



WINNETKA NEIGHBORHOOD COUNCIL

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RULES, ELECTIONS, & BY-LAWS COMMITTEE

Chair	Vice Chair			
JJ Popowich	Dwight Burgess	Jozef Essavi	Erick Lace	Armineh Chelebian

From: JJ Popowich
 To: WNC Board Members, Public
 Re: WNC Rules, Elections, & By-Laws Committee Meeting Minutes for 06/19/07

1. Call to Order and Committee Members Roll Call.

Board Member	Present	Absent	Excused
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi			X
Erick Lace	X		
Total	3		1

2. **Public Comments – Comments from the public on non-agenda items within the Committee’s subject matter jurisdiction.**
3. **Discussion and possible action to fill the seat on the committee vacated by Michael Ross. The seat may only be filled by a Board member as this is a closed committee.**

3.1. Ms. Robinson yielded to Ms. Chelebian.

3.2. Mr. Sims yielded to Ms. Chelebian.

3.3. Mr. Popowich made the following motion:

WNC-REB061907-01: The WNC REB Committee appoints Ms. Chelebian to fill the vacant seat on the Committee.

3.4. Seconded By Mr. Lace.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		

Total	4		
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3.5. Motion passed 4-0.

4. Discussion and possible action on finalizing the WNC 2007 Election Procedures. This will include a discussion to fill out an Election Procedures questionnaire requested by the advising IEA to the South Valley Election Alliance Committee.

4.1. The first item was to establish an Ad Hoc Election Committee.

WNC-REB-061907-02: The WNC REB Committee establishes an Ad Hoc Election Committee which will be in effect for the duration of the 2007 election cycle. The following Board members will serve on this Committee: Dwight Burgess - Chair, Marilyn Robinson – Vice Chair, and Erick Lace. (Popowich)

4.2. Mr. Lace seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi			X
Erick Lace	X		
Armineh Chelebian	X		
Total	4	0	1

4.3. Motion passes 4-0-1.

4.4. The Committee discussed the calendar and set the vote to approve the Election Procedures and the Election Information meeting at the August 14TH Board meeting. The Board also discussed setting the dates for Candidate Forums. The SVEA is requiring at least one on November 5th, which the Committee felt would conflict with some Winnetka Community groups so it was suggested we move that to November 1st. The second was set for Tuesday, October 23rd.

4.5. Mr. Lace made the following motion:

WNC-REB-061907-03: The Committee adopts the calendar as discussed.

4.6. Mr. Popowich seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi			X
Erick Lace	X		
Armineh Chelebian	X		
Total	4	0	1

4.7. Motion passes: 4-0-1.

5. Discussion and possible action to select a new Election Administrator for the WNC 2007 Elections should the Chair of the Rules, Elections & By-Laws decide to recuse himself and run for re-election to the Board.

5.1. Mr. Popowich asked for a volunteer to take on this duty. There was a discussion about

5.2. Mr. Burgess volunteered to do this.

5.3. Ms. Chelebian made the following motion:

WNC-REB-061907-04: The WNC REB Committee appoints Mr. Burgess as the Chair of the Ad-Hoc Election Committee for 2007. (Chelebian)

5.4. Mr. Popowich seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

5.5. Motion: 5-0.

6. Discussion and possible action to modify the WNC By-Laws Article 8 (item 6) the “Reconsideration Section” with the following:

“The Board may reconsider and amend its action on items listed on the agenda *at any time* if ~~that reconsideration takes place immediately following the original action or at the next regular meeting.~~ The the Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. ~~Any Board member who has previously voted on the prevailing side of the original action taken can only~~ make a motion for reconsideration. *However, once a motion has been reconsidered and voted on, that motion must stand until after the Board has cycled through an election cycle.*

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act”.

7. Discussion and possible action to modify the WNC By-Laws, Article 6 “Composition of the Board of Directors” with the following:

There shall be 15 Community Stakeholders on the Board of Directors. All committees, subcommittees and/or ad hoc committees shall be made up of members who are elected, selected, or appointed in a manner to be determined by the Board. No single Community Stakeholder group shall comprise a majority of the Certified Neighborhood Council’s governing body, unless *this occurs as a result of the natural election process* ~~extenuating circumstances are warranted and approved by~~ **DONE**.

~~Of the 15 Directors, 14~~ **Eight** Directors shall be adult stakeholders, over the age of 18, who are “At-Large” Directors elected by the Community Stakeholders from the membership. *The 15th Director shall be a Youth Representative who is 16-18 years old, and a Community Stakeholder from the membership.* ~~Seven Directors shall be “Appointed” by the eight elected Directors, by~~

majority vote of those present. One member from each of the four Neighborhood Watch organizations in Winnetka shall be appointed, one Youth Representative who is 16—18 years old, and two from any organization within the boundaries of the Winnetka Neighborhood Council. In following the above mentioned process the WNC will ensure that the seven appointed positions shall be representative of all geographic and stakeholder groups within the community.

~~**AMMENDMENT 1:** *If within 90 days after the “Election Day”, and after the Directors have exerted their best efforts, representatives from the Neighborhood Watch organizations in Winnetka cannot be appointed due to lack of nominees, those chairs shall be deemed to be ‘at large’ and open to any stakeholder desiring to be nominated.*~~

If the Community cannot select 14 Directors and one Youth Director than the vacant seats shall be “Appointed” by the remaining Directors, by majority vote of those present. The Youth Director seat may only be filled by a Youth Representative who is 16-18 years old and a Community Stakeholder from the membership.

- 7.1. Ms. Chelebian commented that we should change the language in the last paragraph to show “elect” rather than “select”. She also suggested a time frame to fill any non-elected vacant positions.
- 7.2. Mr. Popowich checked this and it is under Article 7, C.
- 7.3. Ms. Chelebian asked to consider the number of votes to deal with a candidate who may get only 1 or 2 votes.
- 7.4. The Committee discussed various ways to see if this could work. Ms. Chelebian suggested that the Board could set it at a fraction, set in the By-Laws of those who voted. Mr. Lace felt that it would be hard to do that. He said that the best way is to do it the highest number of vote getters. Mr. Popowich said another way to do that would be a minimum of 10 votes. A discussion centered around how many seats.
- 7.5. Mr. Popowich explained that eventually all seats would be electable. He said we would have to look at how we are going to set these up so they don’t impact current appointed members. He suggested that this be done so that as they fill the remainder of their terms they would become available. He spoke about hypothetical situations where a small group could stack the Board.
- 7.6. Mr. Lace used Chatsworth as an example where a developer attempted to stack a Board to get his options approved. He went on to address the staggering issue.
- 7.7. Mr. Popowich suggested that we write it into the By Laws as a transition period. This would be 4 of the 7 appointed seats would be electable in 2008, and 3 appointed, with the remaining 3 appointed becoming electable in 2009.
- 7.8. Mr. Lace stressed that he really wants to see the Board electable as soon as possible. He said he is aware that this will create 11 electable seats (or 10 if the Youth remains appointed) in one year.
- 7.9. Ms. Chelebian asked what would happen if we had people who were appointed, would they be around for 2 years.
- 7.10. Mr. Lace suggested that we should set the appointed at 1 year. He also made a case for the Youth being a 1 year position that is appointed.
- 7.11. There was also a discussion about the benefits of having a Youth Representative be an electable position. Some members pointed out that we can’t fill it now. This would be a good way to get children involved in the process, plus a comment was made that we can always fill.

- 7.12. A discussion was held about whether we need to write in there that we need to have at large candidates or candidates for a specific groups. Examples of problems with specific groups were presented.
- 7.13. A request to remove “selected” second line so that it only shows elected or appointed.
- 7.14. Mr. Popowich agreed and made the change.
- 7.15. Mr. Sims addressed a concern that everyone has the ability to stack it now. He pointed out that no one has so far. He feels that if we restrict the appointment so that there is language that would allow one group to get a majority. He felt that if anyone who wanted to serve should be able to serve regardless of how they get involved.
- 7.16. This sparked a discussion about limiting the appointments so that a specific group doesn’t get a majority of seats.
- 7.17. Mr. Essavi made a comment that we have Conflict of Interest laws and rules from the City ethic rules which would prevent a person or group from benefiting from a particular project or issue. This in itself limits a single group from acting as a group.
- 7.18. This lead to a discussion on his topic.
- 7.19. Mr. Popowich agreed that this was a good argument. He removed the line completely.
- 7.20. Ms. Chelebian agreed that this would be good and suggested that we should add that the “In the event a seat cannot be filled by the election process and the Board must appoint to fill the position, the Elected Board members must adhere to the LA City and State ethic laws and rules.”
- 7.21. There was a long discussion about staggering and dealing with the appointed 7 year.
- 7.22. The committee returned to the discussion about the Youth position and whether it should be an appointed or elected position.
- 7.23. Mr. Popowich made the following motion.

WNC-REB-061907-05: The WNC REB Committee recommends the following change to the WNC By-Laws, Article 6, “Composition of the Board of Directors”:

Section A: There shall be 15 Community Stakeholders on the Board of Directors. All committees, subcommittees and/or ad hoc committees shall be made up of members who are elected, ~~selected,~~ or appointed in a manner to be determined by the Board. ~~No single Community Stakeholder group shall comprise a majority of the Certified Neighborhood Council’s governing body, unless extenuating circumstances are warranted and approved by DONE.~~

~~Of the 15 Directors, 14 Eight Directors shall be adult stakeholders, over the age of 18, who are “At-Large” Directors elected by the Community Stakeholders from the membership. The 15th Director shall be a Youth Representative who is 16-18 years old, and a Community Stakeholder from the membership. Seven Directors shall be “Appointed” by the eight elected Directors, by majority vote of those present. One member from each of the four Neighborhood Watch organizations in Winnetka shall be appointed, one Youth Representative who is 16—18 years old, and two from any organization within the boundaries of the Winnetka Neighborhood Council. In following the above mentioned process the WNC will ensure that the seven appointed positions shall be representative of all geographic and stakeholder groups within the community.~~

~~**AMMENDMENT 1:** *If within 90 days after the “Election Day”, and after the Directors have exerted their best efforts, representatives from the Neighborhood Watch organizations in Winnetka cannot be appointed due to lack of nominees, those chairs shall be deemed to be ‘at large’ and open to any stakeholder desiring to be nominated.*~~

Section B: The Youth Representative shall serve for a one year term.

Section C: *If the Community cannot elect 14 Directors and one Youth Director than the vacant seats shall be “Appointed” by the remaining Directors, by majority vote of those present. The Youth Director seat may only be filled by a Youth Representative who is 16-18 years old and a Community Stakeholder from the membership.*

7.24. Mr. Lace seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

7.25. Motion passed 5-0.

7.26. The Committee then moved to item 9 on the agenda.

8. Discussion and possible action to amend the WNC By-Laws, Article 9, “Principal Office” with the following

8.1. Mr. Popowich made the following motion:

WNC-061907-06: The principal office for the Winnetka Neighborhood Council shall be: ~~20218 Saticoy~~, 20830 Sherman Way, Winnetka, California 91306. All correspondence should be directed to the PO Box 3692, Winnetka, CA 91306.

8.2. Mr. Essavi seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

8.3. Motion passed: 5-0.

9. Discussion and possible action to amend the WNC By-Laws, Article 7, “Election of the Board of Directors” with the following

Add item #3: *“There shall be no electioneering on the day of the election.”*

9.1. Mr. Popowich made the following motion, which came from the discussion about adjusting the composition of the Board.

WNC-REB-061907-07: The WNC will amend the WNC By-Laws, Article 7, by adding the following Section:

Section K: In order to transition from an elected/appointed Board the following will occur:

1. *Any Board member, appointed between the 2006 and 2007 election cycle, will serve the duration of the By-Law mandated two year term. At the end of the 2 year term in 2008, all appointed seats will become elected seats.*
2. *In the 2008 election, the top 7 vote getters will be elected to a 2 year term, with the remaining 3 vote getters winning a 1 year term.*
3. *Those elected to a 1 year term will be up for elections in 2009 for a full 2 year term.*
4. *During this transition period, if any seat becomes vacant, the seat may be appointed for the duration of that seat's term.*
5. *Once a seat becomes an elected seat, any appointments made shall last for the duration of that vacant or vacated seat's term.*

9.2. Mr. Lace seconded the motion

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

9.3. Motion passes 5-0.

9.4. Mr. Popowich explained the electioneering issue. He pointed out that in the past we have had complaints about electioneering near the site. The first year we had complaints about the 100 foot rule. The following year we had problems with electioneering near the site.

9.5. Mr. Lace said this is too restrictive. He said the intent was to remove it from the site itself. He pointed out that under this if we even spoke to someone on the phone that day it would be against the rule.

9.6. Mr. Sims said he felt this was un-democratic. We should not limit it.

9.7. Mr. Burgess pointed out that we had complaints about people impeding traffic or talking to bowlers as they came in.

9.8. Mr. Essavi commented that last year we had some problems where children were campaigning and being in the street and stopping cars. He said we should leave it within the fenced in area.

9.9. Mr. Sims we should allow the candidate to talk to a person inside the gate, if they are doing so to clear the drive way.

9.10. There was an open discussion about whether to change it or allow it. The committee decided not to change what is in the Election Procedures from last year, which is "outside of the fenced area".

10. Discussion and possible action to amend the WNC By-Laws to add the following Article 15, "Use and Management of Electronic Media" (Note: This motion includes codification of email rules passed by the WNC Board at its April 2007 meeting)

1. *Website: The WNC Board, if it deems necessary and by action of the Board, may create a website as an Outreach tool. Any website created by the Board shall be managed by the Outreach & Events Committee which shall approve the posting of all information, with the exception of Board Agendas, Board Minutes, Committee Agendas, Committee Minutes, and Calendar items which shall be submitted by the respective Board or Committee member responsible for such postings and posted without question in the appropriate place on the website.*
2. *The WNC Board, may at its discretion select and hire a vendor to maintain the website and may by Board action direct that vendor to generate news articles for the website based on the agenda and minutes with the advice of the Outreach & Events Committee. Any vendor selected shall not use the website for personal gain (with the exception of an approved tag line or logo located at the bottom of the page), nor shall they interject personal opinion into any news item generated. The governance of the relationship between vendor and Board shall fall to the Outreach & Events Committee for review and recommendation and shall require a full Board action before being implemented.*
3. *No Board member shall use the WNC website for their own personal gain, nor will they use the website to present a biased view of any issue before the Board or considered by the Board.*
4. *Email: The WNC shall by Board action, allow the establishment of email addresses and mailboxes for the use of the WNC Board members. If so approved by the Board emails shall:*
 - a. *Be used for WNC official business only.*
 - b. *Not contain any offensive language, images, or audio-visual items.*
 - c. *Not be used by WNC Board members for campaign purposes.*
 - d. *Not be used by WNC Board members to support any candidate for any public office.*
 - e. *Not be used to provide for the appearance that any personal position taken by the email address holder represent the views, opinions, or decisions of the Board.*

Any dispute arising from this policy will be discussed in a public meeting by the Board and the Board's actions shall be deemed final.

- 10.1. Mr. Popowich explained the reason behind the motion was to create the web site as something that can be managed, define who would, manage it and to codify the email rules passed at an earlier Board meeting.
- 10.2. The group discussed and added “tag line” language to item 2.
- 10.3. The group discussed and removed item #3 since they felt that it was clearly addressed with the LA City Conflict of Interest rules.
- 10.4. There was discussion about item “e” and how to ensure that a Board member could use the email address to enforce or support an approve action of the Board.
- 10.5. Mr. Popowich made the following motion:

WNC-REB-061907-08: The WNC REB Committee recommends the addition of Article 15 to the WNC By-Laws as follows:

1. *Website: The WNC Board, if it deems necessary and by action of the Board, may create a website as an Outreach tool. Any website created by the Board shall be managed by the Outreach & Events Committee which shall approve the posting of all information, with the exception of Board Agendas, Board Minutes, Committee Agendas, Committee Minutes, and Calendar items which shall be submitted by the respective Board or Committee member responsible for such postings and posted without question in the appropriate place on the website.*
2. *The WNC Board, may at its discretion select and hire a vendor to maintain the website and may by Board action direct that vendor to generate news articles for the website based on the agenda and minutes with the advice of the Outreach & Events Committee. Any vendor selected shall not use the website for personal gain (with the exception of an approved tag line or logo located at the bottom of the page), nor shall they interject personal opinion into any news item*

generated. The governance of the relationship between vendor and Board shall fall to the Outreach & Events Committee for review and recommendation and shall require a full Board action before being implemented.

3. No Board member shall use the WNC website for their own personal gain, nor will they use the website to present a biased view of any issue before the Board or considered by the Board.
4. Email: The WNC shall by Board action, allow the establishment of email addresses and mailboxes for the use of the WNC Board members. If so approved by the Board emails shall:
 - a. Be used for WNC official business only.
 - b. Not contain any offensive language, images, or audio-visual items.
 - c. Not be used by WNC Board members for campaign purposes.
 - d. Not be used by WNC Board members to support any candidate for any public office.
 - e. Not be used to provide for the appearance that any personal position taken by the email address holder represent the views, opinions, or decisions of the Board.
 - f. Board members may use the WNC provided email address to argue in favor of, or support, the Board's approved position or Board's action.
5. Any dispute arising from this policy will be discussed in a public meeting by the Board and the Board's actions shall be deemed final.

10.6. Mr. Essavi seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

10.7. The motion passed 5-0

11. Discussion and possible action to amend the WNC By-Laws with the addition of the following Article:

Article 16: Oath of Office

Each WNC Board member shall be sworn into office at the next regular meeting of the Board following an election, or at the Board meeting in which they are appointed by the President of the Board, or the presiding officer of the meeting if the President is not available, using the following Oath of Office:

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of California and the Charter of the City of Los Angeles, the Winnetka Neighborhood Council By-Laws, and that I will faithfully discharge the duties of the Winnetka Neighborhood Council according to the best of my ability so help me God.”

11.1. Mr. Popowich made the following motion:

WNC-REB-061907-08: The WNC REB Committee recommends the addition of Article 16, “Oath of Office” to the WNC By-Laws.

Each WNC Board member shall be sworn into office at the next regular meeting of the Board following an election, or at the Board meeting in which they are appointed by the President of the Board, or the presiding officer of the meeting if the President is not available, using the following Oath of Office:

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of California and the Charter of the City of Los Angeles, the Winnetka Neighborhood Council By-Laws, and that I will faithfully discharge the duties of the Winnetka Neighborhood Council according to the best of my ability so help me God.”

11.2. Mr. Lace seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

11.3. Motion passed 5-0.

12. Discussion and possible action to amend the WNC Board Rules, Section 1: Organization with the following addition:

“E. The WNC may, by Board action, create Liaison (and if appropriate an Alternate Liaison) positions to other organizations and bodies with the purpose of representing the WNC before that body. A Liaison may be any Community Stakeholder selected by the Board. Each Liaison (and/or Alternate) shall be selected by a majority vote of all the Directors present at the meeting at which the Liaison is to be selected at. The Liaison shall serve for a term of 1 year. A Liaison (and/or Alternate) can be relieved from their duty by a vote of a majority of Directors present at the meeting at which the removal item appears on an agenda. A Liaison (and/or Alternate) shall have the following abilities:

1. *Under the direction and authorization of the Board shall be empowered to speak for the Board at a meeting of the body that they are selected to be a Liaison to.*
2. *If the body is a voting body, the Liaison shall be empowered to cast a vote on behalf of the WNC, so long as the Board has considered the vote and passed a resolution directing the Liaison to vote in a particular manner.*
3. *The Liaison shall be required to make a minimum of a verbal report to the Board meeting following each meeting of any body they are appointed to represent the WNC to. The Liaison may, at their or the Board’s discretion, submit a written report in lieu of a report at a Board meeting.*
4. *Shall be expected to attend the meeting of the body they are selected to a Liaison to, or if unable attend shall notify the Board President, Secretary, and if so appointed the Alternate Liaison in sufficient time to arrange for another Board member to attend if necessary.*
5. *Without express written authorization from the Board in the form of a Board action, a Board member shall not represent a personal opinion as an opinion or position of the Board. When expressing a personal opinion in opposition to a Board’s position, a Board member should clearly state that their statement is a personal opinion.*

12.1. Mr. Popowich explained the motion and the reasons was to make Liaisons an official position that has some real meaning and listed duties.

12.2. Mr. Lace discussed item 2, and a concern on whether a liaison would be hampered by not being able to respond to a vote that may come up.

12.3. A discussion occurred about whether this would hamper or whether this was a good item. It was agreed that a liaison really should not have that level of leeway as it could cause a problem both to the Board and the liaison.

12.4. Ms. Chelebian addressed individual Board members and whether something similar should be in place for a Board member in general.

12.5. This led to a discussion on this subject. One item raised was the enforcement and consequences of an action that would go against the Board’s action. One suggestion was a censure. It was pointed out that the shame of being censured alone may be a deterrent.

12.6. Mr. Popowich made the following motion:

WNC-REB-061907-09: The WNC REB Committee recommends the following addition of Section E, to Section 1: “Organization” to the Board Rules:

“E. The WNC may, by Board action, create Liaison (and if appropriate an Alternate Liaison) positions to other organizations and bodies with the purpose of representing the WNC before that body. A Liaison may be any Community Stakeholder selected by the Board. Each Liaison (and/or Alternate) shall be selected by a majority vote of all the Directors present at the meeting at which the Liaison is to be selected at. The Liaison shall serve for a term of 1 year. A Liaison (and/or Alternate) can be relieved from their duty by a vote of a majority of Directors present at the meeting at which the removal item appears on an agenda. A Liaison (and/or Alternate) shall have the following abilities:

1. *Under the direction and authorization of the Board shall be empowered to speak for the Board at a meeting of the body that they are selected to be a Liaison to.*
2. *If the body is a voting body, the Liaison shall be empowered to cast a vote on behalf of the WNC, so long as the Board has considered the vote and passed a resolution directing the Liaison to vote in a particular manner.*
3. *The Liaison shall be required to make a minimum of a verbal report to the Board meeting following each meeting of any body they are appointed to represent the WNC to. The Liaison may, at their or the Board’s discretion, submit a written report in lieu of a report at a Board meeting.*
4. *Shall be expected to attend the meeting of the body they are selected to a Liaison to, or if unable attend shall notify the Board President, Secretary, and if so appointed the Alternate Liaison in sufficient time to arrange for another Board member to attend if necessary.*
5. *Without express written authorization from the Board in the form of a Board action, a Board member shall not represent a personal opinion as an opinion or position of the Board. When expressing a personal opinion in opposition to a Board’s position, a Board member should clearly state that their statement is a personal opinion.*

12.7. Mr. Lace seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Dwight Burgess	X		
Jozef Essavi	X		
Erick Lace	X		
Armineh Chelebian	X		
Total	5		

12.8. The motion passed 5-0.

13. Adjournment