



WINNETKA NEIGHBORHOOD COUNCIL

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www.winnetkanc.com

President
Vice President
Secretary
Treasurer
Sergeant At Arms

JJ Popowich
Art Sims
Mary Ann Smiley
Erick Lace
Jozef Essavi

Board Members

Armineh Chelebian
Nina Essavi
Nalini Natarajan
Edesa Aghakhanmoshabad
Tess Reyes-Dunn

TJ Martens
T. Alan Schweizer
Steve Zeldin
Open Seat
Youth Position- Vacant

WINNETKA NEIGHBORHOOD COUNCIL MINUTES FOR 05/13/08

Call to Order and Board Members Roll Call.

Board Member	Present	Absent	Excused
JJ Popowich			X
Art Sims			X
Erick Lace	X		
Mary Ann Smiley	X		
Jozef Essavi	X		
Armineh Chelebian	X		
Nina Essavi	X		
Nalini Natarajan	X		
Edesa Aghakhanmoshabad			X

Tess Reyes-Dunn	X		
TJ Martens	X		
T. Alan Schweizer	X		
Steve Zeldin	X		
Open Seat			
Youth Open Seat			
Total	10		3

Explanation of Meeting Rules.

Public Comments-

Joseph from Community Outreach reported to the board members that on May 21, 2008 from 6:30 PM to 8:00 PM there would be a meeting at Sutter Middle School to discuss the new Valley Region Elementary School.

Additionally, the groundbreaking for the construction of this new school will be June 4, 2008 at 1:00 PM at 7735 North Lubao Ave. Canoga Park 91306.

Maria Teresa Young requested assistance by increasing patrol at Winnetka Park. She and another representative from AYSO (American Youth Soccer Organization) presented to the board members the need for improving the restrooms, security, lighting and the conditions of the field. Pictures were passed around to provide proof that after the annual carnival the soccer field is no condition to be used by children. Picture of oils stains on the grass and broken light bulbs as well as cigarette ash and other dangerous items are left behind. She was asked to join the Public Safety Committee as they will review her concerns and assist her in any way possible. Also, Megan from Smith's office indicated that she would also provide her with resources.

State and local government representatives' updates:

Octaviano (Councilman Zine's representative) reported the following: He along with LAPD worked a weekend shift during late hours to catch "taggers" defacing the walls with graffiti. Unfortunately, no one was caught. If there are any "hot spots" of graffiti please email him the location. On May 15, 2008 from 9:00 AM- 1:00 PM there will be a Public Hearing regarding The City's Returning Veterans with Disabilities. On May 29, 2008 the "Z" Awards will be held at the Warner Center Marriott from 11:30 AM - 1:30 PM. However, there are no available tickets. The focus for this luncheon is to recognize the 2008 Honorees. Runnymede Park needs more patrol and lighting as it had been mentioned in previous meetings. This should be handled in the Public Safety Meeting to gather more detailed information. Megan (Councilman Smith's representative) reported that due to the budget cuts the community should provide feedback regarding recreational parks. Many of the parks will face major budget cuts and will lack in resources. District 12 needs feedback from the community. The board members were praised for the numerous amount of volunteers that helped during the Mayor's Day of Service.

Discussion and possible action on education and public safety, presented by Laurette Healy (former Deputy State Controller).

Ms. Healy was unable to make it to present her discussion. This will be added to the June General Board Meeting.

Discussion with Thomas Soong, DONE Coordinator for Winnetka, regarding upcoming election and by-law related issues.

Mr. Soong was not available to discuss this issue. This agenda item will be added to the next Board

Meeting.

Discussion and possible action on changes to the LANCC Charter.

Per Mr. Schweizer, he attended the LANCC meeting and briefed the board members on the city's budget crisis. It was explained that the Mayor may be requesting a portion of the Neighborhood Council's annual money to assist in the budget deficit. All board members are not in favor of this. Mr. Schweizer will develop a letter from the Board Members indicating that we do not agree to the Mayor taking money from our Neighborhood Council. Mr. Martens motioned it and Mr. Schweizer seconded it.

Discussion and possible action on a presentation by Rick Stoff, Director of Business Partnership for Chrysalis / Changing Lives Through Jobs regarding possible partnerships with the WNC.

Mr. Stoff presented to the board that he could place either the transients or people who have lost their jobs, find employment while at the same time assist in improving the neighborhoods. This he could do by getting the community involved in wanting to keep their neighborhood clean. His responsibility is to place transients in job placements while outreaching to the community of Winnetka

Discussion and possible action to finalize the "Winnetka Neighborhood Council" logo. There are a total of three choices.

Ms. Moore presented the colored copies of the three different versions for the new logo. Mr. Lace motioned the finalization of "Version Two" and Mr. Martens second it. All board members approved that the "Version Two" of the hand out would be the final decision.

Discussion and possible action on the appointment of a stakeholder to fill the vacancy on the Winnetka Board.

Mr. Lace asked any of the stakeholders if any of them were interested in becoming a board member. No one at the meeting was interested.

Discussion and possible action on renewing the annual website maintenance contract at a cost of \$4500.00, since it will expire in June.

The deadline to renew for the annual contract will be up May 22, 2008. Mr. Lace needs to handle this as soon as possible in order to keep the current website active. Mr. Lace motioned it to maintain and renew the current website up to \$4500.00. Mr. Martens second it. All board members approved. The current web host is \$120.00 per year. Mr. Martens motioned to keep and maintain the current web host. Ms. Reyes-Dunn second it. All board members approved. Additionally, Ms. Moore requested that someone on the board could be the designated candidate that she could contact when she had issues or concerns. Mr. Martens volunteered.

Discussion and possible action on the following Committee Reports.

Finance Committee Report (Including Treasurer's Report, Lace)

Second request for Budget Proposals for the 2008-2008 budget year. All Committee chairs should be prepared to discuss their budget needs.

Each committee chair reviewed the allotted amount and asked for an increase. Mr. Lace will update the Budget Proposal and it will be addressed and approved at the Board Members at the June Board Meeting.

Discussion and possible action on the following budget requests from the President:

Up to \$3000.00 for the purchase of a projector for use at WNC meetings.

This item was tabled for the June Board Meeting.

Up to \$2000.00 for the purchase of a WNC lap top

This item was tabled for the June Board Meeting.

Up to \$1500.00 for the Winnetka Recreation Center 2008 Halloween Event

Up to \$200.00 for the purchase of a file cabinet for the storage unit.
This item was tabled for the June Board Meeting.
Up to \$500.00 for mailing expenses for the PLUM Committee
Up to \$9000.00 for Election related expenses.

Interfaith Committee Report: (Chelebian)

Mrs. Chelebian reported that she has been busy with the various issues including the interfaith community. An interest in homebound residents who may need basic home repairs is an idea to have West Valley students to assist with this population in our community. Additionally, to focus on beatification of the Interfaith Community will be reviewed.

Events Committee Report: (Martens)

Discussion regarding the next WNC newsletter. This may include: design discussions, content, cost considerations and setting a date/schedule for newsletter publications.

Mr. Martens reported that postcards are a good way to network and to easily pass out to the community. In regard to specialized events would definitely be worthwhile when utilizing a small postcard like flyer to various businesses and residential areas as well.

Discussion regarding allocation of funds for a monthly mailing of postcards to all Winnetka residents regarding meeting dates / times and misc info. This may include a presentation by Diane Deats regarding costs as well as the following quotes from Academy Mailing:

Printing :

15,000 4x6 = \$702

15,000 5.5x8.5 = \$980

15,000 3.66x8.5 = \$843.75

15,000 8.5x11 = \$1868.75

Mailing (sorting and distribution): 14387 = \$425

Postage = \$1942.25/1956.63 (8.5x11)

Discussion and possible action on Event's request for the 2008-2009 Fiscal Year Budget of \$30,000.00 (\$15,000.00 for Earth Day Event & \$10,000.00 for newsletters / postcards, and \$5,000.00 for misc items).
This item had already been discussed and approved by the board.

Discussion and possible action to set a list of volunteers to promote the WNC & the Family Cultural Earth Day event on August 10th, and the Concerts in the Park during the months of June, July, and August.
Mr. Martens requested volunteers to assist on the August 10th Earth Day event as well as two different shifts during Concerts in the Park. He was asked to send a detailed email to each of the board members to explain each shift that will need a participant at the Winnetka Neighborhood Council booth.

Find radio to be used for the event on August 10th, Dennis Zine office will have them for use to use.
Octaviano reported that he would assist in this matter.

15. Youth Committee Report: (Schweizer)

15.1 Discussion and possible action for allocation of funds for the September "Youth Expo".

Mr. Schweizer reported that his next meeting Mrs. Adelman, principal of Winnetka Elementary would be at the meeting and the site for the event will be finalized while she is present. Also, the committee believes an amount up to \$7,000.00 would be sufficient for the September Event.

15.2 Discussion and possible action on a donation up to \$1500.00 for "Healthy Needs" group home.

Mr. Schweizer reported that the group home was requesting a refrigerator for one of the group homes which houses growing boys. The committee members informed the group home that since the three homes were not in the city of Winnetka that the board members would have to discuss this matter. The board suggested that the director of the group home attend the Neighborhood Councils that are in the area of where the three houses are located.

16. Planning & Land Use Management Committee: (Popowich) – No Meeting; therefore, no report.

17. Public Safety Committee Report: (Smiley)

17.1 Update progress of letter submitted to LAPD regarding 7200 block of Quartz Ave with posting “No Restrictions Signs”. Also, an update on homeless issue in the same location.
No new information to report, per Ms. Smiley. The scheduled meeting on May 19, 2008 with the representatives from Saint Joseph the Worker and Councilmen Zine was cancelled and will be rescheduled.

17.2 Discussion and action on having a “Gang Awareness Assembly” at Sutter Middle School. The LAPD will conduct a presentation to the parents on June 12, 2008 during a PTSA parent meeting (5:30 PM). Ms. Smiley reported that two gang LAPD officers will conduct a presentation in English and then in Spanish for up to 150 parents in the cafeteria of the school. Ms. Smiley motioned to approve the June 12, 2008 Gang Awareness at the parent meeting at Sutter Middle School. Ms. Reyes-Dunn second it. A reminder to each board member will be sent out via email and all should attend.

17.3 Discussion and possible action for the approval by the WNC to issue a letter of unilateral support call for immediate passage of Jamiel's Law. This Law would repeal the LAPD's policy of disregarding the immigration status of persons who are arrested or convicted of committing violent crimes. This letter should be sent immediately to the offices of Mayor Villaraigosa, LA County Board of Supervisor's, CA State Assemblymen, and Governor Schwarzenegger's Office support. Included are links regarding this issue calling for action.

Mr. Schweizer motioned to support the passage of Jamiel's Law. Ms. Reyes-Dunn second it. All board members approved.

17.4 Discussion and possible action regarding special funding request for the Devonshire Police Station as their officers are in need of gym equipment and a dedicated classroom for simulator training. Since many of the committee members had attended the Devonshire Police Station dinner last week, it was clear that we would be interested in donating money to refurbish the dilapidated gym at the station. All of the Public Safety Committee members approved the proposal.

Mr. Lace motioned to approve a donation up to \$3,000.00 to the Devonshire Police Station. An allotted amount of \$1,500.00 would be spend on the gym equipment and the remaining \$1,500.00 on the Simulator Training equipment. Mrs. Natarajan second it. All board members approved

18. Public Works & Transportation Committee Report: (Chelebian)

Discussion and possible action in regards to the Mayor's Day of Service on May 3, 2008. This may include allocation of funding to provide breakfast, water, and purchase plants, paint, and rocks if necessary for projects at: Valley Village, Sunny Brae Elementary, Sutter-Middle School-LA Bridges, West Valley Occupational Center, and possibly fixing homes for homebound residents of Winnetka in conjunction with One Generation.

Mrs. Chelebian reported the Mayor's Day of Service was a hit. Many participants from Winnetka Neighborhood Council, West Valley Occupational Center and the Los Angeles County Probation Department volunteered their time to help clean up Valley Village in Winnetka, West Valley Occupational Center and Sunny Brae Elementary School. Many pictures were taken as the volunteers were sweeping, planting flowers and washing down chairs. A certificate of appreciation will be dedicated to Mr. Jacobie and Berc's Catering

since we could not have accomplished what was done without them.

Discussion and update on Median project. This may include action to approve funds for the change of pipes and landscaping. It may also involve the selection of a vendor.

Volunteers will be needed for this task as we will need a good number of people who will participate in planting flowers and plants in this location.

Rules, Election & By-Laws Committee Report: (Popowich)

Board Business –

Comments on Board Member's own activities/ Brief announcements.

Brief response to statements made or questions posed by persons exercising their general public comment rights.

Introduction of any new issues for consideration by the Board at its next meeting/request that the item be placed on the next meeting's agenda.

Requests for Board Members to research issues and report back to the Board at a future time.

Future Agenda Items and other Calendar Events

(All meetings held at 20830 Sherman Way Winnetka, CA 91306, unless otherwise noted):

Public Safety Committee: May 20, 2008

Youth Committee: June 3, 2008

Events Committee: May 27, 2008

Public Works & Transportation Committee: June 26, 2008

Interfaith Committee: TBD

Executive Session (Closed)

The board members discussed committee members attendance and lack of communication. The discussion was held and discussed by the board.

Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi_yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.