



**WINNETKA NEIGHBORHOOD COUNCIL**  
**PO Box 3692, Winnetka, CA 91306**  
[www.winnetkanc.com](http://www.winnetkanc.com)



<b>President</b>	<b>Vice – President</b>	<b>Secretary</b>	<b>Treasurer</b>	<b>Sergeant at Arms</b>
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
<b>Board Members</b>				
Tess Reyes-Dunn	Walter Baneggas	Tara Walker	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Wilson Linares	Vacant	Youth Position - Vacant

**REGULAR MEETING MINUTES**  
**Tuesday, October 12, 2010 – 6:30 PM**  
**Valley Village**  
**208300 Sherman Way, Winnetka, CA 91306**

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

**1. Call to Order & Board Member Roll Call**

Board Member Name	Jan-12	Feb-09	Mar-09	Apr-13	May-11	Jun-08	Jul-13	Aug-10	Sep-14	Oct-12	Nov-09	Dec-14
Eric Lewis	/	/	/	X	X	X	X	X	X	X		
Erick Lace	X	X	X	X	X	X	X	X	X	X		
Greg Sullivan	X	X	X	X	X	X	A	X	X	X		
JJ Popowich	X	X	X	X	A	X	X	X	X	X		
Marilyn Robinson	/	/	/	/	X	X	X	X	X	X		
Mike Mikaelian	/	/	/	X	X	X	A	X	X	A		
Natasha Somerville	/	/	/	/	X	X	X	A	X	X		
Youth Position Vacant	X	X	X	X	A	A	/	/	/	/		
Tara Walker	/	/	/	X	X	A	X	A	X	X		
Tess Reyes-Dunn	X	A	X	X	X	A	X	X	X	X		
Tom Sattler	/	/	/	/	A	X	X	X	X	X		
Walter Baneggas							X	X	/	A		
William Hillard	/	/	/	X	A	E	X	X	X	X		
Wilson Linares	/	/	/	/	/	X	X	X	A	X		
<b>Total</b>										11		

X = Present, A = Absent, E = Excused, / = Not on the Board at this time

**2. Total**

3. Explanation of Meeting Rules

4. Approval of Minutes

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace	x			
Greg Sullivan	X			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville				
Tara Walker	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				
Wilson Linares	x			
<b>Total</b>	<b>8</b>			

Note, William, Eric Lewis and Natasha came in late, so this is why some voting counts don't match up with original attendance record above...

5. **Public Comments:** Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.

A, Octaviano Rios spoke about how he went downtown re metro progress grants. This is a new huge opportunity with, for example, Metro matching grants for traffic mitigation, etc. Submit application to county metro, of which there are 3-4 agencies; these include the CRA, Dept. of Transportation, Bureau of Street Services and NC's. Octaviano has an idea for Winnetka for a CRA zone. Big potential to leverage funding and the CRA has one location per community. JJ asks what specific projects are included. To which Octaviano says, residential traffic improvements, sidewalk improvements, anywhere a bus route goes through... etc.

Oct 22 is the next meeting for the Metro progress grants. Octaviano Rios wants Winnetka to be in the application pipeline. Winnetka, Tarzana, West Hills (?) are Zines three target groups. Jay Barratta is the manager and a CRA representative. Mike invited Octaviano to the Public Works meeting and gave flier.

Unhitched trailer law passed by the Sacramento. Now the city just has to pass the local ordinance; Dennis Zine wants to at least regulate the trailers. City Attorney already has an ordinance ready.

Zine also asked Octaviano Rios to draft a letter regarding negligence properties, including the one opposite the Bowling alley. Zine wants to send a direct letter to owner to take care of the private property.

Tess says the black limo in front is also parked on Cantlay. An older gentleman owns it....

Tess also asked re new # 10 Public School, that all Winnetka was invited, at one time, to a meeting to name PS #10. Tess said this meeting was poorly promoted. LAUSD said they were happy to have the meeting and were going to have the meeting down town. Tess said that they should meet here in Winnetka, if they want to have a meeting. Tess mentioned the school safety crossing the street in front of the new school and also mentioned the paving problem on Valerio. Octaviano has been mentioning the proposed street repaving as needed and was collecting deserving street names for paving. This repaving might occur in the fiscal year from July to June. Also every month the streets selections are updated. Someone asked what the number one street for repaving was? That street name was not known; Mike asked to agendize such information for a property request order of Public Works.

Zine's office wants to note:

Oct 23 free E-waste Collection is mid day 9AM to 3PM at the district office, on Vanowen, next to West Valley Police Station. Sunland is also a weekly drop off location.

Bill Larsen, Deputy City Attorney of the Citywide Nuisance Abatement Program spoke saying that it was several years since he was reassigned last march to Western San Fernando Valley; also attends to some neighborhood prosecution, as well. Spoke of a case of a vacant building across from the Winnetka Bowling Alley and across from the adult Candy Cat Location. Had a lot of prostitution and drug deals from that building. etc. Zine called in and make that problem a priority. Public phone was used for those purposes...

Across from Sutter Middle school is the Starlight Motel, which has had many incidents of drug dealing and use, etc. Motel management was doing dumb things, which encouraged bad activities. The police and DA have been talking to the mngement who are willing to fix issues. Meth and coke sales by Paroles and such were found when police knocked on doors . Owners will be sued by the city if they don't follow through on the police requests. Starlight has a handicap ramp and drug dealers were using it but they could not lock up the gates due to ADA requiremnts. Cameras are to be installed. William asked why can't the Motel be shut down? Mr Larson says the city can't just close it down easily. DA says that even though across from the school, that the kids are not usually involved. If the Hotel does what is asked of them, then they have another chance to manage in a proactive way. 2 months ago was the most recent case. "Strict Liability" is a phrase that the DA has to be careful about. 5-6 months of observations and working with cameras. Court order is all what a suit can produce for now.

Erick Lace notes that some kids tell his wife, a teacher at Limerick Elementary, that some kids have acted as runners; even in the 5<sup>th</sup> and 6<sup>th</sup> grade. Erick wants this to be a high priority. DA says that he is working closely with Officer Maldonado re this.

JJ says that this is fascinating and wants to know what Officer Maldonado knows about this drug problem motel and other problems.

The Neighborhood Prosecution Program is now getting cut again and may only have 2-3 prosecutors in the San Fernando Valley; not one per Police Station. Neighborhood Prosecutors deal with problem people. DA works with problem places..

Mr Larsen also says that there is a city wide problem with some group homes and that there is a new ordinance procedure coming up this week to review the homes with 30 -40 people per homes.

These places rent rooms out with no regulation. Mr Larsen has couple of cases that he is working on. Can't speak on legislation at the moment however as it is pending. Notify Mr Larsen regarding any group home with a problem. Currently can have 5 people per rooms and the one they are currently having a big problem with is near Winnetka and Oxnard on Penfield.

Principal Barbara Friedrich, of the Stanley Mosk Public School, <(818) 700- 2020 >is the newly named PS # 10 built on the Sutter Middle School grounds. Stanley Mosk was an associate and Supreme Court Chief Justice and AG in 50 and 60's creating racial integration. Hope to have a November 5<sup>th</sup> ribbon cutting and official naming on Campus. Attendees will need invitations to attend; and will be 10 AM Friday, Nov 5th. Mrs Friedrich, the principal, "came to the party late"; came in quick, so has a lot of catching up to do with the issues. Heard from a lot of people that PS #10 weren't welcome to neighborhood. Mrs Friedrich is writing letters regarding the street paving and trying to get the whole street ripped up. The new school has less than 300 kids with 12 amazing administrators. She is committed to Start this school and to retire with her current kinder class graduation. Her 'DOOR IS OPEN' to the WNC. JJ suggests keeping the kids away from Sutter school and that The Sutter Principal is in denial of the gang and graffiti problem. JJ didn't like to area for new school, but wants to help for success, if we can. Changing the name of the schools City designation from Canoga Park to Winnetka is important for Winnetka was the answer to Mike's question re school's city name on address.

Mrs Friedrich came from Beckford Elementary School. Tess asked where students were derived: Melvin, Winnetka, Sunny Brae, and one other local school. Tess wants to go over and present themselves to PTA parents so WNC can be involved.

**6. State and Local Government Representative Updates:** Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend. **None in attendance.**

**7. Discussion and possible action:** on committee budgets

Erick Lace asks about roll over. Notes that we need to reapprove in meeting the get Jacobi approved and paid.

**8. Discussion and possible action:** on Mrs. Pearson's request for funding and assistance for the 'Fab Girls' organization. Notification to Mrs. Pearson that she will need to file for a Neighborhood Purposes Grant.

Erick went around to Linens and Things last year getting them things. JJ says now we need to have Neighborhood Purpose Grant (NPG) as they are non profits. The plumbing repairs were also was a Neighborhood Grant and so Erick has suspicions of these NPGs.

**9. Discussion and possible action to approve up to \$8,000 for the purchase of WNC Banners to be placed on light poles year 'round along Sherman Way, Winnetka and, Roscoe. Banners will be purchased from Nationwide Banners. Design and final approval will be brought back to the Board by either an Ad Hoc committee or the Outreach Committee. (Popowich)**

JJ says the Xmas banners are approved. Reseda and Canoga Park has theirs up all year long. JJ would like outreach to come up with a design and keep WNC banners up all year, except at xmas time. Need to contact nationwide banner to get the signs up. Ad hoc or outreach committee or PWs committee. Mike wanted to talk to CRA to do the signs, but fears that would take too much time.

**WNC-20101012-01 JJ moved, Erick seconded(?) to approve up to \$8,000 for the purchase of WNC Banners to be placed on light poles year 'round along Sherman Way, Winnetka and, Roscoe. Banners will be purchased from Nationwide Banners. Design and final approval will be brought back to the Board by either an Ad Hoc committee or the Outreach Committee.**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville				
Tara Walker	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Wilson Linares	x			
<b>Total</b>	<b>11</b>			

**Eric will run the ad hoc committee for the banner design with JJ.**

**Art Sims, past Board Member visited, Hello!**

**10. Discussion and possible action:** to consider ways to deal with unattended or disruptive children at WNC meetings. (Sullivan).

Issue resolved by parental control of children, as secretary understands it.

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS**

**11. Finance Committee Report (Including Treasurer’s Report) (Popowich):**

A, Discussion and possible action to approve the Monthly Finance Report as presented by the Treasurer.(Popowich)

Gave three page report Opening balance \$51,696.79....\$95,124.69 balance and other charges. \$91,390.69 JJ explains his new format. See the done link and for the invoices. Can see the demand warrants online and see the copy of the minutes, etc.

Next see fiscal budget 2010-2011

JJ Made a motion to approve the finance report for September. Tess seconds:

**WNC-20101012-02**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			

<b>Greg Sullivan</b>	x			
<b>JJ Popowich</b>	x			
<b>Marilyn Robinson</b>	x			
<b>Mike Mikaelian</b>	x			
<b>Natasha Somerville</b>				
<b>Tara Walker</b>	x			
<b>Tess Reyes-Dunn</b>	x			
<b>Tom Sattler</b>	x			
<b>William Hilliard</b>	x			
<b>Wilson Linares</b>	x			
<b>Total</b>	<b>11</b>			

WNC budget 2010-2011 now has a new format. JJ redid budget with the right codes. Operations etc, audio visual, rents, storage, copy and postage, etc; all have different city codes. JJ produced a nice layout well understandable by all. Funds approved for Topanga station lumped in with Neighborhood Purpose Grants is a now a bit more complicated for school and groups looking for money such as the fab girls, etc. NPG sounds worse that it is, so see our website for the forms necessary to do this from the link. The group requesting money must fill out form and submit to WNC and we sent off to the city. The fab girls would have to present copies of work that was done, for example. JJ encourages all to read such forms and be ready. Tess says that Mrs. Pearson needs to be called.

**B, Finance Rules Updates, NP Grants:**

Information only discussion on the following items:

- Discussion regarding Annual Budget submission revisions
- Updates to Finance Committee web page
- Discussion regarding NP Grants and new requirements
- Discussion regarding Credit Card Usage Limits
- Discussion regarding required items to be submitted with all new invoices (Popowich)

**JJ notes that it is odd the way DONE does things. We have single purpose limit of 1,000...also a memo that says new amount is \$2,500 per single transaction.**

**JJ had a conversation with DONE today. Have the forms ready and filled out, now JJ was told that they did not approve as it was not yet signed by Pres and treasurer...poor detailing in their new forms as this was not noted on form. Status of two demand warrants? Invoice now submitted for Rick enterprise. BTRC needs the city business license number, Rick used the EIN number which is incorrect. DONE WILL NOT COMPLETE ANYTHING THAT IS INCOMPLETE. Plan for delays. All must have invoice made out to Winnetka Neighborhood Council. Vendor's LA City business license on form, etc. Erick is often busy traveling and forms must be signed at the regular board meeting for both Treasurer and President. So have all forms completed, so there are no loose ends...or there will be delays. Erick noted we had voted on this in the past to get all paperwork to the treasurer... not make JJ chase anyone around. Our letter also tells grantee to follow through or they won't get paid!**

**Short term expense can be on our credit card (CC), but otherwise the slow process of DONE Remains. (The Odyssey House Neighborhood Grant was bad news.) Quarterly report time is here and JJ will talk to DONE and Clarify. Report includes Barco and Public Storage. Erick says all the original treasurer's things are in the boxes Erick gave Walter. Eric asks about whether Natasha is on committee, and if the committee is properly staffed and JJ says the Finance committee includes; Erick, Greg, Natasha and JJ.**

**12. Public Safety Committee: (Linares)**

**The biggest thing is the bicycle safety fair.**

**A,** Discussion and possible action on a motion to combine the Outreach and Public safety meetings. Present Bicycle Safety Fair Flyer. **(Linares)**

The first Bicycle Safety Fair (BSF) in a while. Fliers based on local donations put on nice paper. Some are in Spanish some items gratis/free. Jon's donated water and ice, Taco Bell donated, too. Raffles were held for kids. Free helmets will be donated; got a bike, show up! Safety course run by traffic division, also performing car seat instruction. Held along with Octoberfest. Mrs. Friedrich, the new Mosk principal, will be translating flier into Spanish for her kids. Wilson hopes to see the WNC at event. Tess asks whether stake holders are needed to assist. Can come out to volunteer and help out. Please come 3 hours ...one would be great. Marilyn got a bucket for ice for the kids. May make this a rolling bicycle fair which can show up before school lets out to give school training as the kids roll out on the bikes

**B,** Approval letter for Safety fair donations and other organizational requirements.**(Sullivan)** resolved.

JJ seconded the motion to combine the Public Safety and Outreach committee meetings and since the chairs have approved no need for a vote

**WNC-20101012-03**

**13. Outreach and Youth Committee Report: (Robinson)**

**A,** Discussion and possible action to finalize shift schedules for the WNC booth at Octoberfest. Firm commitments are needed. **(Robinson)**

Erick asks for volunteers. Marilyn has sign in sheets. Marilyn wants to go to dollar store, but Mike and Eric have things they can provide as well. William asks when: Fri 6-10 Sat Sun 1-10 each day.

Erick will be there, Mike can come in the morning, and mentioned that he has the fliers that he made up. Mike asked whether the guy who did Wilson's copies could front the job and bill us. Tara asked about sponsorship, but JJ noted we can't do that. Can take adds and thank donations on website etc. Thank you and recognition is good in normal dialog in print. Erick wanted to print out 1,000 to start. Erick wants more help. Natasha suggests a sign in sheet of two hour slots and Erick passes a list of that type.

**B,** Discussion and possible action to determine if the WNC will have promotional items to hand out at the Oktoberfest and Children's Safety Fair, **(Robinson)**

Marilyn asks what Eric lewis has for items to give out. Eric passes things out as examples. Business cards are now made through Done.

Eric told to make motion and submit the form

William made a motion to make 200 cards for each WNC member for \$400, in the traditional form. Marilyn seconded

**WNC-20101012-04 approved**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			

Natasha Somerville				
Tara Walker	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Wilson Linares	x			
<b>Total</b>	<b>11</b>			

Motion Erick moves, JJ seconds \$200 for table top logo Unanimous approval  
**WNC-20101012-05 approved**

Erick makes a motion for Tote bags of \$3,200 for 2500 bags. Marilyn seconds. Fails with results just below:  
**WNC-20101012-06 fails**



Board Member	Yes	No	Abstain	Absent
Eric Lewis		x		
Erick Lace	x			
Greg Sullivan		x		
JJ Popowich		x		
Marilyn Robinson	x			
Mike Mikaelian		x		
Natasha Somerville		x		
Tara Walker		x		
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard		x		
Wilson Linares	x			
<b>Total</b>	<b>5</b>	<b>7</b>		

JJ makes a motion to approve the 5000 pens, Marilyn seconds to spend \$1,500 for WNC logo pens.  
**WNC-20101012-07 approved**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			

<b>Wilson Linares</b>	<b>x</b>			
<b>Total</b>	<b>12</b>			

Eric makes a motion to allocate \$350 for up to 15 polo shirts for the WNC, color to be determined. Marilyn seconds.

**WNC-20101012-08 approved**

<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Eric Lewis</b>	<b>x</b>			
<b>Erick Lace</b>	<b>x</b>			
<b>Greg Sullivan</b>		<b>x</b>		
<b>JJ Popowich</b>		<b>x</b>		
<b>Marilyn Robinson</b>		<b>x</b>		
<b>Mike Mikaelian</b>	<b>x</b>			
<b>Natasha Somerville</b>		<b>x</b>		
<b>Tara Walker</b>	<b>x</b>			
<b>Tess Reyes-Dunn</b>		<b>x</b>		
<b>Tom Sattler</b>	<b>x</b>			
<b>William Hilliard</b>	<b>x</b>			
<b>Wilson Linares</b>	<b>x</b>			
<b>Total</b>	<b>7</b>	<b>5</b>		

Table banner for 6 and 8 foot tables, 169 blue with logo, tote bags, Pens, WNC polo shirts, WNC Jackets.

Eric produced some comprehensive description of each item...cotton poly blend is better suggesting that the color of shirts might be the color of Winnetka. Benches are possibly new teal might be the color choice. Nice jacket if we are interested. Refridgerator magnets, Kids tee shirts. Are other alternatives., key chain flash lights etc.

Eric asks to gauge interest on the interest in jackets. Erick suggests deferring this item until he brings in samples.

JJ motions to approve \$2,000 for magnets with logo square, logo website when and where we meet and are .29 Cents each.

Magnets are about 3x3 or 3x4. (Flashlights are .60 cents each) Wilson seconded for a combination of magnets and flashlights.

**WNC-20101012-09 approved**

<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Eric Lewis</b>	<b>x</b>			
<b>Erick Lace</b>	<b>x</b>			
<b>Greg Sullivan</b>	<b>x</b>			
<b>JJ Popowich</b>	<b>x</b>			
<b>Marilyn Robinson</b>	<b>x</b>			
<b>Mike Mikaelian</b>	<b>x</b>			
<b>Natasha Somerville</b>	<b>x</b>			
<b>Tara Walker</b>	<b>x</b>			
<b>Tess Reyes-Dunn</b>	<b>x</b>			

<b>Tom Sattler</b>	<b>x</b>			
<b>William Hilliard</b>				<b>x</b>
<b>Wilson Linares</b>	<b>x</b>			
<b>Total</b>	<b>11</b>			

Eric mentioned T shirts with logo and motto on back in various sizes. This item is deferred.

Marilyn wants to charge for dollar tree items and for JJ to reimburse...JJ will check if he can reimburse.

Erick moves makes a motion for up to \$100 for Dollar tree children’s giveaways style Oktoberfest. Wilson seconds.

**WNC-20101012-10 approved**

<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Eric Lewis</b>	<b>x</b>			
<b>Erick Lace</b>	<b>x</b>			
<b>Greg Sullivan</b>	<b>x</b>			
<b>JJ Popowich</b>	<b>x</b>			
<b>Marilyn Robinson</b>	<b>x</b>			
<b>Mike Mikaelian</b>	<b>x</b>			
<b>Natasha Somerville</b>	<b>x</b>			
<b>Tara Walker</b>	<b>x</b>			
<b>Tess Reyes-Dunn</b>	<b>x</b>			
<b>Tom Sattler</b>	<b>x</b>			
<b>William Hilliard</b>				<b>x</b>
<b>Wilson Linares</b>	<b>x</b>			
<b>Total</b>	<b>11</b>			

C, Discussion and possible action to send Valley Village a letter of appreciation of their support and the use of their building as a meeting space. **(Robinson)**

Moved by Marilyn, JJ seconds, letter to be written by Erick, all present approved in unanimous vote.

**WNC-20101012-11 approved**

Tess adds info on Canoga Park Clean up and was given a scroll by Zine.

D, Eric Lewis to present t-shirts and other swag for outreach and WNC name recognition. **(Sullivan)** done, see above.

**14. Planning & Land Use Management Committee: (Popowich)**

A, Discussion and possible action to approve the PLUM Committee’s recommendation of approval of a conditional use permit (Case #: ZA-2010-2127-CU) for the development of the property located at 19725 Vanowen St, Winnetka, CA 91306. The owners of this shopping complex are requesting zoning variances and/or conditional use permits to allow for a change to the existing square footage of signage on the property. **(Popowich)**

Mr. Bruce Bailey, president of Wishon Management (818 225-9914) who are developing Jacopuzi plaza (after the old dairy farm, so two cows are on sign.), and includes the new Vallarta location...wanted a Longs

Drugs at the time. JJ says that this developer did what they said they would do and is very appreciative of this fact. Signage drawing was held up for approval and discussion. Project is currently underway.

JJ \plum makes a motion to approve the signage for the above, seconded by William approved by acclamation, see below voting chart.

**WNC-20101012-11 approved**

JJ will send Bruce Bailey (in plum agenda) a letter regarding our approval

B, Discussion and possible action to approve the PLUM Committee’s recommendation of approval of a zoning variance (Case #: ZA 2009-2071 ZV, WB, ZAA) for development of the property located at 19726 Sherman Way, Winnetka, CA 91306. The developers of this project are seeking zoning variances for the redeveloped meeting/banquet hall located on the second story of this building, approval of a basketball court on the roof of the building, and of a forthcoming request for a permit to sell alcohol for onsite consumption only. (Popowich)

An ‘Armenian meeting hall’; for Armenian fellowship for their community. Added whole new section to 1<sup>st</sup> floor parking, 2nd floor banquet hall and committed two security guards on site for events. During the week will be opened up for kids to keep them off streets; basketball will have fences with 10’ setback from edge of building. Cameras are on site for security 5-10’ from rear of property. Only windows are along Sherman way; Good sound proofing on sides and rear, PLUM committee approved unanimously. Nets were added to keep basketballs from Sherman Way. Tess asked regarding easement with the old Smart and Final and the use of their parking; no response recorded here. Tess asked about their alarm, has it been fixed? No guarantee about noise. Hours would be 5pm - 2 am for events.

Wilson asks about basket ball safety from the roof. Nets above to stop the a basketball may not be enough protect pedestrians below. Wilson has concerns about safety. Asks about armed guards, JJ felt they would not be ‘armed’ gurads. Wilson wants a drawing of the building brought in.

JJ motions to approve. Zoning variance as approved by the PLUM, seconded by Marilyn.

**WNC-20101012-12 approved**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker			x	
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Wilson Linares			x	
<b>Total</b>	<b>10</b>		<b>2</b>	

**15. Public Works & Transportation Committee:**

**a. Committee report, discussion and possible action for the following(Mikaelian):**

**1) On discussion of potential uses of available CRA money to improve Winnetka Business District.**

- a) Unanimous approval to focus on trying to get benches, light posts painted, and street intersections resurfaced by Dura Therm for cross walk, bike racks, and NOT to purchase trash cans due to cost of maintenance and high replacement rate.

JJ motions to approve, seconded by Tess

**WNC-20101012-13 approved**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson		x		
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker				x
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x
Wilson Linares	x			
<b>Total</b>	<b>9</b>	<b>1</b>		<b>2</b>

**2) On decision of color for benches, bike racks and painting light posts.**

- a) Unanimous approval to suggest “New Teal” for the color ‘New teal’ different than Canoga Park (Blue)

Mike motions, Tess seconded.

**WNC-20101012-14 approved**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson		x		
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker				x
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x

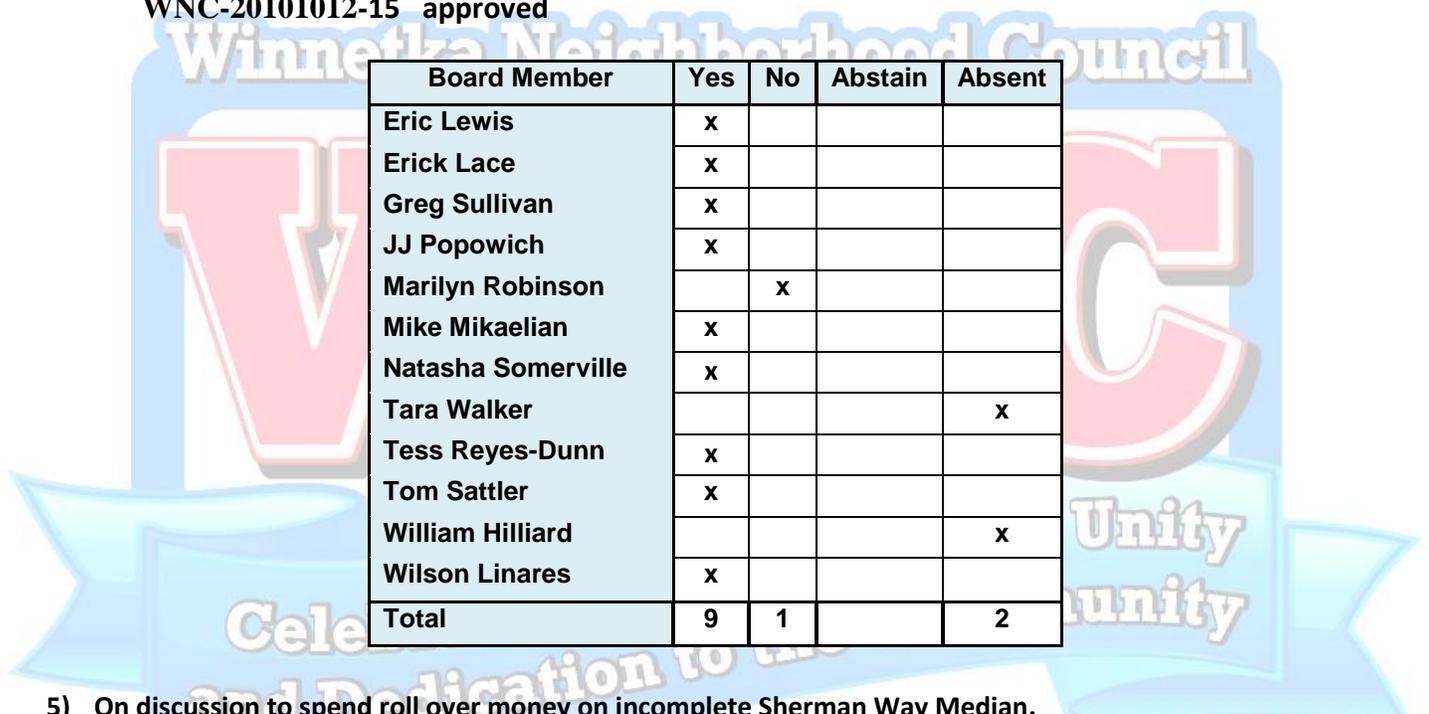
<b>Wilson Linares</b>	<b>x</b>			
<b>Total</b>	<b>9</b>	<b>1</b>		<b>2</b>

**3) On decision for Logo to be put on Benches and Intersections.**

- a) Unanimous approval to recommend “Winnetka” for Logos.  
Combined with 4 below,

**4) On font to use on Logos.**

- a) Unanimous decision to recommend same font as “Welcome to Winnetka” street sign  
Mike motioned to combine 3 and 4 to use “Winnetka “ as the logo with the same font as the street sign the WNC previously installed on Sherman Way. Wilson seconded; approved by acclamation’  
**WNC-20101012-15 approved**



<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Eric Lewis</b>	<b>x</b>			
<b>Erick Lace</b>	<b>x</b>			
<b>Greg Sullivan</b>	<b>x</b>			
<b>JJ Popowich</b>	<b>x</b>			
<b>Marilyn Robinson</b>		<b>x</b>		
<b>Mike Mikaelian</b>	<b>x</b>			
<b>Natasha Somerville</b>	<b>x</b>			
<b>Tara Walker</b>				<b>x</b>
<b>Tess Reyes-Dunn</b>	<b>x</b>			
<b>Tom Sattler</b>	<b>x</b>			
<b>William Hilliard</b>				<b>x</b>
<b>Wilson Linares</b>	<b>x</b>			
<b>Total</b>	<b>9</b>	<b>1</b>		<b>2</b>

**5) On discussion and spend roll over money on incomplete Sherman Way Median.**

- a) Art Sims reminded the board that the plans for the median were complete, and all that is left is to pay Jacobi for rocks/installation and that the motion to do so had already been approved by the previous board.
- b) Unanimous approval to suggest solar lighted signs for “Welcome to Winnetka” sign
- c) Motion was also made to check all sprinklers and pipes in median for functionality before placing rocks
- d) Motion received unanimous approval

**Art reminds of a demand warrant from National to get the banner’s started and in time for Xmas at a cost of \$3,600 for 41 banners. Art offers to meet and introduce Mike to the National people.**

**Mike’s Motion to spend roll over money on incomplete Sherman Way Median up to \$17,000 for rocks from Jacobi Building Material for the Sherman Way Median project; seconded by Tess passes unanimous by those present.**

**WNC-20101012-16 approved**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x
Wilson Linares	x			
<b>Total</b>	<b>11</b>			<b>1</b>

Need invoice so Banners need to be agendized for the November meeting. Art can take Mike to nationwide.

**16. DWP Oversight Liaison Report (Hillard)**

Next month put on agenda to vote on Mr Asadbaig Baig for a seat on the WNC

**17. LANCC Report (Hillard)**

**18. Rules, Elections & By-Laws Committee: (Popowich)**

**19. Good of the Order**

**20. Future Agenda Items & other Calendar Events:**

- **Public Safety Committee:**
- **Youth Committee**
- **Events Committee**
- **Public Works & Transportation Committee**
- **Interfaith Committee**

**21. Adjournment**

The public is requested to fill out a **“Speaker Card”** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **“Speaker Card”** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled **“Public Comments,”** the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and

receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (310) 562-3268, or please send an e-mail that states the accommodations that you are requesting to [sullivang@hotmail.com](mailto:sullivang@hotmail.com)

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.**

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### PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

**Celebrating Diversity with Unity  
and Dedication to the Community**