



# WINNETKA NEIGHBORHOOD COUNCIL

PO Box 3692, Winnetka, CA 91306  
(818) 648-6219

[www.winnetkanc.com](http://www.winnetkanc.com)



## EVENTS COMMITTEE

	<b>Chair</b>		<b>Vice Chair</b>	
	<b>TJ Martens</b>		<b>Nalini Natarajan</b>	
Committee Members				
<b>Alan Schweizer</b>	<b>Don Sweeny</b>	<b>Ani</b>	<b>Ad-hoc Steve Zeldin</b>	

## EVENTS COMMITTEE MEETING MINUTES

**Tuesday, May 27 2008 – 6:30 PM**

Valley Village

20830 Sherman Way, Winnetka, CA 91306

The public is requested to fill out a “**Speaker Card**” to address the Committee on any agenda item before the Committee takes an action. Public comment is limited to 3 minutes per speaker, but the Committee has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a “**Speaker Card**” will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Committee considers that item. When the Committee considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Committee’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Committee, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fultan Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306; **Albertson’s Food and Drug Store**, 7224 Mason Ave. **Express Pack & Ship**, 7657 Winnetka Ave.

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to [jedi\\_yoda@msn.com](mailto:jedi_yoda@msn.com).

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.**

1. Call to Order and Committee Members Roll Call.  
Present TJ Maarten, Nalini Natarajan, Alan Schweizer, Don Sweeney
2. Approval of Minutes.
3. **Public Comments.** None

4. Octaviano Rios, JR Field Deputy from the office of Dennis P. Zine Council member 3rd district Representatives are not present but have agreed to provide radios for the event. Councilman Zine will be present at the event and will be riding a Green bicycle.
5. Robert Wells to give some more information regarding the Green Bike ride. It is necessary to gain sponsorship for bicycles during the ride, in exchange for advertising.
6. During last week visit to Santa Monica's Earthday Expo TJ Martens spoke with several vendors and ask them if they be interested to participate in our event August 10<sup>th</sup>. 12 vendors have asked to be sent the booth info which will be sent out this week along with the press release.
7. The delivery of the one gallon tree from the mayor's office for delivery Friday or Saturday needs to be confirmed. Don Sweeney will contact Tessa at the Mayor's office to facilitate this.
8. Steve Zeldin to provide the list with his contacts for vendors and companies whom say they have interest to be part of our event. Nalini will contact schools; this is still needed to be done.
9. Target of vendors and earth friendly companies to have at least 40 – 50 booths. Major vendors and chains to be contacted.
10. Discuss possible joined effort to sell T shirt and other item from TCCC at the booth during the concerts in the park June/July/August.
11. Nalini to talk about the progress to invite multicultural groups to show their culture and educate the public we can life together with respect and in harmony to make our community a fun and safe place to live. Nalini is working with several agencies to present multicultural
12. Discussion and possible action regarding nomination and appointment of at least one new member to fill the vacant Events Committee position. **The appointee(s) must be Stakeholders of Winnetka. Each candidate may give a brief statement upon nomination.**

**We are still looking for new members to join us**

Committee Business –

- A. Comments on Committee Member's own activities/brief announcements.  
BJ Thomas main musical act, No political agenda on this event
- B. Brief response to statements made or questions posed by persons exercising their general public comment rights.
- C. Introduction of any new issues for consideration by the Committee at its next meeting and request that the item be placed on the next meeting's agenda.
- D. Requests for Committee Members to research issues and report back to the Committee at a future time.

**Next meeting will be held on Monday June 23<sup>th</sup> 2008 at 6:30 PM**  
**Future Agenda Items and other Calendar Events** *(All meetings held at Valley Village, 20830 Sherman Way, Winnetka, CA 91306 unless otherwise noted):*

Adjournment

**PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

**PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.