



WINNETKA NEIGHBORHOOD COUNCIL

PO Box 3692, Winnetka, CA 91306

www.winnetkanc.com



Chair			Vice Chair
TJ Martens			Nalini Natarajan
Committee Members			
Alan Schweizer	Don Sweeney	Edward L. Jones	Silvia Freiberg

EVENTS COMMITTEE MEETING MINUTES

Monday, January 26, 2009 – 6.30 PM

Valley Village

208300 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Albertson's Food and Drug Store**, 7224 Mason Ave.

- 1. Call to Order & Committee Member Roll Call** Present is:
TJ Martens, Edward Jones, Don Sweeney
Not Present: Alan Schweizer and Nalini Natarajan came in late Silvia Freiberg .
Explanation of Meeting Rules. Governed by Roberts Rules of Order.
- 2. Approval of Minutes.** Minutes approved
- 3. Public Comments:** Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
- 4. Alan questions why the WNC would do another Family Cultural Day.**
- 5. TJ Martens discuss and outline ideas for this year WNC FCE event in August 16 or 23rd.**
more awareness on eco friendly product from mayor company
More involvement from event committee members and board members, partner up with other NC is an option, TJ Martens will contact the NC of Canoga Parks & West Hills
- 6. Nalini to give input whether she can make full commitment by being at booths on Sundays during months of June July and August.**
- 7. Don Sweeney to talk about possible music act in August, and work on press release to contact vendors and sponsors , by next month**
- 8. Discuss and possible action taken to included SGI again in this year's event.**
- 9. More board members to be involved to promote prior event.**
- 10. Sign-up card are in to use at any event that WNC put on but need more board members to talk with stakeholders**
- 11. Discussion and possible action regarding nomination and appointment of at least one new member to fill the vacant Events Committee position. The appointee(s) must be Stakeholders of Winnetka. Each candidate may give a brief statement upon nomination. We are still looking for new members to join us. Tabled to next meeting.**

Next meeting will be held on Monday February 23 2009 at 6:30 PM

Future Agenda Items & other Calendar Events:

Requests for Committee Members to research issues and report back to the Committee at a future time.

Future Agenda Items and other Calendar Events

(All meetings held at Valley Village, 20830 Sherman Way, Winnetka, CA 91306 unless otherwise noted):

12. Adjournment

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi.yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.