



WINNETKA NEIGHBORHOOD COUNCIL
PO Box 3692, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Walter Baneggas	Tara Walker	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Wilson Linares	Vacant	Youth Position - Vacant

REGULAR MEETING MINUTES

Tuesday, December 14, 2010 – 6:30 PM

Valley Village at 208300 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-12	Feb-09	Mar-09	Apr-13	May-11	Jun-8	Jul-13	Aug-10	Sep-14	Oct-12	Nov-09	Dec-14	
Eric Lewis	/	/	/	X	X	X	X	X	X	x	X	L	x
Erick Lace	X	X	X	X	X	X	X	X	X	X	X	X	X
Greg Sullivan	X	X	X	X	X	X	A	X	X	X	X	X	X
JJ Popowich	X	X	X	X	A	X	X	X	X	X	x	L	E
Marilyn Robinson	/	/	/	/	X	X	X	X	X	X	X	X	X
Mike Mikaelian	/	/	/	X	X	X	A	X	X	x	X	X	E
Natasha Somerville	/	/	/	/	X	X	X	A	X	x	X	X	X
Youth Position Vacant	X	X	X	X	A	A	/	/	/	/	/	/	/
Tara Walker	/	/	/	X	X	A	X	A	X	X	A	x	L
Tess Reyes-Dunn	X	A	X	X	X	A	X	X	X	X	X	X	X
Tom Sattler	/	/	/	/	A	X	X	X	X	X	X	X	X
Walter Baneggas							X	X	/	A	A	A	
William Hillard	/	/	/	X	A	E	X	X	X	x	A	X	
Wilson Linares	/	/	/	/	/	X	X	X	A	X	A, E?	x	
Asadbaig Baig	/	/	/	/	/	/	/	/	/	/	x	X	
Total													11
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early													
Quorum is 50% membership plus 1													

2. Explanation of Meeting Rules

3. Approval of Minutes for both September and November: not done.

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Mike Mikaelian				
Natasha Somerville				
Tara Walker				
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Wilson Linares				
Walter Baneggas				
Asadbaig Baig				
Total				

4. **Public Comments:** Comments from the Public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.

5. **State and Local Government Representative Updates:** Mayor Villaraigosa’s representative, Councilman Smith’s representative, Councilman Zine’s representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.

Octaviano Rios presented mentioned the Zineline articles and photos therein. Councilman’s Zines Annual School Principal’s Meeting happened with 2 main issues; traffic around school, parents double parking and speed issues. Traffic control has come at times to ticket. Some came from City Attorney’s Office, Gang Task Force, and the Tagging Task Force with Sgt Luis Smith, Traffic Division Parking Enforcement attended. Octaviano Rios discussed DOT Safe Routes to school Grants. Also noted that school Buses are cut 50% therefore buses will be more limited in future. Zine’s Toy drive happened previously last Saturday. The Councilman’s office has a new staff person; Legislative deputy Adrian Garcia replaced Chris Olson; The legislative deputy follows city council issues and committees, fee waivers for valley improvements, etc. If you have any motions to champion mention to Octaviano Rios and he will propose to Councilman Zine. The Councilman especially likes public safety issues. Boardmember Mr. Williams mentioned an Oak tree hanging over a street and that it been three months with no action. Octaviano Rios says he can come by to look at it and photograph. Octaviano Rios was awarded \$1,000 for reporting graffiti to apprehension and conviction. Stakeholder Jeff Perlstein asked how long an officer might take to respond to a graffiti call. For Mr. Rios, the LAPD got there as they were still applying graffiti. Octaviano says that you have to apply for the award; must be pretty clear that the crime was committed; form copies are in the office.

Officer Jose Maldonado, SLO, wants the public to do 75 percent of the work and LAPD to do 25%. The SLO wants us to call the police, A lot of times people don't report crimes, so nothing happens to stop a problem. There are 60 to 70 crimes per month; now 40 happened last month. If see a problem, don't tell the police that this guy doesn't look right, but If you say they are casing the place, then the police have probable cause to investigate. "Hide it - Keep it" is a program to safeguard your "in car" property. Don't contact any suspect, don't be a target. Tell your neighbors regarding the Neighborhood Watch meetings. Educate your neighbors. SLO is very proactive with local problems. Call LAPD and describe the suspect from head to toe and the direction they are going, Follow from a distance if you feel safe. Cell phone keeps you in constant contact with police dispatcher. There was an incident where an elderly lady on a sidewalk was run over and killed by a young driver coming out of a driveway. In another incident where a guy drove over a person with whom they had had a fight with at a bar named 'Mi Illusion'. That driver was arrested and confessed to the crime. The bar, El Illusion is at Mason and Sherman Way is now on the radar. At Winnetka and Roscoe, the Paradise Motel is also problematic. Manager is very cooperative but problems still occur; parolees, prostitutes and drug users.

Any vacant Homes, please report to local PD or SLO to arrest trespassers. Fences will be installed by the city and the property owner will be billed for the fence. DOT complaints around Lanark and Winnetka produced officer to ticket for crossing guard protection. Crossing guard was terrified and several got \$400 ticket. Oso and Mason and other areas are affected. Every time an officer writes a ticket 100 people see this ticketing and slow down. Policing of Gangs have a little crisis; financial info is being required and people are not signing up for this duty. Officers don't want a shady lawyer to subpoena this private information . Penal code 166.9 is the gang injunction code, which requires a 'contempt of court' in order to enforce. Call police if see gang members congregating. Public Safety committee is Meeting next Thursday at 6:30 at Valley Village.

Public comment by Jeff Pearlstein regarding the Winnetka post office needs a right turn only sign. Mentioned CVS was too close to the street. Hope Chapel cell tower has a height restriction asks us to reassess our position for what he sees as a bad idea.

Thomas Soong, of DONE, introduced himself to new board and attended meeting. He said he can't go to all of our meetings, the DONE staff is now as big as our board. This has changed the way DONE works; now each DONE fellow has regions to assist. Have a help line 213 485 1360. Also, for help you can use a general email ncsupport@lacity.org or Thomas.soong@lacity.org. Thomas is in the South LA Region. Trying to streamline the funding process; increased the p-card (credit card) to \$2,500. Shared the new "Funding Handbook for Treasurers and methods", therein is described the use of a demand warrant and simple procedures and a short form; this is a new thing, etc. From January 1st to April the 5th the WNC can submit changes to the bylaws. Gracie and Lou can help guide us through questions. All bylaws are based on a template, but have many variations; such as how to deal with horse properties. Table of contents will be helpful to use.

Thomas Soong encourages all to take the ethics course. There is a Peer management volunteer team who created a mentoring program; a process where if you need help with outreach, by laws etc you can get this help; Launched in Feb/March2011. If you need to meet with DONE, now you can meet in Van Nuys or come to us downtown. Parking passes have expired. Now are giving 2 passes, but you can still call DONE to have a pass created and put the name and car into the computer system in order for some to go to city meetings.

There are no plans for checking accounts. CC are is still allowed for small purchases such a little food, tools for small projects. Food requires a sign in sheets. At restaurant, however, don't order main meals. Treasurer's handbook has more details on these restrictions and allowances. Thomas needs additional paper work from JJ. Payment to Woman's Odyssey is still possible, but still outstanding. Thomas Soong wants to suggest the CC for this purpose.

Fab girls, Mrs. Gail Pierson spoke to Thomas Soong regarding the \$ 500 for cloth for Xmas parade and performance. TS said that Mrs. Pierson needed a grant as a nonprofit, which she asserts. Gail opened a booth at the Oktoberfest to help fund the group. Greg read letter from JJ regarding his plans; see treasurer's report below for this letter. Erick seems to want to suggest the use of the CC to help. Thomas wants to look into issue and has reservations and will review. The mirrors are for the ballet classes and Gail and Joe may look into transfer of funds between departments.

The p-cards can also be used for Tshirts and such, but Thomas says that it is a hit and miss sometimes. Suggests run the card first before the deal is done to make sure the purchase will go through.

Tara asks about what constitutes an excused absence. Thomas says that DONE leave it up to the board. William says he has an excused absence when he goes to DWP meetings. Eric says this discussion should be postponed to this agenda item later in the meeting

Scholastic has a warehouse sale a public member. "But the school librarians are best at selecting the books they want so we won't select the books for them", says Erick Lace emphatically.

6. **Discussion and possible action** on a motion for books/dictionaries for Limerick Ave Elementary's new library and third graders in all 5 of our schools including Sunny Brae, Limerick, Winnetka, Fulbright and Stanley Mosk; 710 kids approximately. (Dictionaries are \$1.75, approve up to \$2,000.) As well as a motion for general library (elementary) school books for a total motion up to \$3,500 (Lace)

Erick Lace wants to buy enough dictionaries for the 5 schools, Sunny Brae, Limerick, Winnetka, Fulbright and Stanley Mosk; about 710 kids. Books are cheap as they are paid for by foundations. English only. These Tess said \$1000 was when allocated in the budget. May have tax and cargo charges, too. Want them delivered to one location so the WNC can deliver personally. Erick has the relationship with each principal. Sutter more expensive as has an 8th grade.

Erick asks for a motion to sponsor literacy in our 4 elementary school by buying for dictionaries for Limerick Ave Elementary's new library and third graders in all 5 of our schools including Sunny Brae, Limerick, Winnetka, Fulbright and Stanley Mosk; 710 kids approximately. (Dictionaries are \$1.75, approve up to \$2,000.)
WNC-2010-1214-1 Marilyn motioned, Eric seconds; unanimous approval, none opposed.

Tess makes a motion and Eric seconds for general library books again for our 5 elementary schools for a total motion up to \$3,500. Teachers will select their own titles.
WNC-2010-1214-2; In the vote; all unanimous approved.

7. **Discussion and possible action by Erick who wants to review Outreach and Safety Committees including organization. (Lace)** This came about that we might want to combine committees officially, Erick suggests committees can combine as needed. The consensus is to just leave it as it is. By acclamation.
8. **Discussion and possible action: for small Christmas gifts for Winnetka Park users of \$2,000. (Lace?)**
No show by the park. Marilyn said the chamber set up the sport equipment. The sign we would help purchasing with was shown to all by Erick. Erick wants to help put up a message board for all to see what goes

on at the park. Erick did not want to proceed on this topic just now as the park did not show up with their sign presentation. Revise and table to next month.

Put a motion on the next months agenda about working on a 2 locked bulletin board case and for 2 activity signs for the Winnetka Park for about \$2,000 (Marilyn)

9. Discussion and possible action: Discussion and possible action to Put Mr. Walter Beneggas and Mrs. Tara Walker on agenda for three absences and to consider dropping from the board with a vote, as per by laws. (Popowich?)

Eric noted that Mr. Walter Baneggas had resigned previously from both the Treasury position as well as the board as told directly to Erick. Erick moves to accept Walter's resignation. WNC-2010-1214-3 Erick motions to have Erick send a letter to Walter accepting his resignation. Tess seconds. All approve.

The discussion turned to Mrs. Tara Walker, who said she called JJ for the last meeting in November to say that her car wouldn't start. JJ didn't say that he could pick her up, so she didn't come as the secretary understands it.

WNC-2010-1214-4 Erick suggests that we revisit in the Jan/Feb by laws issue to clarify excused absences. Erick motions to excuse this absence. William seconds. All approve, no oppose.

10. Discussion and possible action to create an oversight committee for the by-laws, which have been worked on by DONE, and to consider a table of contents in order that the bylaws are clearer. (Popowich)

Thomas says the template is finalized which we can use to help improve ours.

The bylaw committee needs to be familiar with the bylaws and to go over each bylaw to agree with them. Want to set up a January and February meeting for a final meeting approval in March for a April 5th submittal to DONE.

The 5 member by-law committee made up of the, 5 officers, as remembered by Erick. Greg will look for list of the 5 members previously mentioned as he is uncertain whether he can add that position to his duties; Meeting is open to everyone, Erick points out, just to make it clear. Erick polls the group to find a meeting date. Plum meeting is possible date suggests William.

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

11. Finance Committee Report (Including Treasurer's Report) (Popowich):

A, Discussion and possible action to approve the Monthly Finance Report as presented by the Treasurer.(Popowich)

Miss Natasha Somerville, Vice Treasurer, mentioned that she had spoken to JJ. Mr. Sullivan read JJ's letter into the minutes:

<<"Good Morning,

Unfortunately I will be unable to attend tonight's meeting. This Saturday my mother was addmitted to ER and has been in ICU since. She is doing better, but not out of the woods yet.

In addition, my desktop (which is where I keep my WNC files) was attacked by a virus contracted as a result of browsing by my family. I have good anti-virus protection but unfortunately the damage was done prior to the virus software removing the virus. The result appears to be the replacement of KBD.EXE file (I'm sharing as a learning experience) which is a file that HP and many other computers use to control various multimedia

devices on your PC.

The good news is that no data has been corrupted or lost. This version only redirects the browser to a less than desirable site and sends the PC into an endless fake anti-virus software loop that looks like Windows Virus Alert.

The bad news is that until I undo the damage (which I think I can) I cannot access internet nor print. This means I cannot provide everyone with a report as usual. So I will provide this version here:

1) No change in funds spent for November.

2) Nationwide Displays: Erick dropped off the signed demand warrant last night. I will (as soon as I fix my computer) send the demand warrant to DONE. I estimate I'll have it fixed or replaced by this weekend (depending on mom's status which is looking good right now).

3) Fab Girls: Erick also dropped off the NPS forms. Now that I have everything on the Fab girls I will send a detailed letter to DONE (which I will provide a copy to everyone) and ask for their guidance on what to do with them.

4) Winnetka Park: I am going to ask Natasha to have Erick sign a demand warrant for two of the three vendors that Winnetka Park used for the Halloween. I cannot do a demand warrant for Oriental Trading.com because it was not made payable by us.

5) I used our card (it works) to purchase office supplies for our Secretary. I will add this the report to December since it was purchased in December. I will email the updated version and post it (again once I fix the PC).

This leaves us with Jacobi. I left a message for Mr. Jacobi a few minutes ago to call me so we can discuss the median rocks. With any luck we'll have a demand warrant within a few days.

Eric Lewis: I am ready whenever you are to address the items that were approved for you to purchase for the Board. Just let me know when you need me and the card.

I believe this covers all that I needed to address from the Treasurer's seat.

JJ Popowich

Treasurer, WNC

"The difficult we can do today...the impossible may take a little longer" Otto Kroeger>>

12. Public Safety Committee: (Linares) Worked on safety letters and needs WNC Updated letterhead. Public member asks whether we are a certified Neighborhood Council, to which Erick says yes.

13. Outreach and Youth Committee Report: (Robinson) Marilyn mentioned previously discussed dictionaries, books park's bulletin board at Winnetka Park and signs. Also, as does Erick want the park to present needed items, but they were not in attendance. Notes that we need to update our bio's and emails. Also spoke about future blind youth Olympics; the kids stay at a Canoga Park Best Western. Mentioned Runnymede Park Kid's March.

Requests for inclusion in January meeting: Presentation and possible action Blind youth Committee Mrs Dara Laski will present ways we can help and assist(Robinson)

Eric needs responses re shirts and logos, sizes etc.; whose lack thereof, slows the progress of these items.

ABC embroidery is working on these Polo shirts. Tara mentioned youth programs for schools. Tara invited Mr. Willie Norwood, who is the singer Brandy's father, who agreed to assist a music program. This Musical Arts program is seeking to be developed; with Barbara Friedrich, the principal of Stanley Mosk Elementary School. Marilyn invited Tara to the third Thursday, January 20th Valley Village at 6:30 of the Youth Committee and to bring Mr. Norwood along. No meeting in December.

14. Planning & Land Use Management Committee: (Popowich) William mentioned that the committee met with a developer, Mr. Chuck Francoeur, regarding a multi unit zoning development of 122 units of condos, 18 town houses and 7 homes near Roscoe and Mason in the location of the old church property on Roscoe. Suggested were screens for west side neighbors and parking concerns. This was a preliminary meeting for the developer to sense the neighborhood needs. An official meeting with notices to those 500 feet from development.

15. Public Works & Transportation Committee: (Mikaelian) no meeting this month due to Chair's Family requirement. If Mike cannot host again Eric will consider leading the meeting.

William said that the next election was very needy for volunteers so asked for assistance.

16. LANCC Report (Hillard) nothing. Delete for next month.

17. Rules, Elections & By-Laws Committee: (Popowich) REB; list (Lace) as the Chair.

18. Good of the Order Tom mentioned that they are moving Costco into the middle of the block not right on Victory at this time.

19. Future Agenda Items & other Calendar Events:

- **Public Safety Committee:** meet January third Tuesday
- **Outreach & Youth Committee** not during Dec (Note new name!)
- **Events Committee** (Drop Events!)
- **Public Works & Transportation Committee** Eric will check with Mike
- **Interfaith Co** (drop interfaith!)
- **PLUM**

20. Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

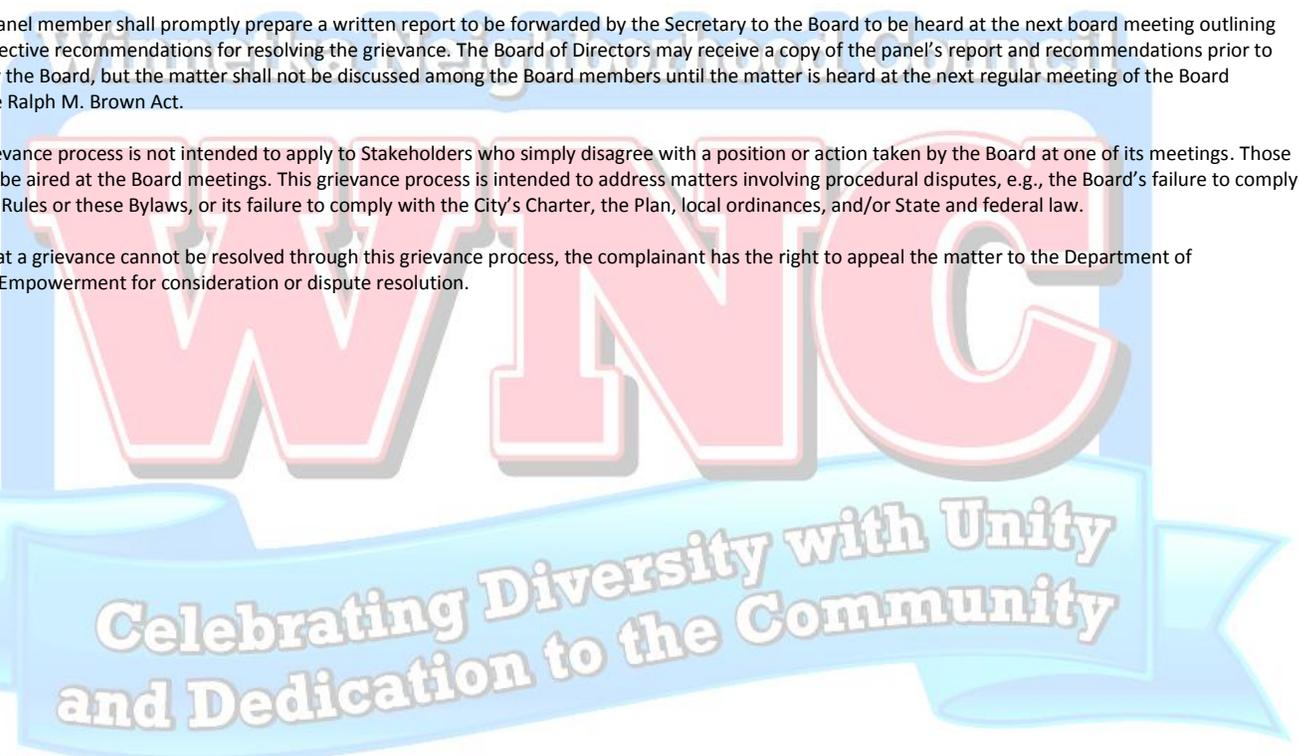
PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.



WVNC
Celebrating Diversity with Unity
and Dedication to the Community