

2. Explanation of Meeting Rules

3. Approval of Minutes for February: Erick motions, Marilyn seconds all approved. WNC-2011-030811-01

4. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes. No Public Comments

5. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend. **Senior Lead Officer (SLO) Jose Maldonado spoke of a cluster of crime in various areas of Winnetka. There will be an Open House March 19TH from 10 am to 2 pm at 21501 Schoenborn Street at the LAPD's Topanga Station. SLO mentioned NIXLE, which sends you current police activity in your area and the city around us. Sign up at <http://www.nixle.com/>. Stakeholder asked how to close the group homes? It is difficult said SLO, but now there are rules and they enforce all the rules such as suing the owner as nuisance abatement to control the problem. Call 1-877 ask lapd if you see a crime in progress. This helps city attorney to follow up and set up a record on the house in question. Group homes have no regulations, but sober living homes require a license. Building and safety along with the city attorney can help here. Doug asked about a pit bull at a group home, SLO suggests contacting Animal Control.**

Maria Fisk of Granda South Neighborhood Council spoke and mentioned group homes. Invited all to attend the Planning and Land Use Committee at end of March to a hearing. The hearing will explore limiting the # of people per lease, defining boarding homes, lodging homes, etc. considering Sober Group Homes (SGHs), etc. This is a complicated ordinance which they have worked on since Sept. JJ is the PLUM Chairman and will consider this topic at the next Plum meeting on first Tuesday of April.

Ms. Amber Macdonald (no capital D), for Assemblyman Bob Blumenfield, said to feel free to call the Assemblyman's office. The assemblyman campaigned on the earned income tax credit for federal money that is already available to constituents. This is a stimulus that the fed's provide. Amber asks us to promote this tax credit and passed out fliers to describe those who qualify. Tax credit is based on an income from \$13,000 to \$50,000 with 4 dependants.

Mr. Octaviano Rios spoke from Councilman Dennis Zine's office; wished us all a happy election day. Mr. Rios mentioned all that the councilman is doing for us. In order to reduce the budget impasse, Mr. Zine is asking all to take furlough days off; 1x a month until June. Next, Dennis took a salary cut of 10% and also donates \$25,000 annually to charities throughout the district. Other things are the several motions to ask departments to reduce their cell phone usage. The City treasurer, Wendy Gruel pointed out the cell phone issue, in order to save money. Mr. Zine wants to limit the staff's travel, limit lunches and dinners; wants to reduce the costs heavily. DWP mentioned \$500 dollars a night for hotel rooms in another city Department. Another Zine motion is comparing salaries to other cities to find a correct amount which our city could be paid. Regarding the El Camino Real High School Police officer who shot himself; Mr. Zine had the officer become responsible for the \$500,000. One last thing, Mr Zine wanted to encourage the community to take the budget survey; "these are my priorities". At [LA budgetchallenge.lacity.org](http://LAbudgetchallenge.lacity.org)

Events LA River Green way ground breaking to begin work on the bikeway greenery and improvements. On Thursday, March 10th at 2:30 PM on Vanalden Ave. access near the Pedestrian Bridge. Start construction with the ground breaking at LA river greenway redoing the bridge at Vanowen, but starting in Reseda up to Mason

Bridge at Vanowen. The bridge will have the artwork, which you may have seen on other bridges, also with a bikeway. Renderings are nice.

Tree plantings and a revitalization of Ventura Blvd. from Lindley to Valley Circle Blvd, will occur on March 19th. Meet at Saturday 8 am meet at Ralph’s Market at Ventura Blvd and Topanga Canyon Blvd. Thirty Trees will be planted so bring gloves and work clothes and your favorite tools.

http://www.simplesend.com/simple/uploadedimages/000339/2011-02_Flyer_WH_Planting.pdf

JJ asked whether the city should look at what is wrong with the city tax structure and ways to bring new business to the city. JJ asks does Zine do anything in order to bring business to the Winnetka. Mr. Rios said Mr. Zine supported Westfield Plaza’s Costco development to help employment and business. Rios notes small people come to him for assistance with city problems. Mr. Zine supports a Business Tax Development Zone for example Sylmar is doing much better with one. Mr. Rios says they do have a state enterprise zone which has attracted farmers from city 12 and are now occupying Warner Center. Zine is supportive of business. “Won’t do anything illegal” (not sure to what that referred. Pensions are “untouchable” say JJ and OR. GS disagrees and mentioned Wisconsin’s legislative actions. Mr. Danny Lankapal owns 3 gas stations asks why oil prices don’t relate to much higher gas prices.

This is a very vibrant topic. Danny asks about a law of fairness, there is a challenge in CA....to say the least.

6. Possible speaker from the Los Angeles City Fire Departments to speak on local Fire station closures and what kinds of help the fire stations might need. (Popowich) Tabled for now. Tom Satler offered to help JJ.

7. Discussion and possible action on a motion to make a monetary commitment of \$300, from Outreach, towards the Valley Alliance of N.C.s' 8th Anniversary Mixer, to be held 3/10/11. (All Valley NC Board Members are welcome.) (Lewis)

Eric went to the meeting where NC’s offered amounts varied from \$150 to \$300. VANC is a group of Neighborhood Councils watching out for us. Very active Erick says. JJ used to go to all the meetings, but they don’t do much with their power, he felt, but very vocal. JJ feels that it is valid thing to present their educational things, but doesn’t want to spend \$300 for this. Erick understands and felt DONE was put on the hot seat by the group, in a healthy way, so wanted to support the group. Erick saw this as an opportunity to get involved. JJ felt that many people were simply opinionated. We should have an articulation with LANC to go back to your NC to present their needs. Art Sims, in the audience, found that this group was very helpful to see what other groups were about. JJ says they meet the 2nd Thursday of the month for free at a Sherman Oaks Hospital. JJ asks how do we pay for this? Do we buy something to bring? Erick moved. William suggests we let it go until next year. Expense could be justified as it is a used to conduct business, but it is a bit late to figure it out. Motion is withdrawn.

William may go to connect with VANC. Put a spot on the agenda for a VANC report.

8. Discussion and possible action on discontinuing the purchase of small giveaway items such as the flash light and a pixie pen if these are not contracted yet. This would be consistent with Governor Brown’s new austerity measure. (Sullivan) Greg Motioned, William seconded.

Board Member	Yes	No	Abstain	Absent
Eric Lewis		x		
Erick Lace		x		
Greg Sullivan	x			
JJ Popowich		x		
Marilyn Robinson		x		
Mike Mikaelian				x
Natasha Somerville		x		
Tara Walker				x
Tess Reyes-Dunn				x

Tom Sattler		x		
William Hilliard		x		
Asadbaig Baig				x
Doug Schmidt		x		
Total	1	8		

WNC-2011-030811-02 Motion failed

Eric wanted to know how we market ourselves.

JJ likes the pen and light idea to get people aware of us. Mr. Hilliard found the magnets on the icebox helpful. Marilyn says that April 16th opening ceremony at Winnetka Park at 9am pancake breakfast. Marilyn wants a table for the WNC and the chamber and the local perhaps also the pens to be available.

9. **Discussion and possible action on approving an increase in the cost of the novelty flashlights (to \$2,500) and pens (\$1,500.) in order to obtain a price break. This vote is to ensure that this had been voted and approved. (Popowich)** Eric said the magnet with tax would cost \$1,500. Motion by JJ; seconded by Eric to allow for taxes to total from one vendor. WNC approves 8² table cover with our logo (on earlier vote), flashlights and pens for \$4500.
WNC-2011-030811-03 Approved unanimously.
10. **Discussion and possible action on a motion to approve \$5,000. For Valley Village (Popowich)** Voted on previously.
11. **Discussion and possible action on a motion to approve funds to assist in producing helpful literature for seniors at the events. (Popowich)** Never came back with any costs. POSTPONE to NEXT MONTHS agenda and one generation may attend.
12. **Discussion and possible action on a motion to approve email marketing with Constant Contact for not more than \$100.** Wendy our webmaster said, "I think there are plenty of hours in our agreement to implement constant contact. What is needed is an agenda item to approve setting up an account with constant contact. I imagine that your email list is less than 500 names. I suggest that you go with the prepaid 6 months for a whopping...\$81. <http://www.constantcontact.com/email-marketing/pricing/index.jsp> Once it is set up, then I need an excel spreadsheet of the emails. I can import those and configure a draft newsletter (that will only take a couple of hours) and we are off and running." There is the possibility of adding one call robo-call abilities and automatic sign up. (Sullivan) JJ moves, Eric seconds
WNC-2011-030811-04 Vote UNANIMOUS. JJ mentioned things like the bike safety items. Doug asks what else can WNC do to push us over the edge and get involved. That is what we can pursue to develop info. JJ suggests going door to door to meet stake holders.
Put on next month's agenda to come up with an outreach plan.
13. **Discussion and possible action to produce a WNC flier for distribution. Mike will bring a sample flier. There is a suggestion to promote the Senior Symposium with the long neglected WNC Newsletter and the flier may be enlarged as the newsletter? (Lace)** Mike absent, senior symposium never sent their info. JJ says that he will update the old flier and will bring that for approval. JJ will email for agenda approval at the next meeting.
14. **Discussion and possible action to re approve the dollar amount of Jacobi's cobblestone for the Sherman Way median; no greater than \$16,056.43. (Popowich)** JJ moves; William seconds. Approve up to \$16,053.43.
WNC-2011-030811-05 Approved unanimously

Art says that there is no water running east of De Soto. The city thinks it's an old timer and it is not the solar timer. The old valves will not work with the new solar timer. The city might give us the solar timers. It is possible that a small problem might caused the DWP to shut the whole thing down. Art mentions the biggest exposure is our gateway signs so mentions that this median would help with our exposure. If there is the possibility to get the timer, then we would have to get an electrician to install. So art suggests we get the repair the median sprinklers.

Put on the agenda to consider an electrician to install the possible solar timer and to review the timer and check sprinklers. Get amount from Art for this item. JJ needs minutes to set up the demand warrant.

15. Discussion and possible action on re-scheduling Officer elections; to vote to extend our officers into the next year, then we will have a two year election in April of 2012 after the general election so that the new officers can a get experience and be productive. (Lace)

We would extend our officer seats to match out new bylaws format. Erick motions, Bill seconds;

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich		x		
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville		x		
Tara Walker				x
Tess Reyes-Dunn				x
Tom Sattler	x			
William Hilliard	x			
Asadbaig Baig				x
Doug Schmidt	x			
Total	7	2		

WNC-2011-030811-06 passed

16. Discussion and possible action of a stakeholder, Mr. Jeff Bornstein’s request for additional discussion by the WNC of the T-mobile cell tower at Hope Chapel. (Sullivan) No action; Mr. Bornstein did not attend.

17. Discussion and possible action for considering Mrs. Helen Hatat as a WNC board member. (Sullivan)

JJ moves to not appoint her to the board. Erick seconds. WNC-2011-030811-07 Unanimous

18. Discussion and possible action to select a new Safety Committee Chair. (Lace)

Wilson Linares may have a way to be involved, so this is tabled for now.

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

19. Finance Committee Report (Including Treasurer’s Report) (Popowich):

A, Discussion and possible action to approve the Monthly Finance Report as presented by the Treasurer. (Popowich) JJ passed out the financial report; currently has \$83,518.30; see the report on the WNC website.

JJ resubmitting several forms regarding the Junior blind Olympics, Thomas said, by phone, that we can use the card for this Junior Blind Olympics event. Natasha got the NPG grant for JJ and got some 501c items. There is a project plan needed for the Valley Village grant. Marilyn’s Oktoberfest money, should be forthcoming too. Thomas spoke to JJ about the quarterly reports; which are now only the pcard reports are required. JJ has not made the quarterly reports yet. JJ makes a motion that we approve the report, bill seconds. All approved.

WNC-2011-030811-08

20. **By law Review Committee:** Please be prepared to review bylaw changes made and we will entertain a vote of FINAL changes. DONE is currently considering the proposed changes which have been sent to all board members on 2/3/11. Changes should be highlighted. (Lace) Eric reviews the minutes, some were reviewed with an attorney, where all abstains read as a yes. Does the WNC mean that abstentions are a silent yes? Need to be present and voting to make your vote count. JJ moves to make an abstention apply the same as a yes, Eric seconds. Vote is unanimous. **WNC-2011-030811-09**

Other previously approved changes were noted and are on line on the WNC website. These included: Absences are three with discretionary vote afterwards; Bereavement; There will be a time keeper to track board members who come early or leave late; President, Vice President, then Secretary will be the succession order; Removal with 2/3 vote if needed; Grammar improved; Quorum committee max 7 with minimum of three members; Format of grievance format in place
Eric motions to approve, Greg seconds; approved unanimously **WNC-2011-030811-10**

21. **Public Safety Committee: (Linares)**

22. **Outreach and Youth Committee Report: (Marilyn)** no meeting There will be a meeting third Thursday

23. **Planning & Land Use Management Committee: (Popowich)** Plum will be 1st Tuesday, April 5th and will be about the ordinance of the group home Tom will also try to contact one of the Fire Captains for next Months meeting. Principal of Limerick will now be using Winnetka as the city of Place, not Canoga Park.

24. **Public Works & Transportation Committee: (Mikaelian)**

25. **Rules, Elections & By-Laws (REB) Committee: (Lace)**

26. **Good of the Order. Library booksfor the libraries needs minutes approved.**

JJ asked if there was an adhoc committee for the non holiday banners, which would be up all year. Eric has the design for approval. Next budget meeting is on the 12th. Downtown on March 12th Saturday is the budget meeting. Tom wanted to know what happened at Winnetka Park? The sign is up!

Grad student from USC, Jojo, came to visit and see how WNC works. Jojo is working with the DOT bikeways. Eric invited to meeting. Jojo said Wilbur and Devonshire has a two way path way. JJ says bikes are a hazard and asks why they don't have separate lanes bike rider. New orange line will have a separate bike lane says Greg.

Eric shows banner motions for approval, Greg seconds; all approved **WNC-2011-030811-11**

Youth committee of the youth seat for next month will consider for the April meeting

27. **Future Agenda Items & other Calendar Events:**

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

28. **Adjournment**

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.