



WINNETKA NEIGHBORHOOD COUNCIL

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PLANNING AND LAND USE MANAGEMENT COMMITTEE

Chair Vice Chair Secretary

JJ Popowich

Jacque Lamishaw

Board Members

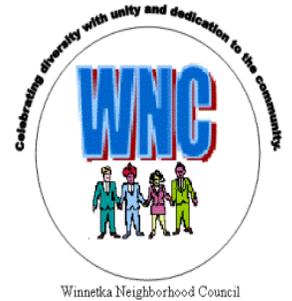
Armineh Chelebian

Chris Jurgenson

Marilyn Robinson

Ted Valdez

Wayne Schulte



Winnetka Neighborhood Council

To: Council Members, Public
From: J.J. Popowich, Secretary
Date: July 6, 2005
Subject: PLUM Meeting Minutes 07/06/05

1. Call to Order and Committee Members Roll Call.

JJ Popowich	Jacque Lamishaw	Ted Valdez	Chris Jurgenson Marilyn Robinson – Excused	Wayne Schulte Armineh Chelebian – Absent
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2. Approval of minutes from the last meeting.

2.1. Mr. Popowich asked if there were any objections to the minutes as they were posted. No objections were made. The minutes stand as posted.

3. Mr. Popowich announced that Ms. Lamishaw had requested to add an item to the agenda but that he had not placed it on in error, and he would like to add it as an emergency item considering the hearing date of July 8, 2005. He made the following motion:

“WNC-070605-1: The WNC PLUM Committee will hear a presentation by Garrett Biggs, a representative of Wal-Mart in their proposal to add a new Wal-Mart store in Northridge.”

3.1. Ms. Lamishaw seconded the motion.

3.2. The motion passed 4 – 0.

3.3. Ms. Lamishaw introduced Mr. Garrett Biggs a representative for Wal-Mart in this matter.

3.4. Mr. Biggs introduced himself as a representative of <INSERT> who has been contracted by Wal-Mart to lobby on behalf of their proposed development of a new Wal-Mart on Nordhoff Ave & Nordhoff Place, in the former BEST Department store building. This is across the street from the Northridge Mall. He explained they already have two Wal-Mart’s in the San Fernando Valley or West Valley, and one elsewhere. He provided some talking points that he will address.

He said he has been working with Councilmember Greig Smith’s office on the concerns of the neighborhood which includes traffic and parking. He said that this location will have a little smaller footprint to accommodate concerns regarding parking. He said this will be an unusual building for Wal-Mart in the fact that it will be a two story building with the bottom level being the parking lot. He also said that they are going to address the traffic problems by installing the new traffic signal system which will better control the flow of traffic around the project.

He also stated that this Wal-Mart will not be a superstore in that it will not have any groceries.

He said he believes these steps will address Councilmember Smith’s concerns. The hearing will be this Friday. They are planning to state that they will not sell guns (they don’t sell any guns in the state of CA), that it will not be a grocery store, it will not be open all night. He commented that the lot is zoned for this type of operation already. He said that there was one group; a Northridge Chamber of Commerce group came out against the project. Wal-Mart is starting to reach out to various groups to

discuss their plans. He summarized by saying he is asking for our support and a statement that we are in favor.

- 3.5. Mr. Schulte asked if there were any studies on the impact this new location will have on Northridge Mall.
 - 3.5.1. Mr. Biggs said that he is not aware of a study on the mall, but there have been studies on impacts to the community which he claims will be positive. He commented that this will bring in new jobs, commerce, and taxes.
 - 3.5.2. Mr. Lamishaw, a stakeholder, said that he was part of the Chamber when Wal-Mart went into Panorama and despite the controversy it revitalized the mall. He said that all the smaller businesses are all doing much better because of the traffic that comes to the mall to go to Wal-Mart.
 - 3.5.3. Mr. Biggs commented that they saw this at Fallbrook Mall which traditionally has struggled and they have seen increased foot traffic. It also serves as an anchor for Porter Ranch.
- 3.6. Ms. Lamishaw said that this doesn't appear to be a property that requires a review for a 24 hour operation.
 - 3.6.1. Mr. Biggs said this isn't one of the concerns Wal-Mart wants to push.
 - 3.6.2. Ms. Lamishaw said that she loves 24 hour stores and we need them.
 - 3.6.3. Mr. Biggs said that this is one of those concessions that they feel Councilmember Smith will require.
 - 3.6.4. Ms. Lamishaw commented that some stores near Northridge Mall are open 24 hours near Thanksgiving and Christmas. Will they ask them at that point?
 - 3.6.5. Mr. Biggs said not at this point, but they could.
 - 3.6.6. There was a discussion on what requires that type of review, corner properties, or alcohol sales, etc.
- 3.7. Mr. Biggs also pointed out that Wal-Mart will not allow RV's to park overnight. This is something that Wal-Mart does elsewhere but they will not do it here.
 - 3.7.1. Mr. Lamishaw said she is not crazy about overnight RV parking. But the 24 hour issues she is in favor of.
 - 3.7.2. Mr. Schulte said the only reason he would support it is the closeness to the college and they need it.
 - 3.7.3. Ms. Lamishaw pointed out the price breaks of Wal-Mart and how that would benefit the Latino community and that we have a lot of Latinos in Winnetka. She went on to say that these are the people that would likely shop there the most.
- 3.8. Mr. Popowich asked to talk about the traffic issue. He commented on the poor design of the intersections of Nordhoff Ave & Nordhoff Place and how it's just a broken intersection. Adding a Wal-Mart in that area will only make the situation worse. He asked what Wal-Mart would do about it.
 - 3.8.1. Mr. Biggs said that Wal-Mart is in the business of profit. He said if people won't go there then they don't make money. So they've worked with Smith to work on the issues and have offered mitigations to address it.
 - 3.8.2. Mr. Popowich asked for more details. It's a bottleneck and it's such a problem he doesn't even like to drive over in that area.
 - 3.8.3. Mr. Biggs said that it's mostly the traffic signals which will be adjusted to control the flow of traffic. They will also do what they can to open the driveways.
 - 3.8.4. Mr. Popowich asked if the other access from Tampa would remain. He also asked about the other business.

- 3.8.5. Mr. Biggs said that the other businesses in that location would stay, Wal-Mart is only buying the BEST building. The access from Tampa would also remain as it serves the other stores as well.
- 3.9. Mr. Jurgenson asked if the other Wal-Mart's are attached to other businesses. Would that still increase their business? He also asked what would be going in on the old Teledyne property.
- 3.9.1. Mr. Valdez said it's a combination of a town home project and stores.
- 3.9.2. Mr. Jurgenson said that will just bring even more traffic to the area.
- 3.9.3. Mr. Popowich pointed out the redevelopment of the shopping center on Nordhoff Place which is adding a larger anchor store as well. This will increase traffic again to that area and add to the problem.
- 3.9.4. Mr. Jurgenson said he is in agreement that this is just more traffic. He said that the intersection is broken and the stakeholders he's spoken to have all said they have a problem with it. He said this is just traffic, traffic, traffic, traffic, traffic, traffic and more. He said that this new development will just add bigger problems.
- 3.9.5. Mr. Lamishaw, a stakeholder, asked Mr. Jurgenson what he thinks the solution to the traffic problem would be.
- 3.9.5.1. Mr. Jurgenson said he doesn't have a solution but that one is needed.
- 3.9.6. Ms. Lamishaw said that if this doesn't go through then they will add 110 condos with businesses on the bottom levels.
- 3.9.6.1. Mr. Jurgenson said this doesn't faze him. We'll deal with that when it comes.
- 3.9.7. Mr. Lamishaw, a stakeholder, said that this is a problem. The DOT is tasked to address the issue. Mr. Lamishaw said that every hearing he goes to it's always traffic. If it's not placed here then where. All we can do is look to see if we can mitigate the traffic for each intersection. He said its 12 intersections so it's hundreds of thousands of dollars of mitigations. He said he spoke to a traffic engineer. He said this is the way we are trying to deal with. He says it's counterproductive considering the jobs and tax benefits it's going to create.
- 3.9.8. Mr. Jurgenson said that we are looking at this. His point is that the number one thing on this list is traffic. He just says that traffic is the number one issue and it has to be addressed. He said he's never said no to the Wal-Mart, it's just that the traffic has to be addressed.
- 3.9.9. Mr. Biggs said that he is a political consultant. He's worked for many public figures and traffic is always a huge issue. He went on to say his company only works with organizations that they support. He then read a letter from Councilmember Smith outlining that traffic is the number one priority. He said that they have addressed these concerns. He pointed out the bullet point in his handout, and proceeded to read it. He pointed out that there are major improvements to flow from the widening of the driveways, the deepening of the turn lanes and the signals. The parking increase will also help flow. All of this will help to address it.
- 3.9.10. Mr. Jurgenson said in theory that's wonderful. But once Wal-Mart is in there and we have a problem how will they be held accountable for it. He would like that in writing from Wal-Mart and would like to see us ask for that.
- 3.9.11. Mr. Biggs said that we have done this through the DOT formulas and so on. We have met the DOT concerns and we have gone beyond that.
- 3.10. Mr. Popowich asked Mr. Valdez if he had any questions or comments.
- 3.10.1. Mr. Valdez asked if the parking lot would be fenced in some way. He said that they've already stated no RV, but at night if it's not gated then it can be open and the parking lots can become gathering places.
- 3.10.1.1. Mr. Biggs said that it's impractical to fence the area and it may not keep people out.
- 3.10.1.2. Mr. Valdez said that the Bowling alley has a rod iron fence.

3.10.1.2.1. Mr. Biggs said that they will have security. He went on to say that having it fenced may lead to even more problems.

3.10.1.3. Mr. Lamishaw, a stakeholder, asked Mr. Valdez if he was aware of a problem there now.

3.10.2. Mr. Valdez said yes.

3.10.3. Mr. Lamishaw said that is one of the problems with a vacant area. One of the things they find when there is a 24 hour place it can be controlled.

3.11. Ms. Lamishaw commented that is one reason to ask in the conditional use permit to allow 24 hours, but that we put a curfew for alcohol sales.

3.12. Mr. Biggs pointed out a fairness issue of holding Wal-Mart to higher standards than other companies.

3.13. Ms. Lamishaw pointed out that these same issues came up with the Porter Ranch and Panorama places and the problems didn't materialize.

3.14. Mr. Jurgenson said that he would like to make a motion to write a letter asking them for accountability of traffic which they are theoretically addressing. He is open to how this is stated.

3.14.1. Mr. Popowich asked for discussion on what the motion would read like.

3.14.2. Mr. Schulte said he would like to see something in that motion about it being a 24 hour store. He said normally he wouldn't like 24 hours, but in this area and the college it's needed. It will help.

3.14.3. Mr. Biggs commented that it will help with traffic too because people will shop at different hours.

3.14.4. Mr. Jurgenson said he is concerned about the lower wage people will be going into that area to shop now.

3.14.5. Several commented that they shop now and that's not an issue.

3.15. Mr. Popowich refocused the discussion back to the main issue of Mr. Jurgenson's motion which traffic. He again asked what the language would read.

3.16. Mr. Biggs asked how Mr. Jurgenson felt that Wal-Mart would be accountable. He asked if the meant a fine would be added if more traffic is generated.

3.16.1. Mr. Popowich commented that it may not be a bad idea to have a tax on traffic generated beyond a certain point.

3.16.2. Mr. Jurgenson said that we need to hold them accountability for future traffic.

3.16.3. Mr. Popowich asked if the main issue is future accountability for traffic increases. He provided an example of: If you have more than x trips generated then y steps must be taken.

3.16.4. Mr. Jurgenson said that we have to start thinking like that. We need to start to address the developers to ensure that the traffic will not negatively impact the surrounding areas.

3.16.5. Mr. Lamishaw said that the DOT does that. They are responsible to figure this out. It's their job to plan for the traffic. To simply say that in the future growth will happen here so we shouldn't do anything.

3.16.6. Mr. Jurgenson said we need to plan for 100 years.

3.16.7. Mr. Lamishaw, a stakeholder, said that we can't do that. It's a cumulative impact and you can't hold one store responsible and say that if it increases then you have to pay a fee.

3.16.8. Ms. Lamishaw said that what we can do is state in the motion that whatever mitigations are agreed upon must be fully implemented without exceptions.

3.16.9. Mr. Lamishaw, a stakeholder, said that maybe our issue is with the DOT.

3.16.10. Mr. Biggs commented that if that's the case then maybe the issue with Councilmember Smith, but he feels that Smith has done his job by raising the issue.

3.16.11. Mr. Lamishaw pointed out that the DOT rates intersections as A – F depending on how long it takes to move through it. They look at how to make sure that the projects don't impact the intersections and make them worse than what they are. Their task is to get a net result of 0 to that grade.

3.17. Mr. Popowich disagreed and asked if we don't have a responsibility to look at the problem as it exists now and say that it's broken. He went on to say that he feels we should be looking at how to fix it first before we add to it. For an example he suggested eliminating the bridge or shutting it down. .

3.18. Mr. Lamishaw commented that removing the bridge is a bad idea that it was placed there to relieve traffic.

3.19. Mr. Popowich said that he would like a moment to come up with a motion for Mr. Jurgenson.

3.20. Mr. Jurgenson asked Mr. Lamishaw if he was working on behalf of Wal-Mart.

3.21. Mr. Jurgenson said he wasn't that he was just a stakeholder.

3.22. Mr. Popowich read off the following motion for Mr. Jurgenson's consideration and asked if it covered everything. There was some discussion with Mr. Jurgenson and the committee members on the contents of the motion.

“WNC-PLUM-070605-2: Recognizing that traffic in that the proposed area is already a problem and that intersections of Nordhoff, and Nordhoff Place and Tampa and Nordhoff are currently failure. The WNC will write a letter stating that the traffic is our main concern and we will require Wal-Mart to put into place mitigations to address traffic, improve the traffic situation in that community now and in the future should the traffic increase significantly. Furthermore we would like them to be held accountable in writing for future mitigation. (Jurgenson)”

3.23. Mr. Popowich called for a second on the motion. No second was made.

3.24. Mr. Popowich proposed another motion with different wording. This led to some discussion between Ms. Lamishaw, Mr. Jurgenson and Mr. Popowich on the exact nature of the wording. The following motion was proposed:

“WNC-PLUM-070605-3: Recognizing that our communities and the surrounding communities are already heavily impacted by traffic concerns. Recognizing the intersections of Nordhoff and Nordhoff Place and Tampa and Nordhoff are currently considered by our community as a failure. Furthermore we also recognize that the addition of a major destination will increase the traffic trips in that area. Therefore we resolve that the WNC will write a letter requiring that Wal-Mart fully implement the mitigations that they propose and the City requires prior to receiving a Certificate of occupancy.” (Popowich-Lamishaw-Jurgenson)

3.25. Mr. Popowich called for a second.

3.26. Ms. Lamishaw seconded the motion.

3.27. Mr. Popowich called for a vote and the motion passed 5-0.

3.28. Ms. Lamishaw asked to propose a second motion to address some other concerns raised in the discussion. She proposed:

“WNC-PLUM-070605-4: The WNC resolves that we approve in concept the Wal-Mart project, that we approve the 24 hour operation of the store and we approve the sale of beer and wine for off site consumption. We furthermore require that overnight RV parking not be permitted. Furthermore we request that Wal-Mart fully comply with all current landscaping ordinances. (Lamishaw)”

3.29. Mr. Popowich seconded her motion.

3.30. There was discussion on the wording and the use of 'require' and the statements not allowing variances. Mr. Lamishaw, a stakeholder, and Ms. Lamishaw both felt that if we kept this in there and since it's not enforceable it will reflect poorly on Winnetka. Mr. Popowich and Mr. Jurgenson both felt that we should do this so that the opinions are clearly stated then things will be changed for a positive.

3.31. Mr. Popowich called for a vote.

3.32. The motion passed 4-1-0 with Mr. Jurgenson abstaining.

3.33. Mr. Popowich said that he would write the letter from the point of view of the PLUM Committee and that we will be submitting this to the full Board for approval.

4. Update, if available and discussion and possible action on the Winnetka Commons project if available.

4.1. Mr. Popowich announced that Gelb Enterprises has filed their applications and that we will be holding our hearing at the August meeting.

5. Discussion and possible action on taking a position on a motion passed by Valley Village Neighborhood Council to repeal SB 1818 (Density Bonus requirements), and opposition to SB 435.

5.1. Mr. Popowich asked how many have read it and pointed out that he personally believes it's a good motion as he feels that the density issue is a huge problem.

5.2. Ms. Lamishaw is against supporting an individual NC opinion on a city wide issue. She believes that this should be addressed on a city wide basis.

5.2.1. Mr. Jurgenson asked if there was a method for this to happen.

5.2.2. Ms. Lamishaw said that there is a Congress in formation.

5.2.3. Mr. Popowich said it's not in place at this time in a manner for which it needs to be done. He briefly explained where the group was in formation.

5.3. Ms. Lamishaw stated that she didn't feel this was the point to address something that the city is going to do and the state has done.

5.3.1. Mr. Jurgenson said that he's not a defeatist and believes we should still state an opinion.

5.3.2. Mr. Popowich commented that he agrees. We are an advisory Board and if we don't state our opinion on issues that affect us whether it's a state issue or a national issue, then we are not doing our job.

5.3.3. Ms. Lamishaw said that she can't believe that this whole proposal is a bad thing.

5.3.4. Mr. Popowich commented that we have to look at the whole picture in the country. He pointed out that we can't keep adding and building up. He cited the Supreme Court ruling that now they can take property to build bigger...but bigger and bigger is not better. He said we have to say no.

5.3.5. Mr. Jurgenson commented that he agrees and we have to stop to the influx. We have the largest migration of people into our state and it's what's causing our problems today. We can't support it. He quoted a movie, "if you build it they will come."

5.3.6. Ms. Lamishaw said that they come because we offer better services and we don't protect our borders.

5.4. Mr. Schulte said that he would like to see us support their efforts. We should state that we support what they are trying to do.

5.5. Mr. Popowich asked Ms. Lamishaw what her specific objections were.

5.5.1. Ms. Lamishaw said that doesn't support their changes.

5.5.2. Mr. Popowich asked for some general specifics.

5.5.3. Ms. Lamishaw said she doesn't recall.

5.6. Mr. Jurgenson said he would second a motion to support this.

5.7. Mr. Popowich summarize:

“WNC-PLUM-070605-5: The WNC supports the Valley Village NC in their efforts to repeal SB 1818 and prevent SB 435 from passing. We look forward to working with Valley Village in the future on these issues. (Schulte-Jurgenson)

5.8. Mr. Popowich called for a vote.

5.9. The motion passed, 4 -1. Ms. Lamishaw opposed.

6. Discussion and possible action on further comment regarding the proposed Fair Housing Ordinance.

6.1. At this time it was decided that no one was prepared to discuss it further. It will remain on the agenda.

7. Discussion and possible action on support of a motion before City Council (05-0002-S145) to include in it's 2005-2006 State Legislative Program to support SB 51, repealing the sunset provision of existing State law (Chapter 301, Statutes of 2002) requiring landlords to give 60 days notices before terminating the tenancy of a tenant who has resided in a dwelling for one year or longer.

7.1. Mr. Popowich explained the motion and read the motion that was before the City Council. He pointed out this will ensure the 60 day notice remains.

7.2. Mr. Valdez commented on the point that a landlord only has to give 30.

7.2.1. Mr. Popowich commented that there is little impact to a landlord. If he's good he can have it rented in a few days, but that a person has many problems finding a new location. He commented that he could remember when he was a renter and what he had to go through.

7.3. Ms. Lamishaw said that she can understand. She pointed out the costs and how hard it can be to find deposits on such notice. She would support this and would like to pass a motion to support this.

“WNC-PLUM-070605-6: The WNC supports the City Council's motion (05-0002-S145) to include in it's 2005-2006 State Legislative Program to support SB 51, repealing the sunset provision of existing State law (Chapter 301, Statutes of 2002) requiring landlords to give 60 days notices before terminating the tenancy of a tenant who has resided in a dwelling for one year or longer. (Lamishaw)”

She commented that this is good and will keep homelessness down.

7.4. Mr. Valdez said that he has a problem with the inequity of the situation between owner and renter.

7.4.1. This went on to discussion on the benefits of the proposal.

7.5. Mr. Popowich seconded. He called for the vote.

7.6. Motion passed: 5 – 0

8. Discussion and possible action on taking a position regarding the Supreme Court's recent decision in Kelo v. New London, allowing any City to seize private property under eminent domain laws for economic development.

8.1. Mr. Popowich said that it's here because he feels that everyone has to step up and take a position. This is wrong. There is no real basis for it and it's taxation without representation.

8.2. Mr. Jurgenson commented he agrees that this wrong. It's bad and we have to take a stand.

8.3. Mr. Popowich said that he would write a letter to the City Council asking them to pass a motion to place this on a legislative agenda to lobby against this, as well as the state representatives, and our Congressional representatives to create and pass a law to prevent this. .

8.4. Mr. Jurgenson said we should write a letter to the President as well.

8.5. Mr. Schulte said he's tired of hearing governments doing whatever they want.

8.6. Mr. Valdez said he is in favor of free enterprise, but not in using government to further free enterprise.

8.7. Mr. Popowich proposed the following motion:

“WNC-PLUM-070605-7: The WNC will take a position against this ruling and state that we do not favor eminent domain being applied for the furthering of free enterprise. Furthermore the WNC directs the Secretary to request the City Council and the California State legislature to take a position against this, and to encourage our Congressional representatives to pass a legislation preventing this from occurring.”

8.8. Mr. Jurgenson seconded the motion.

8.9. Motion: 5 – 0.

9. Discussion and possible action on CPC 2005-3903CA, a proposed ordinance amending Section 12.24.U 14 of the Los Angeles Municipal Code. The proposed ordinance would require that large home improvement stores set aside on site a suitable shelter or area with necessary amenities for people seeking employment with customers of the store. City Planning Commission hearing date: July 14, 2005.

9.1. Mr. Jurgenson commented that he sees this as a problem area for crime and other things to occur.

9.2. Ms. Lamishaw said that this is good it will improve the area.

9.3. Mr. Popowich commented that he would like to see a motion in favor of this.

9.4. Mr. Schulte said he would second a motion.

9.5. Mr. Jurgenson asked who would pay for this.

9.5.1. Ms. Lamishaw and Mr. Popowich said that the store would have to apply for it.

9.6. Mr. Jurgenson asked if this would be policed. He said this is a source for crime. In addition, there will be places for illicit sex crimes. He said that he has seen it. He's concerned it will be out of the way and all sorts of things can happen.

9.6.1. Mr. Popowich pointed out that it has to be in full public view per the proposal.

9.7. Mr. Jurgenson asked about the signs and how they would know about it.

9.7.1. Mr. Popowich said that it's a big sign letting people know where it is and what it is.

9.8. Mr. Jurgenson said it's something that he would like to look into. He's concerned that somewhere down in the future the store wouldn't maintain it. He would like to see there is some accountability.

9.8.1. Mr. Popowich agreed with the maintenance. We can ensure that they do maintain it. He proposed the following motion:

“WNC-PLUM-070605-8: The WNC supports the passage of CPC 2005-3903CA a proposed ordinance amending Section 12.24.U 14 of the Los Angeles Municipal Code. To require that large home improvement stores set aside on site a suitable shelter or area with necessary amenities for people seeking employment with customers of the store. We would also like to request that the proposed ordinance be amended to state specifically that the store be required to continually maintain the area to ensure it remains clean and safe for all who use it for the duration of its occupancy and use. (Popowich)”

9.9. Ms. Lamishaw seconded the motion.

9.10. Mr. Popowich called for a vote and the motion passed 4 – 1 – 0. Mr. Jurgenson abstained.

10. Discussion on possible action on a report by Mr. Valdez regarding any plans for the property located at 20511 W. Roscoe Blvd., Winnetka, CA 91306, which is the corner of Roscoe and Mason.

10.1. Mr. Valdez contacted Keith Klineman who said he represented the developer and invited them to come and give us a presentation on the development they will be doing. He has directed them to the web site and the Chairs contact information so that they can schedule a time if they could make a presentation.

10.2. Mr. Popowich said that he has not heard.

10.3. Ms. Lamishaw asked if they provided any information on plans.

10.3.1. Mr. Valdez said that he didn't do it.

10.3.2. Ms. Lamishaw said she sent the contact info for the owner.

10.4. Mr. Schulte asked why we were discussing this.

10.4.1. Mr. Popowich said that we are doing this because Mr. Valdez raised the issue last meeting so we asked him to look into it and report back to us. This way we can have a say in what is built. He pointed out that Ms. Lamishaw said that it's a by right development but maybe we can get concessions if we work with them.

10.5. Ms. Lamishaw said that in some cases since it's a corner property it may need to have items reviewed depending on what goes in there.

10.6. Mr. Popowich said we'll leave it on the agenda for next time and try to continue to contact the person.

11. Public Comments – Comments from the public on non-agenda items within the Committee's subject matter jurisdiction.

12. Committee Business -

A. Comments on Committee Member's own activities/ Brief announcements.

B. Brief response to statements made or questions posed by persons exercising their general public comment rights.

C. Introduction of any new issues for consideration by the Committee at its next meeting/request that the item be placed on the next meeting's agenda.

D. Requests for Committee Members to research issues and report back to the Committee at a future time.

13. Adjournment