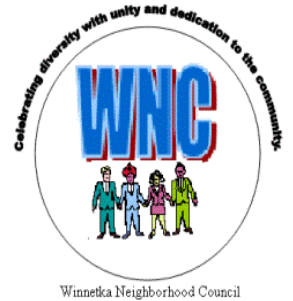




# WINNETKA NEIGHBORHOOD COUNCIL

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## OUTREACH & EVENTS COMMITTEE

	Chair	Vice Chair	Secretary	
	Marilyn Robinson	Dwight Burgess	JJ Popowich	
Board Members				
	Erick Lace	Vacant	Vacant	
		Vacant		

From: J.J. Popowich, Secretary

Date: May 31, 2005

Subject: Outreach & Events Committee Minutes for 05/31/05

1. Call to Order and Committee Members Roll Call.
2. Discussion and possible action on budget requests to be submitted to the Treasurer for fiscal year 2006.
  - 2.1. Ms. Robinson opened this up by saying it's a difficult process. She knows it's hard to plan for events that we don't know what's coming up.
  - 2.2. The discussion started with newsletters. It was pointed out that there were two versions of the newsletter, one of which is two tones and one of which is full color. The two one would be about \$14,000 and about \$3500.00 for an election edition. Overall it was estimated we will need about \$20,000.00 for newsletters.
  - 2.3. Mr. Lace brought up copies for mass runs of mailings.
  - 2.4. This led to a general discussion on printing costs for flyers. After discussion on flyers and the fact that we were going to do a monthly event. Based on this discussion it was determined that the cost of printing would be about \$2400.00.
  - 2.5. Mr. Popowich brought up the cost of a general flyer that we will hand. He started this conversation by asking how many we would want to have on hand. The costs would be about \$400.00.
  - 2.6. Mr. Lace asked about a canopy.
  - 2.7. Ms. Robinson said we do need one and it's about \$100.00. She brought up the need for tables as well.
  - 2.8. Mr. Lace asked whether we should have two tables.
  - 2.9. Ms. Robinson said it would be about \$100.00 for two tables and chairs about \$50.00.
  - 2.10. The committee reviewed the remainder of the budgeted items that we carried over which included the web site costs. This estimation was carried over from last year's estimates. Per Mr. Popowich's estimate the web site costs about \$335.00 per year.
  - 2.11. Mr. Burgess submitted a motion:
 

*"WNC-OE-053105: The OE Committee will submit a budget totaling \$25,935.00 for fiscal year 2006."*
  - 2.12. Mr. Lace seconded the motion.
  - 2.13. Motion passed 4-0
3. Public Comments – Comments from the public on non-agenda items within the Committee's subject matter jurisdiction.
4. Adjournment