



WINNETKA NEIGHBORHOOD COUNCIL

PO Box 3692, Winnetka, CA 91306

www.winnetkanc.com



Chair			Vice Chair
TJ Martens			Nalini Natarajan
Committee Members			
Alan Schweizer	Don Sweeney	Edward L. Jones	Silvia Freiberg

EVENTS COMMITTEE MEETING MINUTES

Monday, August 4 – 6.30 PM

Valley Village

208300 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Albertson's Food and Drug Store**, 7224 Mason Ave.

- 1. Call to Order & Committee Member Roll Call** Present is TJ Martens, Don Sweeney, Edward Jones, Alan Schweizer, Nalini Natarajan, Yoko, Yardley Scully and Michelle of SGI
- 2. Explanation of Meeting Rules.** Governed by Roberts Rules of Order.
- 3. Approval of Minutes.** Approved.
- 4. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.** No Public comments
- 5. Don Sweeney to give the latest update on band opening act prior BJ Thomas** Taiko Drums start at 2:00 PM, 2:45 and 5:00 PM, Cindy Alexander opening, 1 hr between will be left for sound checks.
- 6. Tarzana Community & Cultural Center Yardley / Patty give update / status vendors & possible Bike ride sponsors. The Greenbike is no longer participating.** Efforts are being made to identify a suitable replacement. Alan will follow up regarding local company that produces bicycles. Update from Yardley in regards to pickup of the giveaway trees.
- 7. Participating vendors are:** Whole Foods Market, Lulu Lemon, SGI, Life 4 Paws Animal Rescue, Farmers Insurance, Ani & Stephan Yoga, Shakee Cleaning Solutions, DWP (has their own booth and have bulb give away) LAFD Cert Team, Department of Sanitation with recycling program, Armineh Chelebian Beverly Williams Jewelry, StaPanic Casting Agency and four more booth of the India community and Party by Stacy has agreed to come in the WNC booth to do free face painting for the kids. We have reserve 20 booths with A Rental and we need to give them a final number on Wednesday August 6. Vendors need to be there between 11:00 and 1:00 to set up, with cars gone by 1:00 pm.
- 8. SGI to give update on status of their performers groups and volunteers.**
- 9. Assignment of the volunteers for the event.** Volunteers to show at 10:00, 11:00 or 2:00.
- 10. Discuss of shifts to have the booth constant been occupant by WNC members and TCCC members.** To be determined. **Waiting on response of WNC board members**
- 11. Status on promotion fans and email sign up cards.** All secured.

12. Flyer are in and Board members been ask to start giving out in their neighborhood. To be distributed by board members
13. Sign-up card are in to use at both WNC Booth when the giveaway trees been handed out.
14. Alan to report updated on major venders with workshops. Pending, TJ to follow up with major vendors.
15. Nalini to talk about the progress to invite multicultural groups to show their culture and educate the public we can life together with respect and in harmony to make our community a fun and safe place to live. Nalini is working with several agencies to present multicultural. Several cultures will be represented including Indian, Hawaian, and Japanese.
16. Discussion and possible action regarding nomination and appointment of at least one new member to fill the vacant Events Committee position. The appointee(s) must be Stakeholders of Winnetka. Each candidate may give a brief statement upon nomination. We are still looking for new members to join us. Tabled to next meeting.

Next meeting will be held on Monday August 25 2008at 6:30 PM

Future Agenda Items & other Calendar Events:

- Youth expo October 2008, news letter, outreach
- More outreach to be done by all board members and committee
- Brief response to statements made or questions posed by persons exercising their general public comment rights.
- Introduction of any new issues for consideration by the Committee at its next meeting and request that the item be placed on the next meeting's agenda.
- Requests for Committee Members to research issues and report back to the Committee at a future time.

Future Agenda Items and other Calendar Events

(All meetings held at Valley Village, 20830 Sherman Way, Winnetka, CA 91306 unless otherwise noted):

17. Adjournment

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi.yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to

reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

Westside Neighborhood Council

WVNC

**Celebrating Diversity with Unity
and Dedication to the Community**