



WINNETKA NEIGHBORHOOD COUNCIL
 PO Box 3692, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
JJ Popowich	Art Sims	Mary Ann Smiley	Erick Lace	Jozef Essavi
Board Members				
Armineh Chelebian	Nina Essavi	Nalini Natarajan	Edesa Aghakhanmoshabad	Tess Reyes-Dunn
TJ Martens	T. Alan Schweizer	Vacant Position		Stephanie Aguirre

WINNETKA NEIGHBORHOOD COUNCIL MINUTES

Tuesday, August 11, 2009 – 6:30 PM
 Valley Village
 Winnetka Ave. Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Walgreen's Store**.

1. Call to Order & Board Member's Roll Call

Board Member	Present	Absent	Excused
JJ Popowich	X		
Art Sims	X		
Erick Lace	X		
Mary Ann Smiley	X		
Jozef Essavi	X		
Armineh Chelebian		X	
Nina Essavi	X		
Nalini Natarajan	X		
Edesa Aghakhanmoshabad	X		
Tess Reyes-Dunn			X
TJ Martens	X		
T. Alan Schweizer	X		

Open Seat			
Open Seat			
Stephanie Aguirre	X		
Total	11	1	1

2. Explanation of Meeting Rules

3. Review minutes from last meeting

- 4. Public Comments:** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes. Community service in the valley Jay Nolen, presented to the meeting awareness to the community for autism october 10th in Hamson Dam. Provided services and information to the community. Safe Passage, Trish Steele, for women who requesting the need to support at least one family. To assist women and train them and support them in their new business 8 weeks training and support them with mentoring groups. Teach them how to marker their products. They will be referred to the Youth Committee. Two members for Safe Passages briefly presented their agency and was informed to attend the Youth Committee.
- 5. State and local governments representatives’ updates**
 Representative of Alex Padilla’s office- Lauren presented herself as a resource for the council and the community. Please contact her if needed. Meghan- councilmen Smith’s office presented flyers regarding movies in the park- Madagascar , policy decisions re: water restrictions August 31 public safety meeting. Thomas also presented from DONE.
- 6. Swearing in of new Youth Member, Stephanie Aguirre.**
 New youth member swearing in of Stephanie Aguirre. Stephanie will be asked for her opinion prior to the board members voting so she could have her input.
- 7. Discussion and possible action on appointing interested stakeholders to fill the vacant seats on the Board.**
 Two vacant positions-Greg Sullivan informed the stakeholders of his position and how he is interested in becoming a member as he is interested in bettering the community . The other member is not here who was interested two months ago. One person who attended today, Angela Terraciana, presented her introduction to the board and the stakeholders . She also resides in Winnetka and the street she lives on needs a lot of repairs. Her concern is for the Recycling Center and the problem of graffiti, that she regularly sees in the Winnetka Area. The official process was to vote for the two interested parties. 11 for Greg and 6 for Angela.
- 8. Chief Jones of the LA Fire Department Battalion 17 will be present to update the Board on the affect the staff reduction at local fire stations will have on Winnetka. This may involve discussion and possible action by the Board to take a position and/or action on this issue. (10 minutes)**
 Chief Jones, LAFD, southwest portion of the valley-the budget crisis will reduce the staffing to reduce 40 million. These items are not vacant, but overtime is not permitted. No fires stations have been closed. Reseda, Desoto and Vanowen will affect us. These stations are a task force station and every nine days they rotate to other two stations and reduce amount of staff. His concern is not that the community will lack in any way, just that staffing has been reduced. Their budget is a half a billion dollars a year. Does he foresee a danger where a call will come in and the men and women are already responding to a call and no one would be available? Possibly, but he feels the community will be in tack. His station is #84 near Kaiser Hospital.

- 9. Crystal Crandall to present United Solutions non Grid Zone Reduction Program in the vicinity of Sutter Middle School. Discussion and possible action to support up to \$800.00 for T. Shirts for the volunteers to wear during the August 22, 2009 march in the West Valley Area. (10 minutes)**
Crystal- provide Gang Prevention services and is currently running a summer program called United Solutions Program at Sutter MS. August 22, 2009 a march for a safer community, will begin and end at Lanark Park- 21816 Lanark St. The walk will consist of a 3 mile walk and will be early in the morning at 9am and then collaborating with a few other agencies. She is requesting financial support for t. shirts and WNC will be on the t shirt. Josef motioned to support this event for up to \$800.00 for the march August 22, 2009. Art seconded it. All approved.
- 10. David Esparza to present Employment Development Department (EDD) Youth Employment Program. (10 minutes)**
David Esparza--- to present the Employment Development Department (EDD) Youth Employment Program- for potential youth drop outs. Offices are in Pacoima and in the West Valley area.
- 11. Discussion and possible action to approve funding for the Valley Regional Congress. This is a meeting of all the NC's in the valley that addresses issues relevant to NC's. They are asking for funding of at least \$150 or more. Information provided to Board members prior to meeting for review. (10 minutes)**
JJ motioned to support up to \$150.00 and Art seconded it. All approved.
- 12. Diana Holley and Ellen McCleve to present Oktoberfest. Discussion and possible action to support up to \$3,500.00 for Oktoberfest. (10 minutes)**
This event is the 13th annual Oktoberfest- which is October 16-18, 2009 at Winnetka Park 8401 Winnetka Ave. Carnival rides, arts & crafts, games, food and drinks, entertainment and a raffle will take place during this weekend. Ellen was requesting for WNC to be involved that weekend and to support the community. Not doing the money mailer. WNC, last year supported by renting he AAA rentals approximately \$3500.00. TJ motioned for up to \$3500.00 to support the Oktoberfest and Alan seconded the motion. All approved.
- 13. Discussion and possible action on a request by Dr. Saad Tanius for approval of the addition of a church to be located at 19733 Stagg St., Winnetka. This may include discussions of any necessary zoning changes or conditional use permits.**
No one was available to present.
- 14. Thomas Glick and Joyce Pearson to present to all Neighborhood Councils in Council District 3 specifically to the West Valley area. An overview of the preliminary plans for the Warner Center Regional area. (10 minutes)**
To present Warner Center meetings at 5:30pm on Thursdays one time per month. To discuss new ideas on how to improve the West Valley Area.
- 15. Joe Harris, Recreation Coordinator at Winnetka Recreation Center. (10 minutes)**
Joe Harris presented the concern for the sports at Winnetka Park. He reported that he is looking forward to fall as it is coming up and the kids will need better equipment and better programs for the community. He was referred t o the Youth Committee for possible assistance in this matter.
- 16. Discussion and possible action to support up to \$2,500.00 for Valley Interfaith Council as it will provide food for the pantries in the San Fernando Valley. Per Linda, she had previously received an approval for all of the NC's for this particular support. (10 minutes)**
If the board chose to support this item then a vote was needed, but if the city will not permit us to support the Valley Interfaith Council in order to provide food for the pantries in the West Valley area., then we would have to find out after the paper work was submitted. This item was be tabled as Linda was not present to speak again on this issue.
- 17. Discussion and possible action to reassign funds from the speed sign project. Originally \$12,000.00 was approved in order to complete the left hand turn fingers on Sherman Way. (5 minutes)**
Art motioned to finish the fingers for the Sherman Way Median Project and to reassign the \$12,000.00 originally allocated to the speed signs that was approved before. Erick seconded it. All approved. Another motion to support up to \$17,000.00 to complete the Sherman Way Median Project . JJ motioned and Art seconded it. All approved.
- 18. Discussion and possible action on certain board members with a number of absences. (5 minutes)**
By laws require us to bring to the board if any board members have more than 3 absences. Edessa has April, May and March as being absent. Yah- stay; Nay- remove her from the board. Motion JJ Art seconded it. Edessa. JJ-no Maryann –

yes, Erick yes, Josef yes, Nina- yes, Edesa-yes, Alan-yes; Edesa- stays but if she is absent again she will automatically be removed from the board. Stephanie presented to the board that she has already missed 2 meetings but she explained that she is very busy at school and is committed to school. Several meetings that were not met during the other days of the meetings and were made up on this particular day of our general board meeting. So, if Stephanie misses this evening meeting it is due to her school commitment. She indicated that she may be late in the future

19. Discussion and possible action on requesting cross walks on Sherman Way from CRA. (5 minutes)

Art presented the request for the crosswalks on Sherman Way from CRA. This issue will be tabled for next meeting and a follow up will be presented next month.

20. Discussion and possible action on supporting a memorial plaque for Dwight Burgess. This will include a discussion of where to place the plaque. (5 minutes)

A discussion was conducted regarding a plaque at Quimby Park for Dwight to show our appreciation for his support in working with the community in the Winnetka area. Erick motioned to support s and JJ seconded to review and bring more detailed information to the board next meeting as far as the size, cost and what the dedication would say. All approved.

21. Discussion and possible action to amend the WNC By-Laws Article 7 Election of the Board of Directors to modify section 7 to remove the following item: “No member of the Board of Directors shall serve more than 8 consecutive years.” Changes must be submitted by 9/1/09

JJ motioned and Josef seconded it. All approved except for one who abstains. Motion passed.

22. Discussion and possible action regarding reconciling the election stipulation sheet submitted to Empower LA (DONE) which shows the Board composition as 14 elected and 1 appointed, and the WNC By-Laws which state 8 elected and 7 appointed. Per EmpowerLA the By-Laws supersede the election stipulation. The Board will need to either clarify that the stipulation was incorrect or if the Board desired to make all positions elected, will need to modify By-Laws. Changes must be submitted by 9/1/09

Erick motioned and JJ seconds it. All approved.

23. Discussion and possible action to select five possible locations for our 2010 elections for submission to EmpowerLA and the City Clerk.

JJ motioned to utilize the following locations for elections: Bowling Alley, Winnetka Elementary, Winnetka Park, Sutter MS, Fullbright Elementary, Limerick Elementary. Art seconded it. All approved.

24. Discussion and possible action on illegal vendors in the Winnetka area.

Illegal vendors- a raid was suppose to occur on this date in order to confront this issue. A resolution for us as WNC to endorse support for the police to enforce this code. Motion to write a letter to councilmen Zine to support this code for LAPD to enforce. All approved. Assign this to the Public Safety Committee.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

25. Finance Committee Report (Including Treasurer’s Report, Lace): (5 minutes)

Discussion of monthly report.

26. Interfaith Committee Report (Chelebian): (5 minutes)

27. Events Committee Report (Martens): (5 minutes)

28. Youth Committee Report (Schweizer): (5 minutes)

Discussion of date for the upcoming Youth Expo in October.

29. Planning & Land Use Committee (PLUM) (Popowich): (5 minutes)

30. Public Works & Transportation Committee (Chelebian): (5 minutes)

31. Public Safety Committee (Smiley): (5 minutes)

32. Emergency Preparedness Committee (Martens): (5 minutes)

33. Rules, Election & By-Laws Committee (Popowich): (5 minutes)

34. Future Agenda Items & Calendar of events:

- Youth Committee: August 4/September 1, 2009
- Public Safety Committee: August 18, 2009
- Events Committee: August 25, 2009
- Public Works & Transportation Committee: TBD
- Interfaith Committee: TBD
- Emergency Preparedness: August, 2009

35. Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi.yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

Winnetka Neighborhood Council

WNC

**Celebrating Diversity with Unity
and Dedication to the Community**