



**WINNETKA NEIGHBORHOOD COUNCIL**

20830 Sherman Way, Winnetka, CA 91306

[WinnetkaNC.com](http://WinnetkaNC.com)



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Mary Ellen Moreno	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Kathleen Pelaez	John Poer	Tess Reyes-Dunn
Vacant	Bettie Ross-Blumer	Tom Sattler	David Uebersax	Vacant (Youth Rep)

**REGULAR GENERAL MEETING MINUTES**

Tuesday, December 9, 2014, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(located next to Winnetka Bowl)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.; and might also be posted at: **Winnetka Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Gil's Barber Shop**, 20433 Sherman Way.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Holiday Refreshments. [10 min] # of Guests   17  

2. Convene Meeting, Pledge of Allegiance [1 min]  
Meeting called to order at 6:50pm.

Pledge of Allegiance led by commanding officer George Rodriguez of Topanga Division.

3. A moment of silence was observed to pay respect for the passing of our friend and founding board member Marilyn Robinson, "The Princess of Winnetka" (1934 -2014). Words of remembrance were offered by Erick Lace, Trevor Owen, David Uebersax and JJ Popowich. Jenny Portillo announced that L.A. city council adjourned in her honor.

4. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]

Board member	Dec. 9 2014	Jan. 13 2015	Feb. 10	Mar 10	April 14	May 12	June 9	July 14	Aug 11	Sept 8	Oct13
Steven Fuhrman	x										
Erick Lace	x										
Victor Lerma	x										
Eric Lewis	x										

Mary Ellen Moreno	ae											
Trevor Owen	x											
Kathleen Pelaez	x											
John Poer	x											
JJ Popowich	x											
Tess Reyes-Dunn	x											
Bettie Ross-Blumer	x											
Tom Sattler	x											
David Uebersax	x											
total	12											

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early  
 Quorum is 8 members

**5. Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]

**Jenny Portillo:** Councilman Bob Blumenfield's office. Sorry she missed the last meeting. Thank you for attending the Councilman's holiday party. They collected lots of toys. Councilman lobbied in Sacramento keep CRA properties (Reseda). Also re-landscaping his office using the city's rebate program. Holding a town hall meeting Thursday Dec. 11 from 3:00-4:00. Still collecting canned goods for One Generation. JJ applauded Councilman Blumenfield for attending and staying through the charity Thanksgiving Feast at Church Along the Way. Blumenfield's office will be helping stakeholders living adjacent to Winnetka Park to build fences in their yards to keep squatters off their land. Trevor thanked the police captain for his service. An audience member mentioned that she had trouble finding a shelter for a homeless woman in the past. Tess asked about the plans for the Reseda Theatre. Jenny added that there are possible plans to turn it into a skating rink.

**George Rodriguez.** Commanding officer Topanga Area: Please be aware that there are a large number of burglaries lately. Please be aware and call if there are people who don't belong in your neighborhood. Yearly report: Topanga area reports a decrease in crime. To continue this, the police are soliciting citizens to be volunteer surveillance. Auto break-in and theft of possessions from vehicles is top priority in crime. Burglary is second. There were some questions regarding which phone numbers to use in certain situations. The commanding officer spoke regarding the landscaping at the Topanga area station. They are seeking support from the neighborhood councils to upgrade the irrigation system. He passed out an application and proposal for a neighborhood purpose grant. There were questions from Tom, JJ and Betty regarding the plan and types of plants used. The topic was sent to budget committee and public safety committee.

**Rosalba Gonzales:** State Senator's Pavley's office: Last week new legislators were sworn in. Sen Pavley introduced legislation to preserve ground water wells and prevent their collapse through regulations. The Senator was pleased that Prop 1 passed last month. Also looking into the wildlife corridor in Agoura Hills. There were questions from JJ and Steven regarding water conservation/desalination and emissions legislation respectively.

**Amber Meshack:** Wishes the board Happy Holidays and Happy New Year and brought JJ the P-card. David had a question regarding DONE staffing and funding requests for events. Amber is also available to do in-service and retreats for NC training.

6. **Guest Speaker-** Robert McBroom, Director of the Pierce College Center, spoke about the Farm Center and the need for continued support. [15 min]  
Joint Occupancy started in 2005, a Public/ Private partnership, for Agronomy (besides the concurrent development of an Equestrian Center) has been changed to a simple lease, after there have been (4) changes in the College presidency. He spoke to advocate for the preservation of the open space and/or relocation of the Farm Center as a sustainable farming community. He asks WNC to write a letter in support for Pierce Farm Center to the governor of California. The representative from State Senator Pavley's office stated that she met with representatives of Mr. McBroom's one year ago.

7. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]

**Ankur Patel:** Past treasurer of Northridge East who is running for seat #3 on the LAUSD board spoke to the board. Election is March 3<sup>rd</sup>.

**Glenn Bailey:** Running for Community College Board of Directors spoke to the board. Election is March 3<sup>rd</sup>.

8. **President's Report** (Lewis) [2 min]

- Happy Holidays to the good people of Winnetka and the San Fernando Valley.
- With the sad loss of Mrs. Robinson, the WNC has a vacant board seat. Please contact me if interested in serving on the board or on a committee. Send an email to [elewis@winnetkanc.com](mailto:elewis@winnetkanc.com)

9. **Vice-President's Report** (Lace) [2 min]

Erick talked about how to hang our banner outside of our meetings so it's visible.

He also reported on his research into the major transit corridors in the San Fernando Valley and the proposed transportation construction.

10. **Secretary's Report** (Moreno/Pelaez) [4 min]

- Discussion and approval of the Winnetka NC Minutes for November 11, 2014 **WNC-2014-120914-01**

Trevor moved to approve. Erick seconded. Motion passes via consensus.

11. **Parliamentarian's Report** (Owen) [2 min]

12. **Treasurer's Report** (Popowich/Uebersax) [4 min]

- JJ discussed amending the October minutes to add the specific dollar amount the board approved to add to the budget for the new computer.
- Presentation of the Treasurer's Report including discussion and possible action to approve the November expenditure report. (Popowich) [6 min]



- Motion: “The Winnetka NC Board has reviewed the October 2014 and November 2014 Monthly Expenditure Report including the US Bank Statement for the months ending in October 2014 and November, 2014. The Board approves the report and authorizes the Treasurer to submit the November 2014 report to DONE.” Lace moved and Owen seconded the motion. **WNC-2014-120914-02**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven	y					
Lace, Erick	y					
Lerma, Victor	y					
Lewis, Eric	y					
Moreno, Mary Ellen					x	
Owen, Trevor	y					
Pelaez, Kathleen	y					
Poer, John	y					
Popowich, JJ	y					
Reyes-Dunn, Tess	y					
Ross-Blumer, Bettie	y					
Sattler, Tom	y					
Uebersax, David	y					
<b>Total</b>	<b>12</b>	<b>0</b>				

### **REGULAR COMMITTEE REPORTS & AGENDA ITEMS**

Discussion and board action is possible on the following Winnetka NC Committee reports.

#### **13. Planning & Land Use Management Committee Report** (Popowich) [4 min]

- PLUM Cmte meetings: 3<sup>rd</sup> Tue of each month, 6:30PM, Winnetka Convention Center.
- PLUM Cmte Report
- Discussion and possible action on the following recommendation from the PLUM Committee regarding water budgeting and development:

WNC-PLUM-111814-01: The WNC PLUM Committee recommend to the Board that they convene a Water Summit bringing together representatives of the DWP, Planning Department, the Mayor’s Office, City Councilmember Blumenfeld, and other NCs throughout the south valley for an educational discussion regarding current plans to support the water needs of Los Angeles, as well as a discussion regarding planning for future development growth. The goal being to create laws and regulations that ensure that future development takes into consideration water usage needs and provides for additional water resources in exchange for the right to develop. (Hassel-Poer)

- David so moved. Betty seconded.
- Public works committee recommends approval of the motion.
- Motion passes via consensus with one “nay” vote from Tom Sattler.

**14. Public Safety Committee Report (Lerma) [4 min]**

- Public Safety Cmte meetings: 3<sup>rd</sup> Tues of each month, 6:30PM, Limerick Elementary School, 8530 Limerick Ave., Winnetka.
- No report.

**15. Public Works & Transportation Committee Report (Uebersax) [4 min]**

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave., Winnetka.
- PW&T has a new committee member who will also serve as vice chair, John Poer.
- David gave a report including upcoming agenda items for the PW&T committee.

**16. Outreach & Social Media Committee Report (Lewis) [4 min]**

- OSM Cmte meetings: 4<sup>th</sup> Tue of each month, 7:00PM, Winnetka Convention Center.
- Community committee members needed. Contact the board president if interested.
- The outreach and social media committee met on Tuesday Nov. 25th at 7:00 pm at the Winnetka Convention Center. It was our first official meeting. The committee discussed several ideas for outreach and social media including: Monthly educational lectures from members of the community as part of the committee meetings, advertising signs and flyers, social media use and website. WNC now has an official twitter account. Follow us @winnetkaNC.

**17. Youth Advocacy Committee Report (Owen) [2 min]**

- YA Cmte meetings: 4th Thur of each month, 6:30PM, Winnetka Child Care Center, 8361 Winnetka Ave., Winnetka
- Vanessa Lara: a very active teen from Chatsworth is interested in the Youth Representative position. She spoke to the board.
- Youth committee wishes to do a long –term memorial project for Marilyn. They are welcoming ideas.

**ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS**

Discussion and board action is possible on the following reports.

**18. Budget & Finance Committee (Uebersax) [2 min]**

**19. Executive Committee (Lewis) [2 min]**

**20. Rules, Elections, & By-Laws Committee (Lewis) [10 min]**

**21. Business Relations Ad-Hoc Committee (Lace) [2 min]**

**22. DONE Funding Problems Ad-Hoc Committee (Lace) [2 min]**

**23. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [2 min]**

**24. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [4 min]**

- LADWP Cmte/MOU Cmte meetings: 1<sup>st</sup> Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

**25. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [4 min]**

- LANCC meetings: 1<sup>st</sup> Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood

**26. LA Public Works Liaison** (Uebersax/vacant-alt) [2 min]

**27. Neighborhood Watch Representative** (Owen) [2 min]

**28. Mayor's Budget Representatives** (Lerma & Uebersax) [2 min]

**29. Reserve Animal Control Officer (RACO) Liaison** (vacant) [2 min]

**30. Valley Alliance of Neighborhood Councils (VANC) Representatives** (Lewis/vacant-alt) [2 min]

- VANC meetings: 2<sup>nd</sup> Thur of each month, 6:30PM, Sherman Oaks Hospital, 1<sup>st</sup> fl. Conference rm.

**31. Good of the Order** [2 min]

Steven thanked Erick for arranging the food.

Kathleen announced her 40<sup>th</sup> birthday party. All the board is invited.

David mentioned his Angel City Big Band gig at the Madrid on the 20<sup>th</sup>.

Tess' mother will be turning 101 on Dec. 19<sup>th</sup>

Marilyn's memorial is at the convention center on the 18<sup>th</sup>

Lidia mentioned training on the new code of conduct. Instead of doing the mandatory training NCs have the option to simply sign the code of conduct acknowledging that they understand. If NCs don't sign, there is always potential that the city will mandate training.

**32. Future Agenda Items & other Calendar Events** [2 min]

**33. Adjournment Time: 10:04**

---

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to [mmoreno@winnetkanc.com](mailto:mmoreno@winnetkanc.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

---

#### **PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

