

WINNETKA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
CALIFORNIA

OFFICERS

PRESIDENT Jacque H. Lamishaw	VICE-PRESIDENT Ken Molock
SECRETARY J.J. Popowich	TREASURER Robert Basch
SERGEANT-AT-ARMS Wayne B. Schulte	
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From: J.J. Popowich, Secretary

Date: August 10, 2004

Subject: Secretary's Meeting Notes for 08/10/04

Pledge of Allegiance

- 1. The meeting was called to order at 6:40 PM, with Jacque Lamishaw acting as chair.**
- 2. Roll Call:** The following Board members were in attendance.

Jacque Lamishaw	Ken Molock	JJ Popowich	Armineh Chelebian
Dwight Burgess	Wayne Schulte	Chris Jurgenson	Bob Basch
Marilyn Robinson	Cynthia Conover	Richard Montaine	James Valdez
Alan Wolfe			Roland Gilbert – Absent

- 3. Approval of Minutes for our June Regular Board meeting, the June 29th Special meeting, and the July 13th Regular meeting. Announcement of new minute journal format.**
 - 3.1. Mr. Popowich introduced the new meeting minute's format and referenced the D.O.N.E. requirements for minutes. He also advised the Board that the Secretary's notes would be posted for informational purposes on the web site.
 - 3.2. Ms. Chelebian asked if we would be approving the journal version or the full version.
 - 3.2.1. Ms. Lamishaw responded that we would be approving the journal version.
- 4. State and local government representatives updates: Senator Alarcon's representative, Assemblyman Levine's representative, Mayor Hahn's representative, Councilman Smith's representative, Councilman Zine's representative, and other local or state government representatives that may wish to attend.**

- 4.1. Marisol Espinoza, from Councilman Zine's office attended. Ms. Espinoza pointed out the two new signs that were installed. She advised the Board that she has contacted street services to have them trim the bushes in front of and behind the signs.

The new Zine Line was available for handout. She mentioned that this issue focused on the pocket bike motion (mini-motorcycle bikes).

She also addressed the West Nile Virus problem passing out a sheet of information regarding what the West Nile Virus is and how to deal with it. She announced that health inspectors can be called upon to test any dead birds. They would not remove them. She advised anyone who does have them tested or if you find one to not touch the birds, but to dispose of them or call animal services.

Ms. Espinoza also made available a CRA publication which details projects under CRA development, two of which are within in Winnetka's area.

- 4.2. Ms. Lamishaw reminded everyone that there is much more information available at Councilman Zine's local office for the public on all sorts of issues.
- 4.3. Ms. Espinoza also announced that the CHP office in Woodland Hills would be having an open house on Saturday, October 14th, from 10 AM to 2 PM.

She also made available a community notice regarding the status of the Orange Line.

5. Code of Civility Signing: Voted on at our May 11, 2004, Board meeting, the Code of Civility still has not been signed by several Board members. We'll take a few moments to have everyone sign this document.

- 5.1. Ms. Lamishaw introduced the Code of Civility, which the Board agreed in May by a 7-0-4 decision to sign. She pointed out that several Board members and our new Board members have not signed the document and that we would take a moment to do this tonight. She asked Mr. Popowich to read the Code while it was passed around for Board members to sign.

5.1.1. Mr. Popowich read the Code.

6. Discussion and possible action on a presentation by Mr. Robert Lamishaw from JPL Zoning on behalf of West Valley Auto Center, LCC for a request to change a conditional use permit for the property located at 20126 W Sherman Way. The owner is requesting a change of use for a 3,500 sq ft portion from an existing auto (transmission) repair to an auto body and paint shop.

- 6.1. Ms. Lamishaw introduced the next item and recused herself due to her relationship to Mr. Lamishaw and JPL. She turned the meeting over to Mr. Molock.
- 6.2. Mr. Molock announced that Mr. Lamishaw would have to abide by the presentation time limit and introduced the Board's new time clock. Mr. Molock announced that Mr. Lamishaw would receive 10 minutes.

- 6.3. Mr. Lamishaw introduced himself and announced that he represents the owners of the property in question. He described the location as it is now and advised the Board that it has been an auto complex for years and has been a paint and body shop in the past.

The applicant is requesting approval to turn the SE corner of the property into an auto body and paint shop. He advised that there would be no new construction at this location. In his opinion this does not represent a major difference from what is currently at the location.

Mr. Lamishaw pointed out that there the location is surrounded by businesses. The closest residential areas are behind the property and separated by a medical office building and a street on one side and a public storage facility on the other side.

He did point out that the major issue with this type of operation is the storage of cars that are works in progress. This location has an area behind the building which can not be seen by the public where these cars can be stored. All work on any of the cars must be performed in doors by law.

- 6.4. Mr. Montaine pointed out there are restaurants on the other side of the property and he wondered if this would interfere with their ability to operate due to the fumes.

6.4.1. Mr. Lamishaw stated that any paint shop is regulated by the Air Quality Management District and (AQMD) all paint and fumes must be contained in a booth and all air filtered. This would not affect the restaurants or neighbors.

- 6.5. Mr. Wolfe asked if they have to file for a permit from the AQMD.

6.5.1. Mr. Lamishaw responded that they do have to file with the AQMD, as well as other agencies like the LAFD and Bureau of Sanitation.

6.5.2. Mr. Wolfe asked Mr. Lamishaw if there was a downside to this type of project and stated that he realizes this is a client, but in his professional opinion was there a problem.

6.5.2.1. Mr. Lamishaw responded that the typical problem with this type of business happens when they are poorly run. He referred to the vehicle storage issue as the main problem and that this has been accounted for at this location by the storage area behind the building.

- 6.6. Mr. Popowich asked if they would have a paint dryer at this location.

6.6.1. Mr. Lamishaw responded that he is not sure if they would. He commented that it's likely since the problem with air drying is the contaminants and dust in the air can ruin the paint.

6.6.2. Mr. Popowich asked if he knew how many cars could be stored in the space behind the building.

6.6.2.1. Mr. Lamishaw estimated that the space could store between 14-15 cars.

- 6.7. Ms. Chelebian asked if the neighbors had been notified of the meeting tonight.

- 6.7.1. Mr. Lamishaw said that they were all notified of the City hearing on this matter, but that his company did not send out a notice for tonight.
- 6.7.2. Mr. Popowich commented that he didn't have time to get a notice to JPL to have it mailed out in time for the meeting and that he apologized.
- 6.7.3. Ms. Chelebian commented that we always like to hear from the community.
- 6.8. A stakeholder pointed out that one problem with a body shop in his neighborhood. He stated the owners dump their unfinished cars on the street and that Ms. Espinoza from Councilman Zine's office was working with him to address the problem.
 - 6.8.1. Mr. Lamishaw stated that it is illegal to park inoperable vehicles on the street.
- 6.9. Mr. Schulte made a motion to send a letter in support of this change of use. Mr. Basch seconded the motion.
- 6.10. The Secretary called roll and the motion was passed 11-0-1.
- 6.11. Mr. Molock turned the meeting over to Ms. Lamishaw.
- 6.12. Ms. Lamishaw requested that the Secretary send the letter out under his signature since it was a conflict of interest. The Secretary said he would do so.

7. Treasurer's Report: Board Treasurer Bob Basch will provide us with an update on our funding status and other matters pertaining to the Treasurer's duties and responsibilities

- 7.1. Mr. Basch announced that the WNC was officially funded. He received a letter from D.O.N.E. on July 12th granting the funds. He also received instructions on how to proceed now that they were funded. This included authorization to participate in City contracts with suppliers like Office Depot. He pointed out that his first purchase was a cash box to store the money that the City has allowed him to withdraw.

He announced that Bank of America handles the accounts for the city. The funds he has withdrawn were used to reimburse Council members for expenses like the refreshments tonight.

Mr. Basch said our current status is that we have \$12,500.00 per quarter. \$6,250.00 is available for use via the debit card, and \$6,250.00 is held back by the City Controller's office to pay by check for any item over \$1,000.00. To date he has spent about \$50.57. He announced that going forward he would present a report at each meeting so that the Board and the stakeholders know how the money is being spent.

Mr. Basch has created a process and forms which he will provide to Mr. Popowich to distribute to the Board members for any expenditure requests. He described the forms and the process. He pointed out that all purchases required two copies of a receipt (one to remain on file with the Council and one for the Controller's office).

7.2. Mr. Durazo from D.O.N.E. was present and asked Mr. Basch to provide copies of the procedures and forms to him and asked for permission to share them with other Councils. He said another Council just had an issue where a departing Board member ran up a \$900.00 tab and said that there was a verbal agreement between the Treasurer and himself for the expenditure. He left that Council with the bill.

7.3. Mr. Schulte asked if the receipt copies need to be official store receipts.

7.3.1. Mr. Basch responded that they didn't have to be store official but could be photocopies.

7.4. Mr. Popowich announced that he would create a Board only web site where we will post procedures and forms. Only the Board would be given the URL.

7.4.1. Ms. Chelebian requested that the procedures would be posted as well.

7.5. Mr. Basch also pointed out that the timer they were using was paid for by the funds and put together by Mr. Basch for about \$24-26.00. He commented that he had researched similar items on the internet and they were running about \$150.00.

8. Report on the Mayor's Budget Conference held on July 31st. This will include discussion and possible action on the creation of a sub-committee under the Communications and Outreach Committee to distribute, collect, tabulate, and report on the Mayor's Budget Survey. (Basch)

8.1. Mr. Basch explained that he and Ms. Conover and Mr. Jurgenson had attended the Mayor's Budget Day Conference. He explained where they went and commented about the lax security at City Hall where they were allowed to roam freely though the building.

He stated the Mayor did speak to the group of NC representatives. The Mayor explained that the City would be financially healthy if the state didn't take the property tax receipts and use it to cover the general fund. He pointed out that the City would have a \$200 million short fall for this year.

The current budget that we are working under did involve the NC's to some degree but the Mayor is asking the NC's to be even more involved for the 2006 budget. The Mayor is asking the NC's to send out a budget priority survey to all of their stakeholders. He is asking each NC to return at least 200 surveys.

Mr. Basch announced that the WNC has been asked to take on this task. He pointed out that not only are we expected to distribute the survey but that we would be tasked with collecting and compiling the data on a D.O.N.E. built web site.

Mr. Basch went on to say that the Mayor has requested the South area to meet again in September. The WNC would be asked to elect two representatives. Those representatives would then elect two representatives to represent the South area in all the discussions going forward. All the different areas would elect two members who would serve on the Mayor's Budget Committee.

Mr. Basch commented that this is a huge load that is being placed on the councils. He also presented a summary from the current budget on the priorities that were set by each NC the last time around.

8.2. Ms. Conover commented that she had attended also. She pointed out that the City will not allow the survey to be posted and distributed via the Internet. It has to be done by hand. She also pointed out that we really only have a two week deadline.

8.3. Mr. Schulte asked if there were any Winnetka events coming up that we could attend and hand these out at.

8.3.1. Mr. Basch said that this was one of the suggestions that D.O.N.E. had handed out for outreach.

8.3.2. Mr. Schulte commented he doesn't know any other way to do this.

8.3.3. Mr. Basch stated that we first have to vote to participate in this program. We can opt out if we want to.

8.3.4. Mr. Molock said that anyone can drop them off at the donut shop in the AM.

8.4. A stakeholder asked if she could get some to hand out to the community. She said she can cover a 2 block radius.

8.4.1. Mr. Basch said that she can get whatever she needs.

8.5. Mr. Popowich also advised the stakeholders that anyone who needed more or needed to turn some in could call him or send him an email via the web site.

8.6. Mr. Basch made a motion to state that the WNC accept this project and that the task be handed over to the Communications & Outreach Committee (C & O Committee) to complete. Mr. Schulte seconded the motion.

8.7. The Secretary called roll and the motion was passed 12-0-1.

9. Discussion and possible action on a request to reconsider the Board's decision not to fund the "Welcome to Winnetka" signs. (Lamishaw-Basch)

If approved the Board will discuss and possibly take action to decide to approve one of the two following motions:

A. The Winnetka Neighborhood Council contribute \$5,000 toward the cost of each of the Winnetka signs and \$5,000 each toward the landscaping and maintenance of the immediate area of the signs, with any funds left over after expending the landscaping and maintenance funds for the immediate area of the signs to be used for any other areas of the Sherman Way median in Winnetka that might require such landscaping or maintenance." (Lamishaw).

B. The Winnetka Neighborhood Council will contribute \$5,000 toward the cost of each of the Winnetka signs. The WNC will direct the President

to contact the Councilman about the placement of a sign near the southern border of Winnetka on Winnetka Avenue. A sum of \$5,000.00 will be encumbered for a period of one calendar year or until such time as this project is deemed unfit by the full Board. (Jurgenson)

- 9.1. Ms. Lamishaw introduced the next item and explained that the Board needed to vote to reconsider the action taken at the last meeting before discussing the new recommendations.
- 9.2. Ms. Chelebian asked if anything had happened to change the reason for the last decision.
- 9.3. Ms. Lamishaw responded that yes more information was now available. She called for a vote on the motion to reconsider.
- 9.4. The Secretary called the roll and the motion to reconsider came up a tie.
 - 9.4.1. Mr. Basch pointed out that we need a 2/3 majority to reconsider. The motion failed.
 - 9.4.2. Ms. Chelebian asked to change her vote from “abstain” to “no”.
 - 9.4.3. Mr. Popowich noted the change and the motion failed to pass 7-6-0.
- 9.5. Ms. Lamishaw commented that she was disappointed that there would be no funds for landscaping.
- 9.6. Mr. Popowich explained that he decided to vote no because he couldn't justify supporting the cost of the signs. He said that he just couldn't support spending \$20000.00 for a sign that probably cost \$5,000.00 to build. He closed by saying that if someone wanted to place a motion on the agenda to landscape around the sign that it was a different issue.
- 9.7. Mr. Molock said that was his question while voting the motion called for \$5,000.00 per sign.
- 9.8. Mr. Jurgenson explained his motion was to landscape and take the rest of the money and show the city that they could purchase a sign to be placed on the south side of the WNC for a lower cost of a much better sign.
- 9.9. Ms. Lamishaw closed the discussion stating we were having an improper discussion. If you want to we can place another item on the agenda for September.

SECRETARY'S NOTE: At this point Ms. Lamishaw opened the floor to a brief period of Public Comment to allow Mr. Jon Lauritzen, the LAUSD School Board representative a chance to speak to the stakeholders.

Mr. Lauritzen introduced himself and apologized for not coming before the Board sooner, but that his Board met on the same day and time. He announced that this has changed and he hoped to attend more regularly.

Mr. Lauritzen announced:

- The school districts have been consolidated in recent years from 8 in the Valley to 3 and now down to 2.
- His office has a new Ombudsman to help his constituents with issues. The Ombudsman is Pat Renyoso. He asked the Council to have someone call him to get her number as he didn't have it with him.
- He holds a monthly advisory council meeting once a month where community members can discuss their issues and advise him on issues he deals with. The next one is on September 28, at 9 AM in the morning at his Devonshire field office. He invited the Council to send representatives and would like us to have one at each meeting going forward.
- He pointed out that there are several closed elementary schools in the area that they are trying to re-open to allow Canoga Park to go back on a single track calendar.
- He also advised everyone that the LAUSD would be opening two new High Schools (one at CSUN, and one at the old drive in location in Van Nuys).
- He announced the school that was planned for the West Valley Occupational Center in Woodland Hills/Winnetka may be delayed. He advise the Board that a recent legal settlement in the Williams case ahs required the LAUSD to focus on building schools in areas that are on multiple track calendars first. He also said with the opening of the new high schools in the area that Taft High School would have about 1500 open seats and the new school wouldn't be needed. He did say that he would continue to work on getting a campus at the WVOC because he felt the district needed a vocational High School program. He envisions the new school would be around 400 seats. He also apologized or the premature eminent domain letters that were sent out.
- He also stated that he is the Chair of the Curriculum and Instruction Committee.
- He announced that one issue he is working on is getting start time of new school years moved back to early August. This would allow for more instructional time before state mandated tests in the spring.

Mr. Basch commented that they are seeing lots of television coverage of the poor conditions in school washrooms. He wonders how the District can build new schools when it can't maintain the ones it has.

Mr. Lauritzen responded that each of the recent bonds set aside money for maintenance. He also pointed out that each school has a washroom monitor who is responsible for making sure they are maintained. In addition the aforementioned settlement has provisions requiring maintenance. He finished by stating that the City is also inspecting the washrooms.

Mr. Popowich commented that he is concerned that there are more and more standardized tests that children have to take and that this must leave little time for instruction. He asked Mr. Lauritzen if he is doing anything about that.

Mr. Lauritzen commented that Mr. Popowich must have been to one of his committee meetings as this is a major issue he is opposing the Superintendent on. He would continue to oppose these tests that are not state mandated.

Ms. Lamishaw thanked Mr. Lauritzen for attending and invited him back.

A stakeholder took this opportunity to say that he felt the Board's last action was defective. He said we voted down returning funds and not the issues that were represented in the two motions not discussed.

Ms. Lamishaw commented that we voted to turn down any funds for the sign at the last meeting which is what we were reconsidering.

Mr. Basch read the reconsideration clause.

Mr. Popowich assured everyone that we will have an agenda item to allocate funds to fix the area around the signs. The issue tonight was not to provide any funds for the sign themselves.

10. Discussion and possible action on reviewing committee structures and numbers of appointed committee members. This may include modifying the limits we set for open committees, inducting new committee members, or the removal of some committee members who have either stepped down or have not attended meetings or responded to calls. (Popowich)

10.1. Ms. Lamishaw introduced the next item and explained that there are three things we need for committees: money, which we now have, time which we have for meetings, and people which we don't have enough of.

10.2. Mr. Popowich explained the purpose of this motion and discussion was to address the fact that some committee members were no longer attending meetings, some have stepped down as Ms. Chelebian did to allow others to serve (specifically Mr. Gilbert who was not at attendance for tonight's meeting either), and to increase stakeholder representation.

10.3. Mr. Schulte said we should break this discussion down into parts and address one at a time like the attendance issue. He agreed that people need to show up at meetings.

10.4. Mr. Popowich stated that we have rules for the main Board which state that if you are absent 3 times you are removed unless you notified the Secretary prior to the absence.

10.5. A stakeholder, Mr. Rosenberg, stated that he has attended many meetings and not been invited to serve on a committee.

10.5.1. Ms. Lamishaw asked Mr. Rosenberg which committee he would like to serve on and asked him to just let us know and we'll work on involving him.

10.5.2. Mr. Rosenberg commented any committee.

10.6. A stakeholder commented that we should give any one not attending notice that they were in danger of being removed.

10.7. Ms. Lamishaw commented that the Committee itself should decide the rules.

10.8. Ms. Chelebian asked if we were voting on that tonight.

10.8.1. Mr. Popowich asked Mr. Basch for direction on whether they need to vote on that or could the Committees decide for themselves.

10.8.2. Mr. Basch stated the Board created the rules for the committees.

10.8.3. Ms. Lamishaw commented that if we have a committee without a quorum due to attendance we are in a bad position.

10.8.4. Mr. Popowich used the PLUM Committee as an example and the case of Ms. Grinley who has missed several meetings and didn't respond to his calls until just last night. She promised she would be in attendance tonight and still wasn't here.

10.8.5. Mr. Basch commented that the Chair of the Committee can make that decision and notify the rest of the Committee on his or her choice and notify the individual that they are removed.

10.9. Mr. Popowich asked to move on to the next topic which was expanding the committees.

10.9.1. Ms. Lamishaw stated she likes the numbers as they are but would like to see alternates selected to fill in case we didn't have a quorum or if someone steps down.

10.9.2. Mr. Popowich stated that he felt we should expand to expand the representation on the Committees. He stated that there are a core group of Board members who make up most committees and we hear and issue and then re-consider the issue before ourselves at the full Board meeting.

10.9.3. Ms. Chelebian asked for clarification on a closed committee vs. an Open committee.

10.9.3.1. Mr. Popowich explained that closed committees were committees whose membership was Board only like the Budget & Finance Committee, the Rules Committee and the Communications & Outreach Committee which would have lots of open committees under it. The open committees are for anyone who is a stakeholder to participate in.

10.9.4. Ms. Conover stated that she thinks alternates are the way to go because large committees have a larger quorum and it may be difficult to get a quorum considering our attendance issues. Plus larger groups have a hard time coming to decision she said.

10.9.5. Mr. Schulte asked if we were removing anyone from a committee.

10.9.5.1. Mr. Popowich stated that we weren't yet, but as the PLUM Chair he would be at the next PLUM Committee meeting.

- 10.9.6. Mr. Valdez commented that it was a good idea to reduce the committee size and have more alternates.
- 10.9.7. Mr. Wolfe said that each committee needs to address their own decision and bring it before the Board for discussion.
- 10.9.8. Ms. Conover stated the committees should consider more alternates and have shorter terms for the alternates (maybe 3 months).
- 10.9.9. Mr. Jurgenson likes having alternates. He suggested the Board members who have not attended committee meetings start attending a few.
- 10.9.10. Mr. Molock said the new Board members should pick a committee and serve on one.
- 10.9.11. Mr. Popowich pointed out that the problem is most committees are full and there are no open positions. This is part of the problem he is trying to address.
- 10.9.12. Ms. Lamishaw interjected that everyone should be on at least two committees so that they know what they are voting on. She said that you can't just attend a committee and vote on an issue you haven't considered or not vote.
- 10.9.13. Mr. Basch commented that we have already devoted a great deal of time on the structure of the committees. He said we should leave it up to the Chair to decide. The idea of alternates is difficult to get them to show up. The Chairs of the committees might want to spend some extra time contacting their members to get them to show up. He would not revise the quantities because we haven't done this long enough to know what works.
- 10.9.14. Mr. Montaine commented the thinks alternates would be a wise idea. He said t his would help us avoid the issues that came up at the PLUM meeting where we had to wait for late attendees to establish a quorum and then some had to leave early as well.
- 10.9.15. Ms. Chelebian posed a hypothetical situation where we have 5 members and 2 alternates and one member doesn't show up. How do we decide who steps in.
- 10.9.15.1. Ms. Lamishaw commented we can have a first and a second alternate.
- 10.9.15.2. Ms. Chelebian asked what we would do if someone had to recuse themselves. Would an alternate serve?
- 10.9.15.3. Ms. Lamishaw said that an alternate would only serve if we didn't have a quorum.
- 10.9.15.4. Ms. Chelebian asked if we had too many Board members on a Committee would we be violating the Brown Act.
- 10.9.15.4.1. Mr. Basch answered that we wouldn't since we have to post them.
- 10.9.15.5. Ms. Robinson said that each committee should decide on their own.

10.9.15.6. Mr. Burgess passed on his comment.

10.9.15.7. A stakeholder said that the Chair needs to be responsible for getting people to show up.

10.9.15.7.1. Ms. Lamishaw stated that we do this by email and phone.

10.9.15.8. A stakeholder asked if there wasn't a Board member that he hasn't seen since he was appointed.

10.9.15.9. Ms. Chelebian asked if any stakeholders had shown an interest in serving on a committee.

10.9.15.10. Ms. Lamishaw said there was a motion to let Ted Valdez serve as an alternate on the PLUM Committee.

10.9.15.11. Mr. Popowich asked Mr. Basch who has to fill the position the Committee or the Board.

10.9.15.11.1. Mr. Basch responded that the committee needs to do it and then bring the nominee before the Board for approval.

11. PLUM Committee report: Discussion and possible action to approve the PLUM Committee recommendations from their August 4, 2004 meeting. (Popowich)

11.1. Ms. Lamishaw introduced the next item.

11.2. Mr. Popowich passed out the PLUM Committee report and said that he struggled with the format for the report but that this would be the type of Committee report that would be submitted ahead of time going forward. He read the PLUM recommendations and asked if anyone wanted to call an item for discussion. No one did.

11.3. Mr. Popowich made a motion to approve the PLUM recommendations. Mr. Schulte seconded the motion.

11.4. The Secretary called roll and the motion was passed 13-0-0.

12. Communication & Outreach Committee Report: An update on the actions taken by the C & O Committee and the status of the WNC Magazine. (Jurgenson)

12.1. Ms. Lamishaw introduced the next item and turned it over to Mr. Jurgenson for his report.

12.2. Mr. Jurgenson explained that the Committee met and has designed a three pronged approach to outreach involving the web site (which he commented Mr. Popowich is doing a tremendous job on), a quarterly magazine, and a cable TV show.

He explained we have a general layout design for the magazine which would be 8 pages which a color front, back and center spread. He briefly outlined the sections we would have and passed around the mock up that we have done.

He introduced the idea for the cable show was to focus on Winnetka on the issues which affect Winnetka. He has already secured the agreement of Councilman's Zine and Smith to appear on his show.

He said that the C & O was working on interns who would help out at all stages.

He announced that thanks to Ms. Robinson the Committee would be considering a booth at the Oktoberfest which is coming up.

Mr. Popowich also announced that the Mayor's Budget Survey project was already on the agenda in anticipation that this might be handed over to the C & O Committee. We will be discussing it tomorrow night.

13. Facilities Committee Report: This report will include a possible discussion and action on a request to enter into a lease with Ricky Gelb for office space located at 20045 Saticoy St., Winnetka. The proposed office space will be about 1482 ¼ sq. ft, with a cost to not exceed \$1200.00 per month gross. If approved by the Board the lease agreement (which is a standard City lease provided by D.O.N.E.) will be submitted for D.O.N.E. for review and approval. (Molock)

13.1. Ms. Lamishaw introduced Mr. Molock.

13.2. Mr. Molock said that he would defer to Ms. Lamishaw to update everyone on the office space.

13.3. Ms. Lamishaw said the lease has been submitted to the property owner, Mr. Rickey Gelb, and that they have reviewed it and have asked D.O.N.E. for some minor revisions. She also stated that Councilman Zine personally asked her to send him a letter asking him to help move this along. She briefly described the space and said we are getting it for a very low rate.

13.4. Mr. Schulte asked if we were voting on it.

13.5. Ms. Lamishaw said that we can't vote until the lease is submitted for our approval.

14. WNC Liaison Reports: Reports on the activities of the WNC Liaison's to the LADWP, Controller Chick's office, VICA, and others. No action is expected. Some liaisons may not have anything to report at this time.

14.1. Ms. Lamishaw announced that Mr. Lamishaw our liaison for the DWP and VICA had to leave early. She said the DWP would soon be sending a letter to the NC's asking for their support for the rate hikes and explaining why they money is needed. She said that each NC, through the liaison would have a vote on the plans that were being made. She also commented that the DWP has to give a lot of its money back to the City to support the general fund and that it really needs to be spent on our water which is what we pay for.

Ms. Lamishaw said that VICA is in recess but they are really focusing on reducing business taxes which are driving businesses from Los Angeles.

14.2. Mr. Popowich announced he had no updates from Controller Chick's office. He did say that he has been forwarding her press releases to the membership and that she is continuing to focus on reforming the Animal Services Department and is doing a tremendous job exposing all the wasted money the DWP spends on public relations firms, large parties, and contactors.

Mr. Popowich also announced that he is trying to get someone from Councilwoman Gruel's office to come speak before the WNC on the Gruel – Garcetti Business Tax proposal moving through the City Council.

15. Public Comments:

15.1. A stakeholder announced that his community has a petition they submitted to the City to get a night time no parking zone at <INSERT LOCATION>. He said that they are dealing with a business in the area who is parking cars that are not finished on the street and that they are having problems with people living in the cars. He would like the WNC to support the request.

15.1.1. Ms. Lamishaw stated that they are going about it the right way by calling Parking Enforcement first.

15.1.2. Mr. Popowich recommended we have the group present to the Public Safety Committee at our next meeting so they can hear the issue in detail and recommend an action to the full Board.

15.2. Mr. Molock said that he has received requests from constituents to see if the City can address the abandoned Pac Bell property next to the Union 76 Station on Winnetka. He said there are problems with trash, unauthorized parking, and people using it as a short cut.

15.2.1. Ms. Lamishaw commented that we can't do anything about it.

15.2.2. Mr. Popowich commented that we can send a letter to various departments requesting them to look into the problem and issue citations. He would add it to either the Public Works or Public Safety agendas.

15.3. Ms. Chelebian requested that we use the full name for the Public Works & Transportation Committee so that people know what it covers.

15.4. Ms. Robinson pointed out that the Committee list needs to be updated.

15.5. Mr. Jurgenson announced that he had attended the Citywide Issues group. This is an alliance of NC's who address city wide issues. He said that we should all make it a point to attend future meetings.

15.6. Mr. Basch raised an issue as Parliamentarian that tonight we requested Board members to sign the Code of Civility which was passed on May 11, and that three Board members have refused to sign it in violation the Boards decision. He wants to know why they refused.

15.6.1. Mr. Wolfe said this really should be an agenda item to be discussed.

15.6.2. Ms. Lamishaw agreed we probably should place it on an agenda to be discussed.

15.6.3. Mr. Basch said that it was a point of order that needed to be addressed since the Board members were in violation of the Board directive which was approved.

Secretary's Note: A discussion between the Board members ensued about who has the right to require them to sign it and it was a matter of principle. Several short comments were made which do not need to be documented here. However, those who did not sign it did state that they felt they didn't have to and that there was nothing that could be done. References to the City Attorney were made about how this should be addressed.

15.6.4. Those that did not sign it commented that they would like to hear the results of the original motion.

15.6.5. Mr. Popowich read the motion which states: "Motion to accept and have each member sign the Code of Civility provided by D.O.N.E."

15.6.6. Mr. Popowich stated that he would send a note to D.O.N.E. asking for the City Attorney's opinion on what happens when Board members choose not to abide by the Board's decision and rules.

16. Meeting adjourned.