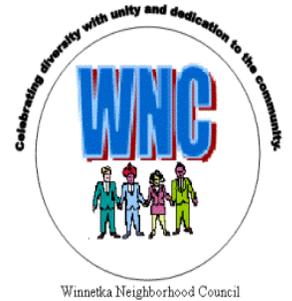




# WINNETKA NEIGHBORHOOD COUNCIL

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President	Vice President	Secretary	Treasurer	Sergeant At Arms
JJ Popowich	Marilyn Robinson	Vacant	Erick Lace	Vacant
Board Members				
Dwight Burgess	Armineh Chelebian	Josef Essavi	Chris Jurgenson	Jacque Lamishaw
Robin Littlefield	Howard Sefflin	Art Sims	Rick Montaine	Vacant

From: JJ Popowich  
 To: WNC Board Members, Public  
 Re: WNC Special Board Meeting Minutes for 8/30/05

1. Pledge of Allegiance
2. Call to Order and Board Members Roll Call.

JJ Popowich	Marilyn Robinson	Erick Lace	Dwight Burgess	Armineh Chelebian
Josef Essavi – Excused	Chris Jurgenson – Excused	Jacque Lamishaw	Robin Littlefield	Howard Sefflin – Excused
Art Sims	Rick Montaine			

3. **Discussion and possible action on dissolving, setting up, or restructuring all standing and or ad-hoc committees. This includes possibly appointing new committee chairs and or committee appointees. Current standing Committees include: Planning & Land Use Management, Public Safety, Public Works & Transportation, Outreach & Events, Finance (restricted to Board members only), Rules, By-Laws & Elections, and Facilities.**

- 3.1. Mr. Popowich explained why we were here.
- 3.2. Ms. Lamishaw said that she felt it would be better to just appoint people to the committees and let them choose their own leaders.
- 3.3. Mr. Sims said that we should make sure that whoever we appoint to these committees are qualified or have enough interest in the committee's subject because they are so involved in what's needed. We really shouldn't be in a situation where we have a lot of meetings. There has to be a clear path of information sharing so that the Chair can be briefed on what is going on. The problem with some of the committees in the past is that the info hasn't flowed well enough.
- 3.4. Mr. Lace said that the by-laws don't really address the committee structure. This is something that needs to be addressed. He referred to Robert's Rules of Order; it says to refer to the House of Representatives to determine how they are structured. The Board creates a Committee and then the presiding officer appoints the Chair and Vice Chair. He agreed with Mr. Sims that the person needs to be interested and we can't just appoint blind.
- 3.5. Ms. Chelebian said she is not so fond of appointing or voting. She feels that concentrates too much power in one person. We are all volunteers and we should be able to raise our hands and determine which committee we belong on. Each committee should select their own members.
- 3.6. Mr. Popowich said that he thinks we should put it bylaws that they change every year.
- 3.7. Ms. Lamishaw said the city only changes members when someone leaves and not every year. It's only done when someone terms out. Occasionally the President will change the Chairs on a reward or punishment basis.
  - 3.7.1. Mr. Popowich said that he is aware of how they do it. But that's not really fair as it doesn't allow change.
  - 3.7.2. Ms. Lamishaw said that if you have someone who wasn't on the committee then at the end of the year it was dissolved and then you ask for new volunteers wouldn't you let them on.

- 3.7.3. Mr. Popowich said the Board would address that when they approved it.
- 3.8. There was general discussion on whether that was what happened in the past. It was determined that in the beginning it was done but after that the Committee chose.
- 3.9. Ms. Chelebian said that she didn't feel that the committees should be completely wiped. She said that would cause too much turmoil.
- 3.9.1. Mr. Popowich said we can add term limits.
- 3.9.2. Ms. Chelebian pointed out that would be not productive.
- 3.10. Mr. Lace said the Committees should be open because things will change. He feels that people should be able to go. He said that we all have interests. Let the person volunteer and if they want to stay on there then it remains that way forever. That's ok. Let's just set it up so that we look at the structure every year.
- 3.11. Ms. Lamishaw said her suggestion would be that every year when we have an election the Committees retire the members who are not on the Board members. This opens it up so that new people can come on the committee and then once that committee has been filled then they can elect new Chairs and Vice Chairs.
- 3.12. Mr. Sims said if we have an effective committee then it's to our advantage to keep them. If we have people on the committees that don't work out then those can leave. We also know that people have opinions of who works out and who doesn't. The committee can choose who they want to chair that particular committee.
- 3.13. Mr. Popowich said the reason he considered reshuffling was to give everyone a chance. One option is Ms. Lamishaw's suggestion to retire non-Board member.
- 3.13.1. Ms. Chelebian agreed. She said we do have some folks on the committees who have members that are not participating or not working out. When we think about who is staying and who is leaving then we need to come up with a way to address that so that the seats.
- 3.13.2. Mr. Popowich said that we can address that with the Board attendance rules. Three times and your out.
- 3.13.3. Ms. Lamishaw said that we should also have some level of limits on excuses as well.
- 3.14. Mr. Sims said that we should leave five seats open on a seven member committee. Give stakeholders something to do and keeps the interested and ideas flow.
- 3.14.1. Mr. Popowich's agreed with Mr. Sims. This is his point. We need to open it up so that stakeholders have a chance to participate.
- 3.15. Ms. Chelebian said that with stakeholders we appoint them as liaisons and then we don't hear from them. At least Board members work and usually stay on.
- 3.15.1. Ms. Robinson said that is because they are interested in one issues.
- 3.16. Mr. Sims said that we as Board members have to reach out and get them to work on what they are interested. We lose so many people because of the bickering and on going issues between Board members. We need to address them and keep them interested
- 3.17. Mr. Montaine would always guarantee returning Board member their spot and the rest of Board members can compete for the remaining spots. This would allow us more fairness to be involved.
- 3.18. Ms. Lamishaw asked if we want to limit the number of committees can one Board member can be a Chair of or can serve on. She said the more you're on the harder it is to be effective. She referred back to the City Council.
- 3.19. Mr. Lace said that if we have volunteers to be on it then he would hate to see us lose them. And if someone can be effective then we can do it. He agreed with Mr. Popowich that we have to have a way to look at the committees that work and those that don't so we can address it. We need a structure to do that so that we can consider changes that need to be made. It has to be fair and looking at it every year is the way to do it. This way we can determine who needs to stay and who needs to go. He said we

first need to determine what committees we want first. Then we need to figure out how we are going to get them on. We should also look at expanding it we have more people.

3.19.1. Mr. Popowich pointed out the quorum issues and the problems we've had originally.

3.19.2. Mr. Lace said we should determine that now and then vote on it so we know what to do.

3.20. Mr. Sims said we don't want to exclude the stakeholders. We should leave it up to the committees to set their limits.

3.21. Mr. Popowich said that we have to watch that and then we can set ad hocs. Mr. Popowich pointed out that the problem was that we didn't have enough people to fill them and it wound up being Board members.

3.22. This lead to a discussion on ad hocs and their value. Some Board members felt that ad hocs were a waste of time and that they just lead to endless meetings. Other Board members felt that ad hocs allowed people to focus on specific issues.

3.23. Ms. Chelebian said a lot of folks are interested in one subject and that's what we can create ad hocs for so that they can focus on the issue they care about and then they are done. These are important because when we are zooming in on the issue then we can understand it. She referred to the last meeting when we spent 3 hours and we didn't address it. This allows the ad hoc committee to address it in detail.

3.24. Mr. Lace brought up the ad hoc committee, which he chaired, for elections, and we dealt with that one issue. Once we were done then it was done. As long as they are under a committee head they are responsible.

3.25. Mr. Sims would like to make a Motion to focus on the committees now.

3.26. Mr. Popowich agreed and asked to set the committees first before we move on. He read off the existing committee names. He said that he would like to see the Hospitality & Facilities Committee taken away.

3.26.1. Ms. Lamishaw said that we still need to do the hospitality.

3.26.2. Mr. Lace asked if we can rotate the functions between Board members each month.

3.26.3. Ms. Lamishaw said it may not work.

3.27. The Board asked for clarification on the existing committees again.

3.28. Mr. Montaine asked about legal affairs and the culture affairs. Why did they fail?

3.28.1. Mr. Popowich said that the reason they failed was the Cultural Affairs Committee was merged with Outreach and the other didn't have any interest.

3.28.2. There were some comments that the reason it failed was that the Board didn't support the people who wanted the committee.

3.29. Ms. Littlefield asked why we have so many committees when we have so few Board members. What are we working on that requires these committees? Maybe we should address these collapsing some of these. What are we working on for 2005 and 2006?

3.29.1. Mr. Burgess pointed out that the committees that exist are there because there is a need because the community needs.

3.29.2. Mr. Popowich confirmed this and said that he can't think of any committees that we can collapse anymore. He said that he can think of five committees that could come out of PW-T. Listed why we need committees.

3.29.3. Ms. Littlefield said we just don't have a focus.

3.29.4. Mr. Sims said that the people on the committees can be assigned each a project and then that person can bring back the information to the full committee to work on it. Each one can take on one responsibility to work on then bring it back. Why discuss things when you don't have any

information on the item. It has to be researched and then brought back. Then the committee can decide whether they want to do it.

3.29.5. Mr. Montaine said that all of the committees take 3-4 hours then we would be here all night if we collapsed it.

3.29.6. Mr. Sims commented that's because you're discussing different ideas and not acting on the information.

3.29.7. Mr. Montaine said that those that are there will have questions.

3.30. Mr. Popowich made the following motion:

*WNC-08300-1: The WNC will create the standing committees as the following: Budget & Finance, Outreach & Events, Planning Land Use Management, Public Safety, Public Works & Transportation, Rules, Elections & By-Laws, and a Education & Youth Committee. Furthermore the WNC will do away with the Hospitality & Facilities Committee. (Popowich)*

3.31. Ms. Chelebian said the Education & Youth Committee issues can be brought up in specific committees. The issues like transportation can be brought up in the PW-T and safety can be addressed in Public Safety. She asked why he felt it needed to be a committee.

3.31.1. Mr. Popowich commented that he just wanted to focus on kids and have this be done by people who really care about these issues.

3.31.2. Ms. Chelebian asked if this was gang intervention and so on.

3.31.3. Mr. Popowich said to focus on children's issues, and gang issues and prevention and after school issues to keep them out of trouble are part of it.

3.32. Ms. Littlefield asked if the issue is defined. She wanted to know if we need to have a committee to address a particular issue. Meetings are created for needs.

3.32.1. Mr. Popowich said it's not a business. We need people to be educated to on these issues. He pointed out that about a ¼ to a ½ of all the population in Winnetka are kids.

3.32.2. Ms. Littlefield stressed her point that we need to determine the needs first before we create a committee.

3.32.3. Mr. Sims said we need to be look at the funds and what we need to do.

3.33. Ms. Lamishaw said that an Education & Youth committee would be a good sub committee under Outreach.

3.34. Mr. Lace said that he thinks there are a lot of things that can be done other under committees. However, he feels that it's important for a number of issues. He pointed out that the youth member position has been neglected. He feels that there are things like Youth Month that is coming along and there are other things the City will initiate for kids. It seems like if we have someone with connections with the Schools then we can get things accomplished.

3.35. Mr. Popowich outlined why he believes it's important to focus on kids. He pointed out that we really don't do anything for them, yet they are our future. This committee is needed so we can serve that group. He also commented that he apologized for not controlling the meeting a bit better and said in the future we will go back to doing comments in a round table fashion so we can move through it and not have all the cross conversations.

3.36. Mr. Montaine said he understands why Mr. Popowich is suggesting this. He said that issues come up and then they need to be addressed but we have to figure out where it goes.

3.37. Ms. Littlefield went back to her point that we seem to create committees for the sake of committees without focus.

3.37.1. Mr. Popowich outlined his idea for Board meetings approving or not approving items and that's it. He said that committees should be driving the direction of the Board. He used Ms. Chelebian's committee as an example and said it was great how her last meeting was conducted and how we

had someone here to educate us. This allowed us to study the issue. He stressed that this is not a business where we have a President who is controlling the direction and giving out assignments.

3.38. Ms. Chelebian said that it would be a good idea if we had specific representatives from teachers, religious groups, and each one can bring up issues that can be filtered down to the other committees to focus on. This way we will have people whose hearts are in the issue.

3.38.1. Ms. Robinson agrees with what Ms. Chelebian said, but she feels it should be under Outreach and it work just as well.

3.38.2. Ms. Lamishaw wanted to modify the motion to approve the others listed and we can vote on the Education & Youth separately.

3.39. Mr. Popowich said we can eliminate it

3.40. Mr. Lace asked if Mr. Popowich can accept making it a sub committee under the Outreach.

3.40.1. Mr. Popowich agreed that would be fine. He modified the motion to read:

*WNC-08300-1: The WNC will create the standing committees as the following: Budget & Finance, Outreach & Events, Planning Land Use Management, Public Safety, Public Works & Transportation, Rules, Elections & By-Laws, and a Sub-Committee for Education & Youth. Furthermore the WNC will do away with the Hospitality & Facilities Committee. (Popowich-Lace)*

3.41. Mr. Lace seconded the motion.

3.42. Ms. Littlefield asked for a read of the votes.

3.43. Mr. Popowich called for objections and one was made. The motion passes 8-1.

3.44. Mr. Lace asked for movement on how we will select the committees.

3.44.1. Mr. Popowich said he would like to recommend the Board votes for Chair and VC and then volunteers can join later.

3.45. Ms. Littlefield does not have a comment.

3.46. Ms. Lamishaw said that anyone who is currently a Chair or a VC of a committee should continue in that position until their time is up, in their position. Their time would be up when they are no longer on the Board. Otherwise we lose experience.

3.47. Mr. Montaine said he meant that if you were on for a term, then you remain on term as a committee but the committee chooses the chair. To further that he feels that since the Board members we should all be able to compete for the committees and then once we do that we can get the stakeholders to join.

3.48. Mr. Robinson said that those who are on committees should stay there. If we all go off then there would be no one left with direction. There needs to be people on there with experience on it or it will not work. Then the committees can choose their Chair/Vice Chair

3.49. Mr. Lace said we can review them annually. But not that they should all come off. Those that are there because they have an interest in it. It would be a waste to see those with interest removed. We should review it, but those that wish to stay on it then they continue. He said the Board should elect Chair and Vice Chair or they have to be Board members. The issue is who selects the Chair/Vice Chair.

3.50. Ms. Chelebian said that we should think about who's going to stay on, but how do we get rid of the deadwood. We need to think about how that is done. We need to have something that we all agree on to remove them. She referred to Mr. Schulte and referenced to his attendance and feels he should be removed.

3.51. Mr. Sims agreed in part with what Mr. Montaine and Ms. Chelebian said. Based on his experience with the PW-T. There are some people on that committee who just talk to talk. Believes we should choose who we want to be on a committee then the Committee chooses who they would like to lead. Then allow others. He feels that to just give them a blank ride because they were there last time.

- 3.52. Mr. Burgess no comment.
- 3.53. Mr. Popowich said issue looks like we need to determine how to select Board members...feels that the Chair/Vice Chair should be Board and we need to create a way to remove folks.
- 3.54. Ms. Lamishaw said we need to establish which is open and then we need to set the number of people on the committees before we do the other.
- 3.55. Mr. Lace asked for her opinion on how to select Chair/Vice Chair.
- 3.56. Ms. Lamishaw said that she doesn't feel how they get selected for Chair/Vice Chair is as about how the work is done. She doesn't feel that position really drives it as the committees usually work together to address it. She said if she was pined down the then Committee can vote to select their own, but they would have Board members.
- 3.57. Mr. Montaine said Ms. Lamishaw articulated it very well.
- 3.58. Ms. Robinson said she has no additional comments.
- 3.59. Mr. Lace said we are addressing several issues. We need to select Chair and Vice Chair and how they will exist and then the other issue is separate. They have to be Board member chosen by the committee.
- 3.60. Ms. Chelebian said as far as Chair/Vice Chair then we are all in agreement they have to be a Board member. The question is who selects the Chair/Vice Chair. If the Board elects the Chair/Vice Chair then we already know who is knowledgeable on the subject. Example, we know Ms. Robinson does a great job with Outreach. If they don't like a job that someone is doing then they can opt to change it. If we leave it to the stakeholders they may not have the knowledge to choose who should be the Chair/Vice Chair. They may choose based on desire. She feels that the Board shouldn't limit the number of committees that a person can serve on chair. The Board can ensure that the same person was not serving as Chair. Also against allowing anyone to appoint people as she feels that the Board should choose.
- 3.61. Mr. Sims said we should elect Chair/Vice Chair as they have a responsibility and we are counting on them.
- 3.62. Mr. Burgess agrees that the Chair/Vice Chair should be elected by the Board.
- 3.63. Mr. Popowich made the following motion.
- WNC-083005-2: The WNC resolves that that the Board will elect Chair and Vice Chair for all standing committees. Furthermore we resolve that all Chair/Vice Chair positions be filled by Board members only. Furthermore we resolve that each Board member may Chair only one committee, serve as Vice Chair on only one committee, and serve on as many committees as they wish. (Popowich)*
- 3.64. Mr. Burgess seconded the motion.
- 3.65. Several Board members asked to discuss the motion first and it was opened up for discussion. The general feeling was that the motion should be broken up and addressed in pieces. Ms. Lamishaw asked for this specifically. Mr. Popowich agreed and made the following motion:
- WNC-083005-3: The WNC resolves that that the Board will elect Chair and Vice Chair for all standing committees. (Popowich)*
- 3.65.1. Mr. Lace seconded the motion.
- 3.65.2. Mr. Popowich called for any objections to the motion. None were made. The motion passes. 9-0.
- 3.66. Mr. Popowich made the following motion:
- WNC-083005-4: The WNC resolves that all Chair/Vice Chair positions be filled by Board members only. (Popowich)*
- 3.66.1. Mr. Burgess seconded the motion.

3.66.2. Mr. Popowich called for any objections to the motion. None were made. The motion passes 9-0

3.67. Mr. Popowich made the following motion:

*WNC-083005-5: The WNC resolves that each Board member may Chair only one committee, serve as Vice Chair on only one committee, and serve on as many committees as they wish.  
(Popowich)*

3.67.1. The Board indicated they wished to discuss this motion and it was opened up for discussion.

3.67.2. Mr. Burgess agreed with the motion.

3.67.3. Mr. Sims said that if you have a qualified person and they want to do it then we should allow it. We shouldn't prevent it by some Mickey Mouse Rule. If they have the desire and they want to and can then we can do it.

3.67.4. Ms. Chelebian said that we should allow the Board to determine whether the person who wants the responsibly can chair the committee. By limiting ourselves to one then would that place us in a position where we have a committee where we put someone in there regardless of their interest. The first motion on this issue covers it.

3.67.5. Mr. Lace agrees with Mr. Sims and Ms. Chelebian that we can do this and we can control it by the Board. We have the ability to control it and determine it. The Mickey Mouse rule is not needed.

3.67.6. Ms. Robinson said she agrees on the reasons stated.

3.67.7. Mr. Montaine said this particular motion if it passed then.

3.67.8. Ms. Lamishaw agreed.

3.67.9. Ms. Robinson didn't have any comments.

3.67.10. Mr. Popowich asked for a second. No seconds were made and the motion died without a second.

3.67.11. Mr. Popowich just wanted to state why he did it which was to make sure that one person doesn't control everything but the Board can do that on its own by watching who they select.

3.68. Mr. Lace asked to talk about how we will select committee members.

3.68.1. Ms. Littlefield said the Chair/Vice Chair should choose who is on the committee. These are supposed to be satellite meetings that we can the work done. You want to give the committee head the power.

3.68.2. Ms. Lamishaw said the committees have been going for a year and a half and they have done a great job. This doesn't mean that people can't drop off. Are we going to ask people to choose

3.68.3. Ms. Chelebian said we do that the normal way we nominate and then we vote.

3.68.4. Mr. Montaine said he liked the idea that each of us can choose our primary interest and secondary interest so we know who wants to be on the committee.

3.69. Mr. Popowich outlined the issue as how do we select the Chair/Vice Chair and how whether we appoint or let committee Chair choose the members.

3.69.1. Ms. Robinson said her question on the issue is how would we know who wants to be on the committees.

3.69.2. Mr. Lace said that we should do a self nominate for Chair/Vice Chair and then volunteers for committee members. Then ratification for the committee appointees.

3.69.3. Ms. Chelebian said the concern of leaving it up to the Chair/Vice Chair then it might come across as playing favoritism. She would like to leave it open to volunteer. The only issue is how we decide if we have 5 positions and 10 volunteers. One way to do this would be to have the

volunteers do a presentation, but to whom. Who, how and what are we going to do it. The fair way would be to hear them out and let them tell us.

3.69.3.1. Mr. Popowich said the only way to do it would be to have that considered by the Board.

3.69.3.2. Ms. Chelebian said her issue is fairness.

3.69.3.3. Ms. Lamishaw said that if we have more volunteers then positions then they can submit a resume to the Board and the Board can then determine it at the next meeting.

3.69.3.4. Mr. Lace asked if the Board had to choose the members on every committee.

3.69.3.5. Ms. Lamishaw said no. This would only happen if there were more then seats available then they can submit an emailed resume for the BOARD to consider.

3.69.3.6. Ms. Chelebian said that we could have a pre-typed slate. Then we wouldn't have to hear 10 people out.

3.69.3.7. Mr. Sims agreed with part of what Jacque stated. The Board should elect the Chair and Vice Chair. The Committee should choose the volunteers.

3.70. Mr. Popowich clarified the motion:

*WNC-083005-6: The WNC resolves that the Committee Chair/Vice Chair can select volunteers for their committee. If the situation arises where there are more volunteers then seats the Board will determine who is to be appointed to the Committee by vote. Furthermore all committee appointees must be ratified at the next Board meeting after they have been appointed to the committee. (Popowich-Lamishaw)*

3.70.1. Mr. Chelebian said there is one issue remaining. She said this creates the situation where the first 5 positions the chair decides and then the 6<sup>th</sup> one is appointed by the Board.

3.70.1.1. Mr. Popowich said that wasn't the case. The only time the issue would come before the Board is if there were more volunteers then positions.

3.70.1.2. Ms. Chelebian said there has to be a timeline or time period so that we know when the Board appoints the positions.

3.70.1.3. Ms. Lamishaw said that it's open to all seven.

3.70.1.4. Ms. Chelebian commented we have to have a "casting call" and then everyone can show up. If the committee does not get filled then the seats are open.

3.70.1.5. Mr. Popowich clarified that we are just saying the same thing.

3.70.1.6. Mr. Lace said that we would just put a deadline.

3.70.1.7. Ms. Lamishaw said the next Board meeting would be the meeting where we set the committees. Ask them to show up at the next meeting and that will weed them out. Then the committee can decided who out of the seven people will be the five on the committee. Then that gets ratified until the next time. In the meantime the Committee that is currently in place will conduct the meeting until the new committee has been ratified.

3.70.1.8. Ms. Chelebian clarified it. She said the Chair/Vice Chair would be the chooser.

3.70.1.9. There was a long discussion on how this should be done. It was generally decided that the Chair/Vice Chair would choose the committee members unless there were too many people who wanted to be on the committee. The Board asked for the motion to be re-read.

3.70.1.10. Mr. Lace seconded the motion.

3.70.1.11. Ms. Lamishaw wanted to make a friendly amendment.

3.70.1.12. Mr. Popowich said the motion has been seconded and at this time he was not going to accept any amendments to the motion. He called for any objections to the motion and the motion passed 8-1. (Ms. Lamishaw the one objection)

3.70.2. Mr. Lace asked about the number of positions on each committee.

3.70.2.1. Mr. Popowich made the following motion:

*WNC-083005-7: The WNC Committees will consist of 7 seats, with the exception of the closed committees which are the Rules, Elections & By-Laws Committee & the Budget and Finance Committee which will consist of 5 seats. (Popowich)*

3.70.2.1.1. Mr. Lace seconded.

3.70.3. A question was raised as to why the closed committees were five seats. Mr. Popowich pointed out that historically they were 3 but that put us in a position where we have too few and it's not fair.

3.70.3.1. Ms. Chelebian said that last year we created a ratio where a certain number were Board members and stakeholders. She feels that you may wind up with more Board members.

3.70.3.2. Mr. Lace pointed out that is already determined by the previous motions.

3.70.3.3. Mr. Popowich called for any objections to the motion. No objections were made and the motion passes 9-0.

3.70.4. Mr. Popowich asked if we do the Chair/Vice Chair now or at Board meeting.

3.70.4.1. Mr. Lace agreed that we should select them at the Board meeting.

3.70.4.2. Mr. Sims asked if we shouldn't just choose it now. We are here.

3.70.4.3. Ms. Lamishaw suggested that we do it tonight.

3.70.4.4. Mr. Lace said we can nominate now.

3.70.4.5. Mr. Burgess nominates Ms. Robinson for Chair of Outreach & Events Committee.

*WNC-083005-8: Ms. Robinson shall be elected Chair of the Outreach & Events Committee. (Burgess)*

3.70.4.5.1. Mr. Sims seconded the nomination.

3.70.4.5.2. Ms. Robinson accepted the nomination.

3.70.4.5.3. Mr. Popowich called for any objections to the motion. None were raised and the motion passes 9-0.

3.70.5. Mr. Popowich called for nominations for the Vice Chair of Outreach & Events Committee.

3.70.5.1. Ms. Robinson nominated Mr. Burgess.

*WNC-083005-9: Mr. Burgess shall be elected Vice Chair of Outreach & Events Committee. (Robinson)*

3.70.5.2. Mr. Popowich seconded the motion.

3.70.5.3. Mr. Popowich called for any objections to the motion and none were raised. The motion passes 9-0.

3.70.6. Mr. Popowich called for the Chair of the Budget & Finance Committee.

3.70.6.1. Mr. Lace said that he is certified as Treasurer. He recommended the Budget & Finance Chair & Vice Chair be Mr. Lace & Ms. Robinson.

*WNC-083005-10: Mr. Lace shall be elected as Chair and Ms. Robinson shall be elected as Vice Chair of the Budget & Finance Committee. (Lace)*

3.70.6.2. Mr. Burgess second the motion.

3.70.6.3. Mr. Popowich called for any objections to the motion and none were raised. The motion passes 9-0.

3.70.7. Mr. Popowich called for a nomination for PLUM Chair.

3.70.7.1. Ms. Robinson asked if we are going to allow the President to assume a Chair.

3.70.7.2. Several agreed that it was allowable.

3.70.7.3. Ms. Chelebian nominated Mr. Popowich for Chair of PLUM.

*WNC-083005-11: The WNC shall elect Mr. Popowich as Chair of the PLUM Committee. (Chelebian)*

3.70.7.4. Mr. Robinson seconded the motion.

3.70.7.5. Mr. Popowich called for any objections to the motion and none were raised. The motion passes 9-0.

3.70.8. Mr. Popowich called for nominations for Vice Chair of PLUM.

3.70.8.1. Ms. Chelebian said she would like to do it.

3.70.8.2. Mr. Sims nominated Ms. Chelebian for Vice Chair of PLUM.

*WNC-083005-12: The WNC shall elect Ms. Chelebian as Vice Chair of the PLUM Committee (Sims)*

3.70.8.3. Ms. Robinson seconded the motion.

3.70.8.4. Mr. Popowich called for any objections to the motion and none were raised. The motion passes 9-0.

3.70.9. Mr. Popowich called for a nomination for Public Safety Chair

3.70.9.1. Mr. Sims nominated Ms. Littlefield.

3.70.9.2. Ms. Littlefield said she was not ready to commit to that yet.

3.70.9.3. Ms. Chelebian nominated Mr. Popowich

*WNC-083005-13: The WNC shall elect Mr. Popowich as Chair of Public Safety Committee. (Chelebian)*

3.70.9.4. Ms. Robinson seconded the motion.

3.70.9.5. Mr. Popowich called for any objections to the motion and one was raised (Ms. Lamishaw). The motion passes 8-1.

3.70.10. Mr. Lace suggested we table the item Public Safety Vice Chair until the next meeting.

3.70.11. Ms. Lamishaw questioned why Mr. Popowich was allowed to be nominated for two Chairs. She pointed out that she thought we had voted to not allow this.

3.70.11.1. Mr. Popowich read the previous notes on what was discussed and pointed out that the motion to restrict Board members to one Chair and one Vice Chair never received a second and couldn't be voted on.

3.70.11.2. Ms. Lamishaw said she didn't remember that being the outcome.

3.70.11.3. Ms. Robinson agreed.

3.70.11.4. Mr. Popowich said that from now on he would go through the roll call procedure. He pointed out that he had stopped doing this sometime back because of the time it took to do it. Going forward he will do it that way.

3.70.12. Ms. Chelebian asked if Ms. Robinson was open for the Public Safety Vice Chair or if Ms. Littlefield was interested.

3.70.12.1. Ms. Littlefield not interested in at this time.

3.70.12.2. Ms. Chelebian nominated Ms. Robinson

WNC-083005-14: The WNC shall elect Ms. Robinson as Vice Chair of the Public Safety Committee. (Chelebian).

3.70.12.3. Mr. Burgess seconded the motion.

3.70.12.4. Mr. Popowich called roll for the motion:

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			
Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine	1			
<b>Totals</b>	<b>9</b>	<b>0</b>		

3.70.12.5. The motion passes 9-0.

3.70.13. Mr. Popowich asked for nominations for Public Works & Transportation Chair.

3.70.13.1. Mr. Sims nominated Ms. Chelebian.

WNC083005-15: The WNC shall elect Ms. Chelebian as Public Works & Transportation Chair. (Sims)

3.70.13.2. Ms. Littlefield seconded the motion.

3.70.14. Mr. Popowich called roll for the motion:

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			
Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine	1			
<b>Totals</b>	<b>9</b>	<b>0</b>		

The motion passes 9-0.

3.70.15. Mr. Popowich asked for nominations for Vice Chair of Public Works & Transportation.

3.70.15.1. Ms. Chelebian asked to nominate Mr. Sims.

WNC083005-16: The WNC shall elect Mr. Sims as Vice Chair of Public Works & Transportation (Chelebian)

3.70.15.2. Ms. Littlefield seconded the motion.

3.70.16. Mr. Popowich called roll for this motion:

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			

Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine		1		
<b>Totals</b>	<b>8</b>	<b>1</b>		

The motion passes 8-1.

3.70.17. Mr. Popowich called for nominations for Chair of Rules, Elections & By-Laws Committee.

3.70.17.1. Ms. Robinson nominated Mr. Lace.

*WNC-083005-17: The WNC shall elect Mr. Lace as Chair of Rules, Elections & By-Laws Committee (Robinson)*

3.70.17.2. Ms. Burgess seconded the motion.

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			
Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine	1			
<b>Totals</b>	<b>9</b>	<b>0</b>		

The motion passes 9-0.

3.70.18. Mr. Burgess would like to nominate Ms. Robinson for Vice Chair of the Rules, Elections & By-Laws Committee.

3.70.18.1. Ms. Robison said that would be three committees.

3.70.18.2. Mr. Lace nominated Mr. Burgess.

*WNC-083005-18: The WNC shall elect Mr. Burgess as Vice Chair of Rules, Elections & By-Laws Committee (Lace)*

3.70.18.3. Mr. Montaine seconded the motion.

3.70.18.4. Mr. Popowich said we have two possible candidates.

3.70.18.4.1. Ms. Chelebian said she would withdraw her motion.

3.70.18.5. Mr. Popowich called roll for the motion:

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			
Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine	1			
<b>Totals</b>	<b>9</b>	<b>0</b>		

The motion passes 9-0.

3.70.19. Mr. Popowich said that we have addressed the issues of Chair and Vice Chairs.

3.70.20. Mr. Burgess said he would like to nominate himself as Sergeant At Arms.

3.70.20.1. Ms. Lamishaw said that the position is an appointed one by the President.

3.70.20.2. Mr. Popowich appointed Mr. Burgess as Sergeant At Arms.

3.70.20.2.1. Mr. Burgess accepted the position.

3.70.21. Ms. Chelebian asked who would be Parliamentarian.

3.70.21.1. Mr. Popowich appointed Mr. Lace as Parliamentarian.

3.70.22. Mr. Lace accepted. And asked for ideas for changes to the By-Laws.

**4. Public Comments – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction.**

4.1. Mr. Sims asked to speak about the Winnetka Sign Beautification Project. Pointed out that without the help of Mr. Burgess picking up the flowers we would not have gotten them. He said that the landscaper objected to having to pick up the plants as that was not in the proposal. He also said that the landscaper didn’t have the items necessary for safety (vests, cones, etc.). He said that he compromised on the safety items if the landscaper will pick things up. He has contacted the City and they will provide and pick up the safety items. He said that he will present it to the Committee to pay for transportation.

4.1.1. Ms. Chelebian asked what he felt was necessary.

4.2. Mr. Popowich said that we made a mistake here and he kicks himself for allowing it. We did something without a contract, which is not what he wanted. That is our fault we need to in the future get a contract. Mr. Popowich said that he doesn’t feel we should pay it for this. The City owes it to us.

4.3. This lead to a long discussion on the item and whether we didn’t the right thing, whether we should do pay for it and the cost of \$1000.00 to pick up and deliver. Mr. Sims lead the argument that this was extra and something that we should pick up the tab for.

4.4. Ms. Lamishaw to declare this as an emergency item.

WNC-083005-19: The WNC shall consider a request to discuss additional funds for the Winnetka Sign Beautification Project. (Lamishaw).

4.4.1. Mr. Popowich seconded the motion. He called roll for this motion:

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			
Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine	1			
<b>Totals</b>	<b>9</b>	<b>0</b>		

The motion passes 9-0.

4.5. Ms. Lamishaw made a motion that we accept the \$1000.00 additional charge for pick up and delivery of the plants for the entire median.

4.5.1. Mr. Popowich said that he thinks we need to make sure we have a legally binding contact stating exactly what he will do and that it is to do the pick up and delivery for the entire median.

4.5.2. Mr. Burgess said that he was there and understood the issue. He asked himself what Mr. Lee would be happy with and he believes we should ask him what he would like to do the job. We should find out what he needs to do it as he is now questioning about the mulch. Mr. Popowich is right since we don’t have a signed contract.

- 4.5.3. Mr. Sims said we did have an agreement. It was presented to the Board and they passed it. It was realized that it was very reasonable even cheap. The agreement was he would plant the plants. His point of view is that he now needs to pick up the plant, bring them back, have his people wait, and do the work. We should have done that in the beginning and if we had done it and not waited on meetings and letters, then we would have had the city's agreement. But these people are now reassigned. He feels that for another \$1000.00 it would be ridiculous that to waste this opportunity. We should just agree to it and do it.
- 4.5.4. Ms. Chelebian asked how many sections we have.
- 4.5.4.1. Mr. Sims listed the sections...10 sections total.
- 4.5.5. Ms. Chelebian asked how many sections have plants been picked up for.
- 4.5.5.1. Mr. Sims said that he didn't know as he's not a landscaper.
- 4.5.6. Ms. Chelebian asked if every trip covers a section or do we have to make multiple sections. She also asked how many trips \$1000.00 covers.
- 4.5.6.1. Mr. Sims said he does not know. He said he's not a landscaper. He spoke about how they have to pick them up and how difficult.
- 4.5.7. Ms. Chelebian clarified we have 10 sections, we don't know what we have now and we don't know how he arrived at it. If we do this to make him happy, then what do we do if he is still not happy. He is a business man who is doing business with us and the City. He provided us with a price and we didn't haggle, we took his bid. Now should we give him another \$1000.00 based on facts? We could consider that. She agrees 100% that he is doing business with the city of LA and knowing that there is a contract and an agreement and we need to understand where we draw the limits.
- 4.5.7.1. Mr. Sims objected to the idea what we are looking for problems.
- 4.5.7.1.1. Ms. Chelebian said it's not a personal issue.
- 4.5.7.1.2. Mr. Popowich asked to move on.
- 4.5.8. Mr. Lace said that it wasn't in the contract we need to do it and we need a final contract of this to say that it's in total. He has a right to get paid for the extra work.
- 4.5.9. Ms. Lamishaw asked to be recognized.
- 4.5.9.1. Mr. Popowich said no, he is going in order.
- 4.5.10. Ms. Robinson asked one question. Did he state \$1000.00 or did we offer him the funds.
- 4.5.10.1. Mr. Sims said it wasn't really either. We are only looking at what would make him happy. He said that we suggested it to make it right.
- 4.5.11. Ms. Robinson asked where the funds would come out.
- 4.5.12. Mr. Popowich commented it's out fault for not having a contract. He went on to say that he has a big problem with this. Pointed out his issues about the throwing of money at problems. It's stupid to throw money at problems. He commented that's what gets the City into the situations it's in with overruns.
- 4.6. Mr. Montaine pointed out that we are in a gas crunch and we have to figure out that that's going to come in. Mr. Lee needs to figure that out. He needs to let us know what the cost is.
- 4.7. Ms. Lamishaw said her understanding that the proposal is a legal contact and this out of the contract. So now we are out in the cold. As a business person \$1000.00 is reasonable to cover fuel, wear and tear on trucks, and employees, and that's about \$250 for a trip. He won't make a profit from that. She said it would be a good idea to know how many trips he has to make. If he needs to make six trips then he needs to make \$1500.00. It's coming out of the Viacom money, let's go ahead and do what we plan on doing. The city let us down.

4.8. Ms. Littlefield agrees 200% with what Ms. Lamishaw. She said that the proposal originally didn't cover the transportation as it was understood that the City was going to do. She said that if this was under market we took the deal and it's a good deal. She would like to say that we should consider an up to amount up to \$1200.00 to cover it and ask him what it will be. She understands the cost of gas and so on and a \$1000.00 is still cheap. Then we can approach him and if he bids less then that's fine.

4.9. Mr. Lace made a motion:

*WNC-083005-20: The WNC authorizes Mr. Sims to negotiate with Mr. Lee on the cost to complete the entire job, including labor, transportation, and materials not to exceed \$1000.00. If the amount exceeds \$1000.00 then the items need to be approved by the Board. (Lace)*

4.10. Ms. Chelebian clarified.

4.11. Mr. Popowich asked if we can add to the motion that the costs be itemized.

4.11.1. Ms. Chelebian agreed.

4.11.2. Mr. Lace said we don't really need to know that.

4.11.3. Ms. Lamishaw asked to add "labor, transportation, and materials

4.12. Ms. Robinson seconded the motion the motion.

4.13. Mr. Popowich called roll on the motion:

Board Member	Yes	No	Abstain	Notes
JJ Popowich	1			
Marilyn Robinson	1			
Erick Lace	1			
Dwight Burgess	1			
Armineh Chelebian	1			
Josef Essavi				Excused
Chris Jurgenson				Excused
Jacque Lamishaw	1			
Robin Littlefield	1			
Howard Sefflin				Excused
Art Sims	1			
Rick Montaine		1		
<b>Totals</b>	<b>9</b>	<b>0</b>		

The motion passes 8-1.

## 5. Adjournment