



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

winnetkanc.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Sarah Andrade	Victor Lerma	Tom Sattler	Madison Lamoreaux (Youth Rep)

REGULAR MEETING MINUTES

Tuesday, July 9th, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Limerick Avenue Elementary School**, 8530 Limerick Ave., **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments [10 min]
2. Convene Meeting, Board Member Roll-Call & Introductions [3 min]

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Eric Lewis	x	x	xL	x	x	x	x					
Erick Lace	x	x	x	x	x	x	x					
Greg Sullivan	x	x	x	x	x	x	x					
JJ Popowich	xL	x	x	x	AE	x	x					
Marilyn Robinson	x	x	x	X	x	x	x					
Tess Reyes-Dunn	AE	AE	x	AE	x	XE	x					
William "Lance" Hilliard	x	x	xLE 930back?	AE	x	xLE	A					
Bettie Ross-Blumer	x	x	x	x	x	x	x					
David Uebersax	x	x	x	x	x	x	X					
Sarah Andrade	x	x	AE	x	AE	x	x					
MaryEllen Moreno	x	x	x	x	x	x	x					
Tom Sattler	/	/	/	/	/	x	x	L9:15				
Trevor Owen	x	AE	x	x	x	AE	x					
Victor Lerma	x	x	x	x	A	x	x					
Madison Lamoreaux, student	AE	x	x	x	x	x	A					
Total	13	13	14	13	11	14	13					

3. Explanation of Meeting Rules [1 min]

4. **Government Representative Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman (CM) Bob Blumenfield, Congressman (CMN) Brad Sherman, State Senator (SS) Fran Pavley, State Assemblyman TBD, the LAPD, the LAFD, the Dept. of Neighborhood Empowerment (DONE), and/or any other local, state, or federal agencies that may be able to attend. [10 min/30 min total]**

Erick.rodreguez@lacity.org Erick will be our temporary deputy for Bob Blumenfield until a future selection is made. CM Bob was on four State committees including budget, energy and environment. Erick will be the Public Safety Deputy. Mr Rodreguez notes there are some issues at hand so he can take questions. Eric noted next big event Oct 12th having a CD3 public safety event at Pierce College. Erick looks forward to this. David asks about who is he working with on that safety Event. A Mr. Diaz was mentioned, who is new. Tom asks whether ASM Blumenfield has regrets with leaving the Assembly early due to having a million dollar election; ASM Blumenfield felt that he would rather have elections align more so transition can be more cost effective. Eric notes that Past Councilman Zine lying to us with feigned ignorance about his stance on the Sherman Way 'pit'. Deputy Erick Rodreguez will drive by Pit on way home.

Captain Joel Justice, the new Captain at our Topanga station, has been in law enforcement for over 20 years from the Communication arena and in the LAPD Crime Center and was in West Valley. Noted there was a robbery and shooting at a stop at Strathern and Tampa. Two guys came from Arizona in a limo and robbed a medical marijuana place. The cops were overhead in seconds upon the report and the thieves crashed at Tampa and Strathern. The robbers shot at cops and Police found the guys behind the house where he was pulled out by a police dog.

Mary Ellen asks about another incident on Desoto and Chase; a separate incident earlier, but unrelated. JJ asks about a procedural question about a house outside Victory and Tampa; what is the procedure for protecting the neighbors during such a shooting stop? Does the city block off the street? The police general response is to put up a backup call supervisor and an air unit; the back up responding unit do try to herd people away to safety.

Captain Justice wants to enhance the volunteers and booster groups at the station. Volunteers watch the cameras; we have 8 cameras in Winnetka. Tom asked about difficulty to get a ccp or a ccw. For years we didn't have even an option and now Captain Justice feels it is still much the same as this Secretary understood him.

Past LAPD Chief Willie Williams could not pass police requirement to carry a weapon so he was given a ccw to carry. Can get one....but you may need to be an LAPD Chief...

Capt mentioned the "When Seconds Count" Program. Capt. Justice just finished with his masters degree on active shooters so had much to say on this topic. The FBI teaches "hide, run, fight". The Capt. quickly discussed this program. Erick mentioned that he is with the Elks and was sad that the LAPD backed away from the DARE program. Erick asked whether the DARE was effective and he said that it was very effective. DARE; Drug Awareness and Resistance Education. Mary Ellen said can she volunteer. 818 756-2880 joel.justice@lapd.lacity.org

Winnetka's Captain Justice received some good natured ribbing about his new title and last name as being rather Marvel Comic-like. He received this slightly backhanded hopeful praise quite well and in the positive way it was intended. We wish him success!

5. **Public Comments: Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min/20 min total]**

Anne Palin mentioned the U-haul on corner of Sherman Way and Winnetka Ave. She is worried about their aggressiveness. U-Haul does not recommend anyone use these guys. JJ says you can do something if you are accosted by them and complain to the police with a police report. This police report allows the Police to respond much easier, JJ notes. Victor asks whether anyone has been harassed by these men. JJ recommends that the public safety committee investigate and champion. Eric Rodriguez mentioned that there is a camera on that corner so proof can be found on camera if a problem occurs. Jose Maldonado is aware of this issue. Crime will be caught on camera. Annie also mentioned that Jacopucci center promised to paint all the stores so all would be uniform. Are they going to do that? JJ recalled that Marshalls was not going to be touched until after Christmas. JJ thought they were going to put a trestle(?) in front PLUM can review minutes and see if they kept to their promises.

Annie asked about the solicitor phone calls she gets. Tess suggests you can call AT&T to ask to get off calls list.

- 6. Presentation by Bob Dager of the Santa Susana Mountain Park Association (SSMPA) seeking WNC support, in the form of a letter, for a campaign to have the NASA property in the former Santa Susana Field Laboratory transferred to the administration of the National Park Service upon completion of its cleanup. [7min]** Bob Dager on board of the SSMPA to protect and serve the Santa Susanna Mtns and Hills. The US General Services is performing real estate sales of this property, which is owned by Boeing; area is now getting offered to anyone to develop. Area still has 5 intact Rocket testing stands remaining onsite. Burro Flats has extensive Indian pictographs and is also smack in the middle of the wildlife corridor, which is extremely important to the wildlife area. Last test was in 2006 and so now this area falls to General Services for disposal. First priority is to offer to federal agencies, then to state, then to local agencies or groups and offered for sale to the highest bidder. Two federal agencies, NPS and Bureau of Indian Affairs. Clean up has been going on for decades. And won't be done till 2017 or 2020. Mr. Biderman of the GSA gave a talk two months ago and noted that congress is on his back to get rid of this by next spring. Not supposed to get rid of this until the clean up is done, Mr Dager notes. BD wants to get this area to the NPS and wants it as National Parkland. He wants us to adopt his letter.

JJ moves to support Eric's letter as written in support of moving control of this property to the NPS. Erick Lace seconds. **WNC-2013-070913-03** all approved by consensus.

Eric Lewis' Dad was Mayor of T.O. who wrote the Ridgeline Exemption and so Eric would like to pursue this as it is rather a continuation of the work started by his father. There were other places that had problems with the chemicals. Boeing did want it to be Parkland and Boeing said it would donate the rest of its land to keep this as open space. Erick supports to keep this as such. Tess asked about a lawsuit that was a few years ago. The clean up was a contentious issue, but this letter asks and addresses what happens after the clean up is completed.

David mentioned that his Mom was involved with archeology and was familiar with the areas indigenous vales. Senator Pavley is supportive of proect. The State Dept of Parks and Recs is in no shape to take over this project. Only the National Parks has the expertise to deal with these issues. David also notes that Senator Pavley was going to try to get a conservation easement. David recalls breaking ground with the backbone trail and that this area would be good to keep consistent with the flow of the Backbone trail. Bob Dager is in contact with the political people on this issue. Bettie let Mr. Dager know that she knows of Origin Oil, which created a clean up process for Fracking and can clean up farm grown fish. Each pond can have Ricks Ecleberry can help with the clean up of Boeing site?

- 7. Discussion and possible action regarding an overview of the new Funding Program for all Board members who have not attended training. This is just an update, all Board members**

must attend training by September 2013 or they will not be able to vote on any funding items.(Popowich) [4 min]

A new DONE Funding Program Workshop is mandatory for all WNC members; all Board members must also complete their 2 hour ethics training as well to participate in Neighborhood Council funding matters. Please note that the all Board members voting on funding matters are required to take the first 20 minutes of the workshop regarding usage of public funds. **Saturday – July 6th – 12 pm – 1pm** – LANCC Meeting, Hollywood Constituent Center, 6501 Fountain Ave., Hollywood 90068. More dates will be added in other parts of the City in July and August and the webinars will be available for online viewing as well during these months. Please RSVP for your workshop here: <https://www.surveymonkey.com/s/NCNewFunding>

Eric, Mary Ellen, and JJ went to DONE's training it was full steam ahead for all aspects, but can't do the banking part of it for now. The approvals and submittals are to go ahead. **REQUIRED TO TAKE TRAINING** or can't vote on funding items as of September. The program is much different than previous funding methods. Historically we vote and set a budget and do it. Now we budget and do a strategic plan; although this seems the reverse than what it should be at this moment. Then we have to go to a vendor get an invoice and do a funding request form and the NC has to vote for that particular expense. Every time you vote on something, you need a roll call vote, esp. to show whether you are qualified to vote. Then there are limitations and now will enforce ethics issues. Every month you need a spending/cash request. July first will reconstitute the agreement. JJ says, to be clear, you need form filled out monthly in order to spend money. Reconciliation needs to be done monthly. DONE has the right to reject. We need to find out about out of state vendors and 1099's. Also must approve with whom we do business. Each amt over \$5,000, then this would have to go to bid, Request For proposals, (RFP) etc. and three bids. All existing ongoing business would be over have to be approved by done. For example. the business with our newsletter printer would have to go out to bid, unless it's an approved vendor. Over \$2,500 has to be approved first. We have accountability; does DONE have accountability ME asked? SMILE. JJ notes that no more meals, Pizza is questionable. Submit this ahead of time. The storage unit would need approval. Ask for approval and may need to get a bid. Small incidental payments?? DONE vacillated but approvals are required.

The relationship between treasurer and the signer; could have a third person? Treasurer no longer spends the money, but does the paperwork. The signer is the guy who spends the money. Board is responsible for the oversight. Originally all payments would be done through well online banking etc. (no last min payments). P-card would be for emergency use for water etc.

JJ noted we need to avoid conflicts of interest and this will become more important. Erick spoke with a City attorney who did not get back to him regarding the conflict of issues. "Political reform act", recues you from funding discussions. These ethics lawyer, what is material financial interest. Direct relationship with what you do in a vote and how you benefit materially. These details need to be ironed out. Bettie mentioned just funding voting. Travis feels there is a misinterpretation of allowing a teacher to get involved. Sarah asks about the youth committee. If Mary Ellen and Erick can't vote on the youth committee as this involves their livelihood as they are involved with schools, then they can't vote on certain actions? Mary Ellen can vote on anything, but Limerick elementary someone suggested? JJ there is a clarification that we need.

David Moves to get specific advice re schools for example about materiality and school employment (affecting Erick, Mary Ellen and Greg) etc from the city attorney who has offered assistance. Mary Ellen seconds. Erick will investigate. JJ recommends a letter in writing. **WNC-2013-070913-04** Approved by consensus.

OFFICER'S REPORTS

Discussion and board action is possible on the following officer's reports. [2 min or as noted]

8. President's Report (Lewis)

- Review of updated board contact info and new email addresses.
- Discussion and possible action regarding preparation for the 2014 NC Elections. (Lewis) 4 min.

Elections will be in the prg of '14. We need two people to follow through. SNAFU: the REB committee can't do this' only those not coming back or those running can run the committee. Eric forms an adhoc committee and president for this and can meet at VV. Meet once a month and more active as this got closer. Wants someone to get emails and run; activity will be in 2013. A lot of people who aren't running and they won't be asked to reinvent the wheel. Mary Ellen heads with Trevor, and Bettie Vice-Chair and Sarah, and Victor can be on Election committee.

- Reminds us in October 12th a safety fair and Halloween activity. Marilyn may have something about a debate.
- The newsletter reported by JJ. Two pictures derailed the newsletter; the resolution. The other letter was a needed picture of the newsletter.
- Victor asked about business cards. JJ says we now have to vote on future expenses.

9. **Vice-President's Report** (Lace) Project regarding the shirts. Anvil is out of business. Erick has guaranteed that by august the shirts will be completed. Teal type color

10. **Secretary's Report** (Sullivan/Ross-Blumer)

11. Discussion and approval of WNC Minutes for June, 2013 **WNC-2013-070913-01** [3 min]

Erick moves to approve, Trevor seconds. Unanimous approval

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Tess Reyes-Dunn				
William Hilliard				
Bettie Ross-Blumer				
David Uebersax				
Sarah Andrade				
Mary Ellen Moreno				
Trevor Owen				
Victor Lerma				
Tom Sattler				
Madison Lamoreaux				
Total				

12. **Treasurer's Report** (Popowich/Uebersax)

- Discussion and possible action to elect a Treasurer and appoint a Signer to fulfill the new funding program requirements from DONE. Each NC must have one Treasurer who authorizes purchases, tracks invoices, completes reports for the Board and DONE, and one Signer who is responsible for paying bills using the new checking account and/or purchase cards. Finished by \$694.27 for the year. JJ notes all paid except for Eric; Eric got paid on Sat

WNC-2013-070913-06 Erick moved Marilyn seconded to approve report: all approved unanimously.

Mary Ellen moves to make JJ the treasurer and David the signer seconded by Trevor. Eric asks whether we need a third person to help JJ. AS an emergency may get another one could have pcard. JJ will give it a try to be treasurer and may find it tight, but doable. Both approved by consensus. JJ says there is a form someone must sign. **WNC-2013-070913-07**

- Discussion and possible action to complete a Strategic Plan for submission to DONE with the proposed budget for 2013-2014. This is a requirement for funding. Eric feels we need a REB

meeting to hash this out and set up. Posted meeting with notice. And tie into a budget which refers to an action plan. Will need to agendaize monthly spending requests and budget requests.

July 12th need board roster, strategic plan with budget.

Eric proposes just sending the budget in REB meeting is July 23rd

- Discussion and possible action to review budget and determine what funds will be needed for operations in August. Going forward all spending requests must be passed by motion before the expenditure. Each month the WNC will need to determine funding needs for the following month. JJ notes that this new process will promote transparency.

Need invoice for the business cards, prior to even voting on this. We will need to vote in August for September money.

- Discussion and possible action on new voting procedures required for compliance with the new DONE funding program. ROLL CALL and form fill. Voting form must be filled out for every vote.

13. Update, discussion, and action regarding WNC finances. (Popowich) [6 min]

14. Parliamentarian's Report (Robinson/Andrade) Marilyn working with Reseda and Canoga Park for a council debate. The 17th of Sept is voting day. Armineh is running Kevin Taylor from Reseda is helping. Eric will email Karin Ho who can have their outreach chair to contact Marilyn. Cleveland High would be a possible location. JJ found \$250. Budgeted for debate. Chamber of Commerce mixer at Victory at Sherman Way and Corbin at Victorian. Madison has fliers for the Elks Lodge mixer august 17th.

Glenn Bailey came by and noted the election and Eric noted the committee was named. Rules allow those who run to help, but not on election day. Election procedure stipulation work sheet, self affirmation etc. Are things noted by Glenn. Empower LA award. Things we've DONE in the past year and get it in by Friday nominate us or others for doing something. Any can nominate anyone with no vote. VANCC is Thursday night. Sarah mentioned the Chamber mixer RSVP asap. Sarah sends to board.

REGULAR COMMITTEE REPORTS & AGENDA ITEMS

Discussion and board action is possible on the following committee reports. [2-6 min or as noted]

15. Outreach & Public Relations Committee Report (Robinson)

- PR Cmte meetings: 3rd Thur of each month, 7:30PM, Valley Village.
- Discussion and possible action regarding LAFD Stations 72 & 104's gift to the WNC of an engraved commemorative axe. The council chose at the time the axe was presented to have it framed in a shadow box and then ask the new councilmember if it could hang safely at the council member's office. (Lewis) 4 min. Erick mentioned he has the ax; the shadow box may be located with Bob Blumenfield's Office. Erick will get an invoice from carpenter for shadow box and ask CM BB to see if we can hang in office

16. Planning & Land Use Management Committee Report (Popowich)

- PLUM Cmte meetings: 1st Tue of the month as needed, 6:30PM, Valley Village.
- Update and discussion of new issues regarding aborted construction pit at Sherman Way and Mason Ave.
 - Discussion and possible action to discuss how the WNC will work to prevent the City Planning Commission from approving the request of Mark Tavakoli of MDT Developers for support of a proposed development of a mixed commercial/residential use building located at 20460 Sherman Way, Winnetka. The developer is requesting a Zone Change from Q]C4-1VL & P-1VL TO RAS4 to construct a 4-story; 50' high; 42-unit senior independent mixed-use project w/4,066 sq ft of commercial space on the ground floor

and 42 ground floor parking spaces. (Case #s: APCSV-2012-2487-ZC and ENV-2012-2488-EAF). The WNC voted unanimously to recommend denial of the permits to Councilmember Zine and the Commission. Councilmember Zine ignored our recommendation and supported the development. It is now being discussed by the Commission. The recommendations include sending a strongly worded letter to the Commission, a letter and/or other actions to enlist support of incoming Councilmember Blumenfield, and any other actions based on the discussion. (Popowich) [15 min]

JJ spoke the developer for great pit is going forward with the planning and Zine approved and continue to July 25th ; CM Zine ignored us. JJ asks whether anyone can go downtown and represent us. We also should resend a letter to the planning commission to not let this go through. The original letter was cleaned out of Zines office. Winnetka is not one of the NIMBY NC's. If some work with us we will approve things. JJ feels also that Sandy, a neighborhood stakeholder, is working with a petition to hand to planning as a powerful effect. JJ felt there should be a traffic study . Erick asks whether there should be another letter to planning. We have already voted to approve. JJ feels that if there was another vote by the NC this action has value to further our goals. This council is seriously opposed to the locally unconsidered development.

David moves to produce another letter reiterating WNC's councils disapproval, not trying to argue against CM Zine of the development at SW and M. Characterizing that CM Zine usually supports NC's position, but stakeholders were clear and applicant was offering to come back with a revised project. The project needs to stepped back and not block all of the neighbor's view. These are senior units for profit with only 42 spaces. Only 55 and older. Could be egress and ingress issues. Seconded by Erick **WNC-2013-070913-02** approved unanimously by consensus.

Eric wonders whether the sterner letter would be from the board. This one should have Eric's signature. Saticoy and Keswick CM Zine approved the tall building without even letting go past us.

17. Update, discussion, and possible action regarding the PLUM Committee's newly forming joint-NC task force regarding the need for a bathroom at the Pierce College Orange Line transit stop, located at Winnetka Ave. and Victory Blvd. (Ross-Blumer) [5 min] Bettie said after the letter was signed and sent via JJ and all is mailed; nothing returned and no peep heard. CM Bob Blumenfield may be different. Tom may be able to pass on the letter directly to Supervisor Yaroslavsky.
18. Discussion and possible action on **WNC-PLUM-050713-02**: The PLUM Committee recommends the WNC submit a statement of support for the changes in this ordinance with a recommendation that the City consider adding a grandfather clause to protect those businesses that at the time the ordinance is passed have 4 or more medical professionals to be allowed to continue to operate without impact. The WNC further recommends that the City conduct an outreach effort to the current Medical Professional Offices to make them aware of the new ordinance. (Popowich) [3 min] JJ moves to approve, Erick seconds all approved unanimously. **WNC-2013-070913-08**

19. Public Safety Committee Report (Lerma)

- Safety Cmte meetings: 2rd Tue of each month, 7:00PM, At Valley Village
- Safety Cmte does not have a place to meet and is working with Marilyn with accessing Valley Village on Tuesday. Tarzana was to join Winnetka for the safety fair. Plan A is VV and would like to be a permanent location.
Tarzana found a \$3,500 for safety fair; we gave much less at this time.
Plan to meet for Safety Fair so that we can get invoices ahead of time and so that we can vote on expenditure. JJ has a question and is just as guilty of anyone. All must post and minutes must be posted online. Victor needs a co-chair. Sarah declines the vice chair nomination. Will, Brad on board; vice chair needs to be board member. Public safety committee needs a board member to be vice chair. Trevor will be assisting with typing up the minutes for the PS meeting.

- Safety flyer, CERT classes, Fall 2013 CD3 NC; Safety Fair Flier deals with a the Family Emergency Plan each stakeholder should make for themselves..

20. Public Works & Transportation Committee Report (Uebersax)

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka. School will be is session for the next couple of weeks after that PW&T may come to VV, but not on Monday. No meeting on Memorial Day. David feels he may have trouble getting into Limerick in July and August. The principal will review. Pick up at next meeting in July. David asks about Bettie's Wednesday for a public works meeting; may go back to Limerick when school starts back up in August/Sept. VV said there are rooms we can use, Erick says and is suggesting such to David. Eric suggests meeting at VV. JJ noted too many committees, too few Indians. Bettie noted she might be available on the third Thursday of the month and they will float it for a future choice.

21. Update, discussion, and possible action regarding the committee's ongoing efforts to revitalize the Sherman Way median in Winnetka. (Ross-Blumer) [4 min] Bettie described a letter Eric sent to the DOT regarding the letter on the median work trying to get the irrigation repaired. Nacerio wrote back to David thought that response may have been due to Garcetti's request for dept's to reapply for their jobs. The plan is for Eric to pursue to get the irrigation repaired. Eric will CC David and Bettie/. Glenn notes that this year's city budget will also include maintenance for median repair.

22. Youth Advocacy Committee Report (Lace)

- Youth Cmte meetings: 3rd Thur of each month, 6:30PM, Valley Village
 - Local school culminations no money had been forthcoming yet; chairs were reimbursed.
 - Discussion and possible action to purchase additional dictionaries to have enough, with existing supplies, to provide one copy for each public school 3rd grader in Winnetka.
 - Estimated need \$504.00, but need exact count after school opens in August for exactly count of the 3rd graders. Perhaps let the Elks do the dictionary project, so the Elks are considering doing the dictionaries. We need to figure a way to use up the dictionaries we have (Eric Lace). This is the last time we are doing this. Apple awarded LAUSD for 2014 to give every single student an iPad, so paperback dictionaries are out-of-date. LAUSD will be the largest school district in the nation who will have provided all of their students with this technology.
 - Erick Lace: we need to decide what to do with the 219 that are in the storage unit. We can use what we have and put our name in it – and give these away; choose some schools to give away our 219 dictionaries. Eric Lewis: Let the Youth Cmte decide where to give them, and give them away, and report back to us.
 - Youth Cmte is meeting the 4th Thurs this month, in July.
 - Hope Chapel: haven't been paid yet; JJ said they are not a 501(c).
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ADDITIONAL NEW & RETURNING AGENDA ITEMS

23. Discussion and possible action regarding steps to ensure that Board members adhere to the City ethic requirements and conflict of interest rules. As an example, several Board members either work for, or have spouses that work for the LAUSD which would prevent them from voting on funding for schools.(Popowich) [3 min] Covered earlier when we discussed #7 above.
24. Discussion and possible action to review the contract for web support by Moorebusiness Results to determine if it is in compliance with the new funding requirements. Given that it is an on-going contract it may require approval by DONE, and if over a specified dollar amount it may require a bidding process.(Popowich) [3 min]
- JJ: This is a ongoing contract that has to be approved by DONE. Wendy hasn't sent us a contract for this year, so we need a contract from Wendy, submit to DONE and see if they will approve it. Greg is in charge of this: the webmaster.
25. Discussion and possible action on the possible closure of the Winnetka Post office; Bettie notes, "the Post Office has gone ahead with their plan, or at least some part of their plan. We (Bettie) recently

had to pick up a certified letter from the Canoga Park P.O. (!!), not from our Winnetka one. The Winnetka Post Office is still there, with the same Winnetka signage on it and all, and my P.O. Box hasn't been affected. But it seems that our mail is being sent from out of the Canoga Park post office." (Ross-Blumer) [4 min] Bettie's had to pick pkg at CP post office all our mail is now coming out of Canoga Park. Marilyn called Brad Sheman's office about Winnetka PO. which should remain named Winnetka, she was told.

26. Discussion and possible action regarding the WNC storage space; Bettie notes, "Mary Ellen and I did an inventory of the storage space - and I even took some photos." (Ross-Blumer) [2min] Bettie and ME did a three page inventory of the storage locker. Bettie organized and committee and stuff which is available and sort of organized by committees. These committees can use these things too. Something's are for kids and some for adults.

JJ asks for the serial numbers and descriptions of computers and printers for the record.

JJ asked whether someone could go to Winnetka Park and let them know we have an outside bulletin board for them. JJ needs the packing slip. Keep packing slip! We need to copy keys for board for posting at our times. Sarah suggests to get rid of the vhs tapes. Bettie suggests a mask and broom and dust bin as it is very dusty. The blue banners are table covers. JJ asks Bettie for an electronic file of inventory. Use this stuff up before it goes away.

ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS

Discussion and board action is possible on the following reports. [2-4 min or as noted]

27. **Budget & Finance Committee Report** (Uebersax) Nothing at this time.
28. Discussion and possible action regarding preliminary planning for utilization of the additional WNC funding from Councilman Zine. (Lewis) [4 min] tabled for two weeks. Sidewalks along mason and other entry ways into Winnetka, bike lanes, etc. Do home work as this opportunity presents many ways to use the money. Eric suggests we look around Winnetka for focal points to be approved.
29. **Executive Committee Report** (Lewis) no meeting
30. **Rules, Elections, & By-Laws Committee Report** (Lewis)
- There was no scheduled June meeting, but several tabled items await board review.
31. Discussion and possible action regarding the REB Committee's recommendations to revise the WNC Bylaws and Rules, including an update to the committees and definition of absences. (Lewis) [6 min] tabled
32. Discussion and possible action on creating a sign in/out sheet, to assist the tracking of absences, where board members must sign out if leaving a meeting early. The sheet would be administered by the Parliamentarian or Assistant Parliamentarian during a meeting, and recorded by the Secretary or Assistant Secretary after a meeting. **WNC REB-2013-03/18/13-01** (Lewis)[4 min]tabled
33. **Training Ad-Hoc Committee Report** (Lace)
- Link for NC Ethics information and online test:
<http://ethics.lacity.org/education/ethics2007/?audience=done>
add funding to this note for online form too.
34. **LA DWP Committee Report** (Uebersax)
- LADWP Cmte meetings: 1st Sat of each odd month, 8:30AM, 6501 Fountain Ave., Hollywood
Had more detailed discussion SFValley basin ground water clean up plan. Local project to clean up to water sources. Many funding requests now. Owens Lake dust problem now having more and more requests of water to stop more dust. Third is the delta water bypass pipeline, then the levy area needs protection and will start to cost a lot to deal with these issues.
35. **LA DWP Memorandum of Understanding Committee Report** (Uebersax)
- LADWP MOU Cmte meetings: 1st Sat of each even month, 8:30AM, 6501 Fountain Ave.
Market based versus auction based. Rate payer advocate might be supported by us and the office of accountability. Erick notes people aren't listening to Dr Pickell; can we support those things that need support?
36. **LA Neighborhood Councils Coalition (LANCC) Report** (Uebersax)
- LANCC meetings: 1st Sat of each month, 10AM, 6501 Fountain Ave.

- Talked about the tariff; presentation about getting La back to work. Had a presentation from Jan Perry's Dept about public employees or census people getting the back to work if some have 50 employees from a work source center.
- David noted a motion by CM Huisar had his own motion regarding the default stakeholder describer; letting the NC decide how they want to proceed. Mitchell Farral started the Glassel Park NC in the past and should be our friend and he is on the LA River project. Cam out in support of Graycie Liu.

37. Neighborhood Watch Representative Report (Hilliard) absent

38. Mayor's Budget Representatives' Report (Hilliard & [vacant])

39. Reserve Animal Control Officer (RACO) Report (vacant)

40. Valley Alliance of Neighborhood Councils (VANC) Report (Lewis/Hilliard-alt)

- VANC meetings: 2nd Thur of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.

41. Good of the Order [3 min] David was at Madrid Theater helping with the USO good this Sunday in a repeat performance.

42. Future Agenda Items & other Calendar Events: [1 min]

43. Adjournment Time: ____ 10:32 ____ PM

44. Attendance

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to gsullivan@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.