



WINNETKA NEIGHBORHOOD COUNCIL
 c/o Valley Village
 20830 Sherman Way, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	JJ Popowich	Walter Baneggas	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Greg Sullivan	Tara Walker	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Wilson Linares	Vacant	Stephanie Aguirre

REGULAR MEETING MINUTES

Tuesday, July 13, 2010 – 6:30 PM
 Valley Village
 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Walgreen’s Store**.

1. Call to Order & Board Member’s Roll Call

Board Member Name	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10
Eric Lewis	/	/	/	X	X	X	X					
Erick Lace	X	X	X	X	X	X	X					
Greg Sullivan	X	X	X	X	X	X		A				
JJ Popowich	X	X	X	X		A	X	X				
Marilyn Robinson	/	/	/	/	X	X	X					
Mike Mikaelian	/	/	/	X	X	X		A				
Natasha Somerville	/	/	/	/	X	X	X					
Stephanie Aguirre	X	X	X	X		A	A	/				
Tara Walker	/	/	/	X	X		A	X				
Tess Reyes-Dunn	X		A	X	X		A	X				
Tom Sattler	/	/	/	/		A	X	X				
Walter Baneggas								X				
William Hillard	/	/	/	X		A	E	X				
Wilson Linares	/	/	/	/	/	X	X					
Total												

X = Present, A = Absent, E = Excused, / = Not on the Board at this time

- 2. Explanation of Meeting Rules**
- 3. Approval of minutes.**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	X			
Erick Lace	X			
Greg Sullivan				X
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian				X
Natasha Somerville	X			
Tara Walker	X			
Tess Reyes-Dunn	X			
Tom Sattler	X			
Walter Baneggas	X			
William Hilliard	X			
Wilson Linares	X			
Total	11	0		2

4. **Public Comments:** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.

Mr. Martinez, from Councilmember Zine’s office was in attendance. His first item of business was the National Night Out and he is working with the West Valley station. He announced he has been promoted to Liaison for Special Projects working with the clergy in the area. At this time he does not have a replacement. He will let us know when he does. His first project is DeSoto and Basset St. next to the LA River Wash. He’s working with the faith based community groups and they are planning to clean up the area. He may also enlist the Girl Scouts as well.

Pastor Jeff from Hope Chapel mentioned he has been contacted by Habitat for Humanity who is willing to revitalize some homes in a very bad area. They are offering to renovate a few homes that are really bad. He asked the WNC if they could help give an idea of a few homes where it could really help an area. They will supply manpower, professional, volunteers and no cost to the family’s whose homes are renovated. They will be asked to make contributions over a period of time as they can, but no expectation for specific costs to be covered. He was hoping this is a way to give something back to the community.

Mr. Lace recommended that he work with Mr. Popowich and the PLUM Committee.

Ms. Reyes-Dunne commented that we had done something similar last year.

Pastor Jeff said they have volunteers from Church. Fuller Housing Institute will help with the professional work. He asked that we really look to move on this because they are anxious to get it done.

Ms. Reyes-Dunne said many of the neighbors around the area we did it before expressed interest.

Ms. Walker asked about apartment complexes and whether the outsides of them could be done. She pointed out Cohasset and Oso as an area.

Pastor Jeff said he could look into that and it may be a real possibility.

Mr. Lewis said we should tour our area as a group and pick an area and just look around. He said maybe this is one place to start.

Mr. Hillard said we should look around each of our own neighborhoods as well.

Pastor Jeff said we are trying to ID a group of houses together.

Mr. Popowich suggested that we do a tour this Friday night of the area behind Valley Village starting at 6:30.

Mr. Lewis agreed.

Most agreed to do this.

Pastor Jeff mentioned he is starting the Winnetka Community Chili Cook Off on July 31, 2010 (4-8 PM). This is just a community event with no real church emphasis. He said there will be a \$100 prize for the best chili. The event will be at their church. He said that the Chamber has agreed to do flyers or allow flyers at their member locations. He said there will be events for children (face painting, sno-cones etc).

Ms. Reyes asked for flyers.

Mr. Hillard asked who this would get out and offered to help out.

Mr. Baneggas clarified date.

Mr. Hillard asked about entrance fee.

Pastor Jeff said they are planning a \$10 entrance fee. He offered a table to WNC. He also shared a new study that cell towers give off less RF than the actual phones do. He said it was a study in England with pregnant women. He left copies with the Board.

Mr. Hillard confirmed that there would be insulation on the wires. He asked how paid for the report.

Pastor Jeff commented it was paid for by an independent body set up to fund these types of research by the English government and telecom companies jointly.

A stakeholder spoke about the Westfield mall expansion project. He pointed out that they are having a meeting at Westville on July 28, 2010 from 5 to 8. There is an RSVP number 818-206-4222. He also pointed out that the Woodland Hills-Warner Center NC is having a meeting tomorrow night.

5. State and local governments representatives' updates (10 minutes)

NOTE: At this point in the meeting the fire alarm went off. The Board moved outside while the facilities contact was contacted for assistance. The Board decided to continue the meeting. During this portion of the meeting no notes were taken except the actual votes.

6. Discussion and possible action to select a WNC webmaster and point of contact for Moore Business Results. (Popowich)

- a. **WNC-071310-01: The Board approves the appointment of JJ Popowich to be the WNC Webmaster to coordinate with the contracted web master, Moore Business Results. (Reyes)**
- b. **Motion seconded by Mr. Lace**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	X			
Erick Lace	X			
Greg Sullivan				X
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian				X
Natasha Somerville	X			
Tara Walker	X			
Tess Reyes-Dunn	X			
Tom Sattler	X			
Walter Baneggas	X			
William Hilliard	X			
Wilson Linares	X			
Total	11	0		2

c. Motion passed 11-0

7. Discussion and possible action to modify the WNC By-Laws to delete Walgreens and add Smart & Final Extra (7224 Mason Ave, Winnetka) as posting locations for the WNC agendas. The WNC is required to have 5 public posting locations per the Brown Act and Walgreens has proven difficult to post at, while Smart & Final is more accessible.

a. WNC-071310-02: The WNC By-Laws will be amended to show the replacement of Walgreens with Smart & Final Extra (7224 Mason Ave., Winnetka) as an official posting location. (Popowich)

b. Seconded by Ms. Robinson

Board Member	Yes	No	Abstain	Absent
Eric Lewis	X			
Erick Lace	X			
Greg Sullivan				X
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian				X
Natasha Somerville	X			
Tara Walker	X			
Tess Reyes-Dunn	X			
Tom Sattler	X			
Walter Baneggas	X			
William Hilliard	X			
Wilson Linares	X			
Total	11	0		2

c. Motion passed: 11-0

8. Discussion and possible action to approve a request from the Board to DONE under the Public Records Act for all documents related to the WNC's finances. (Popowich/Robinson)

- a. There was no action taken on this item. Per Mr. Lace Jacqueline Mendez from DONE has stated that they now have all of the audit materials they need. There was some discussion about whether all Treasurer documents and records had been turned over to the newly appointed Treasurer (Mr. Baneggas) and Mr. Lace confirmed they had.

9. Finance Committee Report (Baneggas):

a. Discussion and possible action to approve the monthly Financial Report (Baneggas)

- i. Mr. Lace commented that Nationwide Banners, Crowe & Assoc., and Valley Village have all been paid from the City Council approved motion. He also commented again that Ms. Mendez from DONE has stated to him that they have all documents and demand warrants that they need.
- ii. Mr. Hillard discussed the practice of rolling over funds. He said many organizations have a problem with that. They have really pushed not to do that.
- iii. Mr. Lace explained that past Boards did hold the money over for larger projects. DONE and the City have always said they would pay. They went back.
- iv. WH agreed we need to spend.
- v. Erick said we need to break down projects into smaller bites going forward

b. Discussion and possible action to approve the WNC 2010-2011 Fiscal Year Budget for submission to DONE. The Finance Committee approved the proposed budget 5-0. This budget is based on the assumption that NC's will be provided with \$45,000 from the City. (Baneggas)

- i. WNC-071310-03: The WNC approve the 2010-2011 Annual Budget for submission to DONE as presented. (Baneggas)
- ii. Motion seconded by Mr. Hillard

Board Member	Yes	No	Abstain	Absent
Eric Lewis	X			
Erick Lace	X			
Greg Sullivan				X
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian				X
Natasha Somerville	X			
Tara Walker	X			
Tess Reyes-Dunn	X			
Tom Sattler	X			
Walter Baneggas	X			
William Hilliard	X			
Wilson Linares	X			
Total	11	0		2

iii. Motion passed: 11-0

10. Outreach & Youth Committee Report (Robinson):

- a. Discussion and possible action to approve general information flyer regarding the WNC. This may include a discussion about where to print the flyer and possible allocation of future funding to print flyer. (Robinson)
- i. Ms. Robinson handed out a copy of a flyer that she wants to use at National Night Out. She said that a company has donated printing services if they can attach their ad to the back of the flyer. She said she checked with Thomas Soong.
 - ii. Mr. Hillard expressed concern about the ad being there and the possibility of someone doing business with the company and then having a problem.
 - iii. Mr. Lewis said vendor has nothing to do with us and that's a private business.
 - iv. Mr. Lace commented that DONE is encouraging Boards to form these types of partnerships.
 - v. Ms. Robinson pointed out that dates or days of committee meetings are not on the flyer and asked if we should include that.
 - vi. Mr. Hillard pointed out that the Board meeting date is there.
 - vii. Mr. Lewis said the website should be added and we should encourage people to visit the website.
 - viii. Mr. Hillard suggested that phone numbers for committee chairs be included so stakeholders can contact them to find out about the committee
 - ix. Mr. Lace asked if everyone would be ok with the meeting date and the website address.
 - x. Ms. Reyes-Dunne asked about Outreach dates changing.
 - xi. Ms. Robinson said they have changed to 3rd Thursday.
 - xii. Ms. Robinson asked for any ideas.
 - xiii. Ms. Walker really stressed they should have meeting dates for committee. Many people are visual and people will post it.
 - xiv. Mr. Hillard pointed out the meeting that was held last month that no one had come to. He felt that this would have upset stakeholders
 - xv. Ms. Robinson said she really wants the dates on there. Its' easier for stakeholders to know that way.
 - xvi. Mr. Lace clarified what PLUM stood for. He asked for approval of the listing of officers on the bottom.
 - xvii. Mr. Sattler suggested that a change to "pray"
 - xviii. Mr. Popowich suggested that they change that to use the "Stakeholder" definition.
 - xix. Ms. Robinson went over the dates and times of committee.
 - xx. Mr. Lace said REB is as an as needed.
 - xxi. Mr. Hillard asked about PLUM being as needed and how would the stakeholders know
 - xxii. Mr. Popowich explained that they would find out via the website. He commented that sometimes there just wasn't a need for a meeting.

- xxiii. Mr. Lewis asked end times.
- xxiv. Mr. Popowich said he didn't think that was needed as meetings can go as long as needed.
- xxv. Mr. Linares pointed out that there are some misspellings.
- xxvi. Mr. Lewis asked about listing what we do and whether we should be city or just Winnetka centric.
- xxvii. Mr. Popowich recommended community instead of city under that section.
- xxviii. Ms. Robinson moved to approve flyer with changes including ad from Pepe's Jewelers.
- xxix. WNC-071310-04: The WNC approves the flyer and accepts the offer from Pepe's Jewelers to provide free printing. (Robinson)
- xxx. Motion seconded by Ms. Reyes-Dunn

Board Member	Yes	No	Abstain	Absent
Eric Lewis	X			
Erick Lace	X			
Greg Sullivan				X
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian				X
Natasha Somerville	X			
Tara Walker	X			
Tess Reyes-Dunn	X			
Tom Sattler	X			
Walter Baneggas	X			
William Hilliard	X			
Wilson Linares	X			
Total	11	0		2

- xxxi. Mr. Popowich asked if we changed the wording to printing donated by on the flyer he would support. He said his concern was that we would be seen as endorsing a specific business.
 - xxxii. Ms. Robinson and Ms. Reyes-Dunn agreed to accept the amendment.
 - xxxiii. Mr. Popowich changed his vote.
 - xxxiv. Motion passed: 11-0
- b. Discussion and possible action regarding participation in the National Night Out. This will include discussion about manning the booth and what materials we will have available. (Robinson)
- i. Confirmed that we are not working with West Valley but we are working to have it with Topanga at Warner Park. She went on to say that Mr. Mikaelian would be checking on pens and other costs. She asked for volunteers to man the booth.
 - ii. Several Board members committed to attending and helping.

- iii. Ms. Robinson commented she will have the flyers. People should be there around 530.
 - iv. Ms. Reyes-Dunn confirmed we would have flyers.
 - v. Ms. Robinson said she contacted the Daily News and we will be listed in the paper on Monday.
- c. Discussion and possible action to approve purchase of a new banner for the WNC. (Popowich)
- i. It was recommended that this item be tabled due to the uncertainty about budgets and funds.
 - ii. Ms. Robinson commented that the banner company would wait for payment. She said they will do an 8ft x 2ft long banner with logos and grommets for hanging.
 - iii. Mr. Lace confirmed the vender will wait.
 - iv. Ms. Reyes-Dunn said he is willing to work with us. She suggests that we do it.
 - v. Ms. Robinson said he would
 - vi. WNC-071310-05: The WNC approves the expenditure of \$60.00 for the purchase of a new banner with the understanding the vendor will accept payment upon release of funds and is willing to wait for such time. (Reyes-Dunn)
 - vii. Motion seconded by Mr. Linares.
 - viii. Mr. Popowich recommended the banner be white background with blue lettering. Includes website address.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	X			
Erick Lace	X			
Greg Sullivan				X
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian				X
Natasha Somerville	X			
Tara Walker	X			
Tess Reyes-Dunn	X			
Tom Sattler	X			
Walter Baneggas	X			
William Hilliard	X			
Wilson Linares	X			
Total	11	0		2

ix. Motion Passed: 11-0

11. Planning & Land Use Management Committee Report (Popowich):

- a. Discussion and possible update on designs from Synergy for the cell phone tower on top of Hope Church. (Popowich)
 - i. It was announced that the item could not be addressed since Synergy was not here due to having another meeting.

- ii. Pastor Jeff said design work still needs to be completed. Synergy has had to switch architects a few times.
- iii. Mr. Hillard asked how much the tower would weigh.
- iv. Pastor Jeff commented it will not weigh too much because it's based on a foam type of material.
- v. Discussion about the weight and where the equipment will be located which is a lot of the weight.

12. Public Safety Committee Report (Linares):

- a. No meeting was held. Mr. Linares said he plans on meeting next week as scheduled.
- b. Ms. Reyes-Dunn asked who would like to be on this Committee.
- c. Mr. Linares commented 3rd Tuesday
- d. Planning to map out the direction they want to send the committee in.
- e. Ms. Walker asked if that doesn't have to be approved by the Board.
- f. Mr. Lace explained it comes up from the Committee for the approval by the Board as necessary.
- g. Mr. Hillard asked the Board about a meeting on Tuesday 2nd NW for the Canoga.

13. Public Works & Transportation Committee Report (Mikaelian):

- a. Not in attendance. No meeting held.

14. DWP Oversight Liaison Report (Hillard)

- a. Mr. Hillard commented that there was supposed to be a meeting with the PWT but the meeting was canceled.
- b. Mr. Hillard said he spoke to the DWP and they have provided a full breakdown of how the grey water could be separated from the regular water. There is a gauge that they can provide that separates the two so that there is no sewage bill. It appears that the sprinklers can be separated from the main line for billing purposes which can then reduce the cost of the sewage charge on the bill. The initial investment is around \$300 and it can save an average of \$500 on the average bill. He will provide that info to the Board next meeting. There was a discussion among Board members on how this works and is attached to the house. Some felt there was a need for two meters. Mr. Hillard commented that it wasn't needed, just this gauge.
- c. He again pointed out that he had brought a representative to the Committee meeting. He asked what he does about that because it was embarrassing and he still wanted to ensure that the representative meet the Committee.
- d. Mr. Lace asked suggested he talk to Mr. Mikaelian so he can schedule it here.

15. LANCC Report (Hillard)

16. Future Agenda Items & Calendar of events:

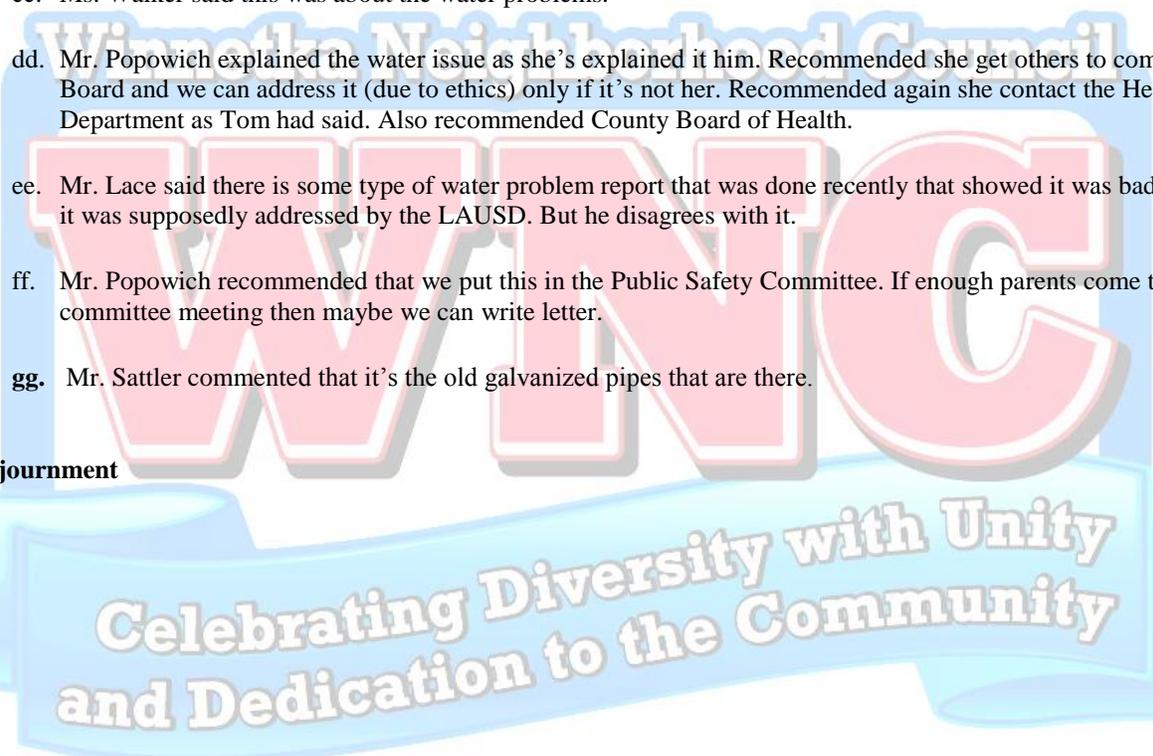
- Planning & Land Use Management Committee (Popowich) – First Tuesday of each month as needed.
- Outreach Committee
- Public Safety Committee
- Public Works & Transportation Committee

17. Good of the Order

- a. Ms. Walker asked about what can be done about the trucks and car sellers that come out in front of Rite Aid
- b. Mr. Lace recommended this be addressed by the Public Safety Committee.
- c. Ms. Walker asked if businesses can advertize on our website.
- d. Mr. Popowich said that no. We cannot normally allow advertising. However he suggested that we can do some type of fair where these types of business can come and present their wares? We can help advertise the fair. He recommended she coordinate with Jose and M. Robinson.
- e. Mr. Lewis talked about donations and partnerships and how DONE is really encouraging these.
- f. Mr. Popowich asked when this was approved. He pointed out that DONE in the past had not allowed this and were going to come u with a program, but never announced it.
- g. Mr. Lace said this can be done now.
- h. Mr. Lewis spoke about the mentoring committee that suggested that we do this and it's been done by other NCs. He said we could put on the website links to businesses that support us and to non-profit organizations. Mr. Lewis said maybe we should ask the City Attorney to see if this can be done.
- i. Mr. Baneggas said that we need to do something more meaningful for the community. He said we do not provide meaningful donations to anyone other than Valley Village or the police. Why don't we approach businesses as a non-profit?
- j. Mr. Lewis commented that we are not non-profit.
- k. Mr. Baneggas suggested that we do more of this where we get goods in return for comments of sponsorship
- l. Mr. Lewis suggested that we put together a promo package that can be given to businesses and orgs to show what we have and how we can reach the community and get their support.
- m. Mr. Hillard asked about donations or collections through the website (selling links).
- n. Mr. Lewis said we can't do that.
- o. Mr. Lace said he would like to look into this further. He asked if we can have Mr. Lewis investigate.
- p. Mr. Lewis said that he could have Jay from West Hollywood NC come to present to us on their ideas. He commented that we shouldn't trust anyone but the City Attorney.
- q. Ms. Reyes-Dunn agreed.
- r. Mr. Lace asked Mr. Lewis to call the NC City Attorney for info.
- s. Ms. Walker announced that TJ Maxx is leaving.
- t. Ms. Walker brought up Sunnybrae Elementary. She said that some students have been advised they must transfer to the new Sutter school. She said that one child has been told they must move to the new school because of the parents. She said that those that live closer to that school have to go there. She (the principal) has already made exceptions to allow some to remain in her school. She wants to know what we can do.
- u. Mr. Hillard asked what the parent had done to get the child moved out.
- v. Ms. Walker said that it was due to some questions or concerns parents raised.

- w. Mr. Hillard commented that there are many reasons.
- x. Ms. Walker commented that this is her story. She is the one who was asked to leave the school.
- y. Mr. Popowich recommended she go to the School Board to address this.
- z. Ms. Walker commented that there are other issues. She wants to know what can be done. She said we have donated money to that school and this is a concern.
- aa. Mr. Lace pointed out that there are a number of places for her to go to get assistance.
- bb. Mr. Popowich pointed out that the LAUSD is out of our jurisdiction. He also said that if we acted on her behalf this would be a conflict of interest.
- cc. Ms. Walker said this was about the water problems.
- dd. Mr. Popowich explained the water issue as she's explained it him. Recommended she get others to come to the Board and we can address it (due to ethics) only if it's not her. Recommended again she contact the Health Department as Tom had said. Also recommended County Board of Health.
- ee. Mr. Lace said there is some type of water problem report that was done recently that showed it was bad. He said that it was supposedly addressed by the LAUSD. But he disagrees with it.
- ff. Mr. Popowich recommended that we put this in the Public Safety Committee. If enough parents come to the committee meeting then maybe we can write letter.
- gg. Mr. Sattler commented that it's the old galvanized pipes that are there.

18. Adjournment



Waterbury Neighborhood Council
W W N C
Celebrating Diversity with Unity
and Dedication to the Community