Discussion on stakeholder suggestions for questions for the Mayoral Debate.**

8.1. Mr. Molock announced this would be tabled until the next meeting.

## **9. Liaison Reports: Reports on the activities of the WNC Liaison's to the LADWP, Controller Chick's office, VICA, and others. No action is expected. Some liaisons may not have anything to report at this time:**

9.1. No reports at this time.

## **10. Public Comments**

10.1. A stakeholder asked what the final results of the Mayor's Budget Survey was.

10.1.1. Several Board members chimed in that it was a success and we had submitted 152. They also pointed out that the WNC had voted to submit them as is, without modifying the priorities.

10.2. Mr. Popowich announced the Outreach Committee meeting scheduled for Wednesday, was going to be postponed until next week to accommodate Ms. Lamishaw.

10.3. Mr. Basch reminded Mr. Popowich to add the Candidate Forums to the Announcement lists.

10.4. Mr. Montaine inquired about an office space at the old Tampa Auto building.

10.4.1. Mr. Molock said he had been looking into that space but couldn't find an owner to contact. He also commented that he had looked at the Daycare Center at Winnetka Park, but found out it was not yet operational and the State would not allow any meetings to be held in a children's day care center.

10.4.2. Mr. Jurgenson commented that it was a valuable City facility that was not being used and it's a waste.

10.5. Ms. Robinson announced that the WNC – Winnetka Chamber mixer was a great success. All the food collected was delivered to St. Joseph's the Worker and will be distributed to those in need.

## **11. Meeting Adjourned**