



WINNETKA NEIGHBORHOOD COUNCIL

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www.winnetkanc.com

President
Vice President
Secretary
Treasurer
Sergeant At Arms

JJ Popowich
Art Sims
Mary Ann Smiley
Erick Lace
Jozef Essavi

Board Members

Armineh Chelebian
Nina Essavi
Nalini Natarajan
Edesa Aghakhanmoshabad
Tess Reyes-Dunn

TJ Martens
T. Alan Schweizer
Steve Zeldin
Open Seat
Youth Position- Vacant

WINNETKA NEIGHBORHOOD COUNCIL MINUTES FOR 06/10/08

1. Call to Order and Board Members Roll Call.

Board Member	Present	Absent	Excused
JJ Popowich	X		
Art Sims	X		
Erick Lace	X		
Mary Ann Smiley	X		
Jozef Essavi			X
Armineh Chelebian			X
Nina Essavi			X
Nalini Natarajan	X		
Edesa Aghakhanmoshabad	X		

Tess Reyes-Dunn	X		
TJ Martens	X		
T. Alan Schweizer			X
Steve Zeldin	X		
Open Seat			
Youth Open Seat			
Total	9		4

2. Explanation of Meeting Rules.

Mr. Popowich explained to the board and the stakeholders that each chair needs to inform the secretary and cc him one week in advance for agenda items.

3. Public Comments-

Ray Armstrong briefed the board that Mrs. Needs approached the Youth Committee in hopes to receive a donation for a refrigerator for one of the group homes in the San Fernando Valley . These group homes house foster and probation youth. The three groups homes are in the vicinity of Shadow Hills, North Hills and Granada Hills. The board members informed Mr. Armstrong that due to the homes not being in Winnetka that it would not seem feasible for this council to donate to their facility. However, if he knew for certain that children in the city of Winnetka were removed from their homes and placed in any of these group homes than their might be a possibility of a donation from the council. It was also suggested to attend Neighborhood Councils in the area where the group homes are located.

Mrs. Jackie announced that she was pleased that each committee would review and discuss the budget that they propose for the next funding period.

4. State and local government representatives' updates:

Octaviano (Councilman Zine's representative) reported the following: the "Z" Awards on May 29th, 2008 was very successful with approximately six hundred people. This was the 6th annual event and several scholarships were handed out. One was given to a youth in the San Fernando Valley. Councilman Zine will be traveling to Israel with Mayor Villaragosa from June 18 until July 11, 2008. While in Israel he will bring back ideas to bring to this district and will focus on International Terrorism. Councilman Zine will pay for his own expenses. Brochures from Public Works was distributed to address vacant and unimproved lots and how to properly report these issues. The overgrowth lots will be cited and then charged as it will become a major fire hazard during the summer months. Clean and Green and the West Valley Alliance also cleans property negligence due to vacant lots. On August 5, 2008 from 5:00 - 9:00 PM is the National Night Out family event. The fire department and police department and councilman Zine will attend the fun filled picnic at the Warner Center Park. The issues with Runnymead Park and installing more light fixtures as it is dark and not safe needs to be addressed by Mr. Popowich with a letter or re-submit the original letter to Octaviano as soon as possible. Blue cards regarding Los Angeles Bicycle Master Plan Update were distributed for all to complete regarding improvement on bicycle lanes. For online comment forms, maps, and upcoming meeting dates, visit www.labikeplan.org. Mr. Sims inquired about a new date for the meeting with Zine to discuss the "no restrictions signs" for 7200 Quartz Ave. Octaviano indicated that when Councilman Zine returns from Israel he will have to prioritize his appointments and will keep us posted.

5. **Discussion and possible action on education and public safety, presented by Laurette Healy (former Deputy State Controller).**
Ms. Healy was not present.
6. **Discussion with Thomas Soong, DONE Coordinator for Winnetka, regarding upcoming election and by-law related issues.**
Thomas discussed the election issues and concerns. The elections will be more stable in the future as it has been challenging lately. Mr. Popowich motioned to extend the election terms until 2010. Mr. Sims seconded. All board members agreed and approved that the elections will be in 2010. Additionally, the Self Assessment survey is due on June 30.
7. **Discussion and possible action on a nomination by the WNC to Councilmember Zine for an appointment to the Board of Neighborhood Commissioners. A stakeholder, Robert Lamishaw, has requested consideration for this post.**
Mr. Lamishaw briefed the board and passed out his resume. He has a long history with various neighborhood councils. He will provide guidelines to assist the board in better helping the public and by empowering others with his knowledge and experience. He feels he can be effective. Mr. Sims motioned that Mr. Lamishaw be posted for this position. Ms. Reyes-Dunn seconded it.
8. **Discussion and possible action to provide Certificates of Congratulations to the graduating class of Fullbright Elementary. This is something that the WNC did last year and the Principal has requested we do it again.**
The certificates for Fullbright Elementary are due by June 16th. Mr. Popowich motioned that Mr. Martens will create the template and Mr. Lace will present them to the students for the Winnetka Neighborhood Council. Mr. Martens seconded it.

Discussion and possible action on the following Committee Reports.

9. **Finance Committee Report (Including Treasurer's Report, Lace)**
Mr. Popowich motioned to approve the final budget for 2008-2009. Mr. Zeldin seconded it. All board members approved the new budget for 2008-2009.
 - 9.1 **Discussion and possible action on the final Budget Proposals for the 2008-2009 budget year.**
 - Up to \$2000.00 for the purchase of a WNC lap top
 - Up to \$1500.00 for the Winnetka Recreation Center 2008 Halloween Event
 - Up to \$200.00 for the purchase of a file cabinet for the storage unit.
 - Up to \$500.00 for mailing expenses for the PLUM Committee
 - Up to \$300.00 for the purchase of two new WNC banners with new logo.
 - Up to \$300.00 for the purchase of new cards and badges with the WNC new logo.
 - Up to \$1000.00 for the purchase of pens for events.
 - Up to \$9000.00 for Election related expenses. This issue was removed as it no longer is relevant.

Each of these issues were discussed and agreed upon. Mr. Sims motioned to add all of the above items to the 2008-2009 budget. Mr. Martens seconded it. All approved.
10. **Interfaith Committee Report: (Chelebian)**
No meeting, therefore no report.

11. Events Committee Report: (Martens)

Mr. Martens briefed the board that he still needs volunteers for the "Concerts in the Park" Sunday night event. Additionally, each committee should develop their own flyer in order to display on the Winnetka Neighborhood Council table. A television or monitor displaying WNC would be a good idea to have at the event. Postcards will be created and passed out to every resident in Winnetka. Including postcards announcing special events. Business cards will also be ordered by Mr. Sims with the new logo. Please email Mr. Sims what you would like on your business card and email Mr. Popowich if you would like your contact number on the website. The two sided business card was approved by five of the board members.

12. Youth Committee Report: (Schweizer)

12.1 Discussion and possible action regarding location of "Youth Expo" on September 20, 2008 at Winnetka Elementary School

Ms. Reyes-Dunn reported the principal Mrs. Jackie Adelman from Winnetka Elementary School agreed to have the Youth Expo at the school on September 20th from 10:00 AM until 2:00 PM. A reminder to inform not only councilman Zine, but councilman Smith as this location borders his district as well.

13. Planning & Land Use Management Committee: (Popowich) – No Meeting

13.1 Discussion and possible action on a request by Milestone Management to build a 24 hour Pharmacy on the property located at 20839 Roscoe Blvd & 8328-8344 DeSoto Blvd. (No planning case number has been assigned at this time). This will be tabled for the next meeting.

14. Public Safety Committee Report: (Smiley)

14.1 Reminder of "Gang Awareness Assembly" at Sutter Middle School in the cafeteria. The presentation will be for approximately 100-150 parents on June 12, 2008 at 5:30 PM, during a PTSA parent meeting.

Ms. Smiley reminded all board members to attend the Gang Awareness Assembly on June 12th. Mr. Sims reported that the Quartz Ave. location is deteriorating again as it is imperative to reschedule the meeting with councilman Zine to review. This will be on the Public Safety agenda for this month. Ms. Smiley is also working on the letter to send to Devonshire Police Station regarding the donation for the gym equipment and the simulator for training purposes.

15. Public Works & Transportation Committee Report: (Chelebian)

15.1 Discussion and possible action on Median project. This may include action to approve funds for the change of pipes and landscaping. It may also involve the selection of a vendor.

Mr. Sims reported that the pipes still need to be replaced where the plants are currently located. The old pipes will be taken out and placed with new upgrade galvanized piping.

16. Rules, Election & By-Laws Committee Report: (Popowich)

No report needed.

17. Future Agenda Items and other Calendar Events

(All meetings held at 20830 Sherman Way Winnetka, CA 91306, unless otherwise noted):

Public Safety Committee: June 17, 2008

Youth Committee: July 1, 2008

Events Committee: June 23, 2008

Public Works & Transportation Committee: June 26, 2008

18. Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi_yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.