

**WINNETKA NEIGHBORHOOD COUNCIL**  
**CITY OF LOS ANGELES**  
**CALIFORNIA**

**OFFICERS**

PRESIDENT Jacque H. Lamishaw	VICE-PRESIDENT Ken Molock
SECRETARY J.J. Popowich	TREASURER Robert Basch
SERGEANT-AT-ARMS Wayne B. Schulte	
PARLIAMENTARIAN Robert Basch	



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**From:** J.J. Popowich, Secretary

**Date:** August 26, 2004

**Subject:** Special Meeting Journal Minutes for 08/25/04

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**Pledge of Allegiance**

- 1. The meeting was called to order at 6:30 PM, with Jacque Lamishaw acting as chair.**
- 2. Roll Call:** The following Board members were in attendance.

Bob Basch	Dwight Burgess	Cynthia Conover	Chris Jurgenson
Jacque Lamishaw	Ken Molock	Richard Montaine	JJ Popowich
Marilyn Robinson	Wayne Schulte	James Valdez	
Alan Wolfe: Excused	Armineh Chelebian: Excused	Roland Gilbert – Absent	

**3. Public Comment Period:**

- 3.1. Ms. Lamishaw moved up the Public Comment period so that Elissa Palmer from the LA City Environmental Affairs Department (EAD) could speak to the Board and provide an update on the free tree program.
- 3.2. Ms. Palmer introduced the program that provides free trees on major transit routes due to a grant the EAD has received. The EAD has already identified Parthenia St as one area where they would focus on. More streets could be eligible in the future. She brought a list of addresses and asked the Board to help her reach out to the community and get an agreement from the residents to water and care for the tree.

They have already started to reach out on their own. They mailed out 50 agreements to residents and have received only 5 back. While this may seem low she said it was a

typical response. Any resident can sign the agreement which says they will water the trees. The City is unable to pay for the water to irrigate the trees.

The tree species will be determined by the Bureau of Street Services (BOSS). However, the Neighborhood Councils can request specific trees which they are aware of that do well in the area. The deadline for our submission of permission slips is mid September.

**4. State and possible action on the following motion to request DONE and the City of Los Angeles, and RMG Properties to enter into a lease for office space at 20061 Saticoy Street, Winnetka, CA 91306.**

**“The WNC requests and authorizes WNC President, Ms. Jacque Lamishaw, to work with Ms. Lisa Gelb-Chase of RMG Properties, DONE, and the City of Los Angeles to finalize the standard DONE provided NC Office Space lease and amendments approved by DONE (in consultation with any other City representatives needed) and if approved by DONE and the City of Los Angeles to enter into said lease for office space at 20061 Saticoy Street, Winnetka, CA 91306, at a cost not to exceed \$1200.00 per month gross.**

**Furthermore it is understood that electric and water utilities are included in the lease agreement and the location is handicap accessible in accordance with City, State, and Federal applicable laws.”**

4.1. A lot of discussion was had on this matter. Concerns raised about the property were parking issues, the cost, and handicap access. Of these the major concerns were handicap access which caused the above motion to be amended. While others had reservations about parking in most cases it seemed to be overcome by the need to have an office and what is perceived to be a good price for the area. The following took place after a long discussion:

4.2. Ms. Conover made a motion to approve the further negotiations with a stipulation that they can move forward only if Mr. Burgess reports his test of the facilities for handicap access is successful.

4.3. Mr. Basch stated that a motion is already on the agenda and that it just needed to be amended.

4.4. Ms. Conover agreed to the motion that was on the agenda with the following stipulation:

**“Mr. Burgess reports back to the Board that he certifies the elevator is large enough to allow him access to the building.”**

4.5. Mr. Schulte seconded the motion.

4.6. The Secretary called roll and the motion was passed 10 – 1.

**5. Public Comment.**

5.1. Ms. Reyes-Dunn reported that she has handed out several of the Mayor’s Budget Survey’s around her neighborhood. She also announced that Ms. Robinson, Mr. Burgess, and Art set up a table outside of Albertson’s and collected about 30 surveys. They have

contacted the manager at Food-4-Less and he has agreed to allow them to set up and pass out surveys at their location as well.

5.2. A stakeholder said he would like us to create a letter that we can send to people who don't take care of their properties.

5.2.1. A long discussion was held on what we can and can't do as a Neighborhood Council. It was explained to all in attendance that the City Attorney has stated we do not have the authority to send out letters of compliance to residents. However, it was pointed out that if specific issues were addressed to the Board we can contact the appropriate City Council representative and work with them to solve the issue. In addition we can report abuses of city ordinances to the correct authorities.

## **6. Meeting adjourned.**