



WINNETKA NEIGHBORHOOD COUNCIL
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PUBLIC WORKS & TRANSPORTATION COMMITTEE

	CHAIR	VICE CHAIR	SECRETARY	
	Armineh Chelebian	Art Sims	Howard Sefflin	
		COMMITTEE MEMBERS		
Josef Essavi	Edwina Hollins	Annie Palai	Tess Reyes-Dunn	

**WNC Public Works & Transportation Committee Minutes of
 Thursday May 31, 2007 – 6:30PM
 Valley Village
 20830 Sherman Way, Winnetka CA 91306**

1. Call to order at 6:38 PM Committee member roll call:

PWT Committee Member	PRESENT	ABSENT	EXCUSED
Armineh Chelebian	X		
Art Sims	X		
Howard Sefflin	X		
Edwina Hollins	X		
Annie Palai		X	
Joseph Essavi	X		
Tess Reyes-Dunn		X	

2. Approval of meeting minutes – April 26, 2007 Meeting

Approval of April 26, 2007 minutes tabled until June 2007 meeting

Agenda Items:

3. Update, discussion and possible action on a joint project between Winnetka Neighborhood Council, Winnetka Chamber of Commerce and Community Redevelopment Agency of LA in order to establish upgrade and beautify a business district, specifically the area around Winnetka Ave and Saticoy, as well as other areas such as intersections along Sherman Way between Corbin Ave and Desoto, and along Winnetka Ave between Vanowen Ave and Nordhoff St.

Armineh Chelebian gave a brief history of the project. PWT Committee Members attended Winnetka Chamber of Commerce meeting 5/7/07 to present the idea of a business improvement district and enlist the Chamber's support. The Chamber did not discuss the issue nor agendize it

for its June meeting. WNC PWT wanted to form a joint committee with the Chamber, however the Chamber does not seem interested.

Michael Cortez/ CRA and President Canoga Park NC explained how the CRA operates and has helped both Canoga Park and Reseda improve their business districts. He outlined the procedures for BID process. AB1290 allocates funds that Councilman Zine can access for projects within his district. The CRA can fund the cost of a consultant. The BID lasts for a period of 5 years and then must be renewed.

Michael recommended WNC PWT speak with Mary Patterson/Director Canoga Park BID. He also recommended that the WNC PWT Committee draft a letter to Councilman Zine to enlist his support for the project. Michael will Email to Armineh, the letter that The Canoga Park NC used to begin their BID process.

Michael advised that the CRA will be sponsoring an event June 09, 9A-12N where the exteriors of 7 homes in Canoga Park will be painted in the area of Milwood and Valerios Sts.

WNC-PWT053107-01: The Public Works & Transportation Committee of the Winnetka Neighborhood Council moves to have a letter sent to Dennis Zine, Los Angeles City Councilman, 3rd District, enlisting his support of the Business Improvement District (BID) for Winnetka. (motion, Chelebian; second, Essavi)

	YES	NO	ABSTAIN	NOTES
Armineh Chelebian	X			
Art Sims	X			
Howard Seflin	X			
Tess Reyes-Dunn				ABSENT
Edwina Hollins	X			
Annie Palai				ABSENT
Joseph Essavi	X			

Approved 5-0

- Supporting and welcoming Food for Less for start of their beatification process. Discussion and possible action on any further and future possible assistance and outreach from WNC to them with their beautification and improvement plans. This is a great start off to the Business beautification agenda.

Store Manager, Scott Wedge, was not present at the PWT meeting. WNC PWT Committee is very interested in assisting Food4Less with its renovation project. PWT & Outreach will make a joint fact finding visit to Food4Less to get more details on the store's planned renovation and obtain the name of the landlord for the shopping center in order to determine what, if any, renovation projects are planned for the shopping center.

5. Update, discussion and possible action on the second & third phase of welcome to Winnetka Sign Median beautification- lights/ solar lights, the rocks and the landscaping, including selection of a professional to draft the design/ plan of the project for submission to the appropriate City departments and implementation of the plan and all financial issues related to the project.

Winnetka sign lighting project tabled. Art spoke with American Landscaping and Greenland Landscaping. Both will provide WNC PWT with bids. Councilman Zine's office will fund part of the project, the City will provide some beautification funds and the WNC has appropriated funding as well. We should have bids by June 01, 2007. WNC PWT will agendaize for the June '07 Board meeting to approve the bids bypassing the June PWT meeting.

6. Update, discussion and possible action from the Animal Welfare AD-Hoc Committee and DAW representatives, and appointment of members to the AD-Hoc Committee.

Lisa Janes is having difficulty getting volunteers for the Animal Welfare Subcommittee. She will solicit volunteers at Pierce College, place a notice at Councilman Zine's office and contact Wendy Moore to place a notice on the new WNC website. Her Email address is life4paws@life4paws.org

7. Update on the Big Sunday project. Report on the spending for the project and the remaining approved funds that were earmarked for the project. Discussion and possible action on all issues related to those funds.

WNC PWT spent \$900 of the \$3000 appropriated for Big Sunday activities. Once we receive the invoice for the tiles at Fulbright Elementary School WNC PWT will submit to DONE for payment.

8. Discussion and possible action in regards with wish list of campus beautification goals submitted by Fullbright Elementary:

Trees, plants and flowers, Planting trees, flowering plants in planters, flats of flowers, Cutting asphalt for 15 tree wells. Bin to haul away old asphalt, Potting soil for 15 planters, Mulch and stakes for trees, Tile setting the "Character Counts" student tiles on the long bench in front of the school and on the wall to the main office

Remove asphalt from playground to create a grassy area for sports, etc., Sprinkler system to water the grass recreational (wire mesh benches and tables) for outside the Parent Center and around the playground for reading

Match to Kirk Douglas Grant for a fitness trail around the playground, Paint, Murals in the auditorium to represent "Character Counts" themes, Murals in the new library, Murals in the kinder area, Books/computers for our new library

Item tabled pending financial update on Big Sunday funding

WNC-PWT053107-02: The Public Works & Transportation Committee of the Winnetka Neighborhood Council moves to table discussion of the Fulbright Elementary School “Wish List” pending a financial update on Big Sunday funding. (motion, Chelebian; Second, Sims)

	YES	NO	ABSTAIN	NOTES
Armineh Chelebian	X			
Art Sims	X			
Howard Seflin	X			
Tess Reyes-Dunn				ABSENT
Edwina Hollins	X			
Annie Palai				ABSENT
Joseph Essavi	X			

Approved 5-0

- Discussion and possible action on beautification of the north side of where Jumilla and Enadia Way meet, (south of Smart n’ Final and strip mall parking lot back of the church under construction). Suggested installation of sprinkler system and trees and blooming plants. (Gene Frank)

Strip of land in question at the convergence of Jamilla Ave & Enadia Way has been determined to be private property according to Field Deputy Octaviano Rios of Councilman Zine’s office. Stakeholder, Gene Frank, who first brought the issue of illegal dumping at this site to the attention of the WNC PWT expressed disappointment that Octaviano Rios did not take the extra step and find out the name of the owner of the property. Mr. Frank said he will Email Octaviano and request the name of the owner and CC Armineh Chelebian.

- Update, discussion and possible action on parking restriction signs on 7200 of Quartz. After having our joint meeting in 09/21/06.

To date, no restricted parking signs have been posted. Vehicles are still being parked illegally in addition to unsavory activity such as public urination. A motion was passed to write a follow up letter to Ken Firoozmand/Transportation Engineer West Valley District to ascertain the status of the restricted parking signs with a copy to Capt. John Sherman/LAPD, Dennis Zine/Councilman 3rd District and Cynthia Ruiz/President Board of Public Works

WNC-PWT053107-03: The Public Works & Transportation Committee of the Winnetka Neighborhood Council moves to write a follow up letter to Ken Firoozmand/Transportation Engineer West Valley District to ascertain the status of restricted parking signs for the 7200 block of Quartz Ave. Copies of the letter will be sent to Captain John Sherman/Commanding Officer West Valley Division Los Angeles Police Department, Dennis Zine/City Councilman 3rd District and Cynthia Ruiz/President, Board of Public Works (motion, Chelebian; second, Seflin)

	YES	NO	ABSTAIN	NOTES
<i>A</i> Armineh Chelebian	X			
<i>p</i> Art Sims	X			
<i>p</i> Howard Sefflin	X			
<i>r</i> Tess Reyes-Dunn				ABSENT
<i>c</i> Edwina Hollins	X			
<i>v</i> Annie Palai				ABSENT
<i>e</i> Joseph Essavi	X			

d
Approved 5-0

11. Discussion and possible action in regards with setting and updating the budge for PWT and earmarking funds for the upcoming projects.

WNC PWT requests earmarking of rollover funds as follows:

\$3,000	Miscellaneous
\$3,000	Additional fencing at Runnymede Park
\$4,000	Holiday banners
\$3,000	Speed indicator project on Mason Ave
\$4,000	Winnetka Neighborhood Council banners
\$3,000	Additional holiday banners
\$3,000	Curbside painting project – red, white & blue
\$10,000	Sherman Way median strip beautification project
\$5,000	Adopt a street
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\$38,000	Total Requested

WNC-PWT053107-04: The Public Works & Transportation Committee of the Winnetka Neighborhood Council moves to earmark the following budget items from carry over funds from the 2004-2005, 2005-2006 and 2006-2007 fiscal years.

\$3000	Miscellaneous items
\$3000	Additional fencing at Runnymede Park – payable to Dept of Recreation and Parks
\$4000	Holiday banners for Sherman Way & Winnetka Avenue
\$3000	Speed monitoring device for Mason Ave
\$4000	Winnetka Neighborhood Council banners
\$3000	Additional holiday street decorations
\$3000	Red, white and blue curbside painting project
\$10,000	Sherman Way median beautification project
\$5000	Adopt A Street Program
\$38,000 TOTAL	(motion, Chelebian; second, Sims)

	YES	NO	ABSTAIN	NOTES
Armineh Chelebian	X			
Art Sims	X			
Howard Seflin	X			
Tess Reyes-Dunn				ABSENT
Edwina Hollins	X			
Annie Palai				ABSENT
Joseph Essavi	X			

Approved 5-0

12. Update on DWP MOU oversight committee and CD 12 Service Cabinet Meeting.

DWP Budget presented to DWP Board 5/29/07

No report from CD12 Cabinet

13. Discussion, update and possible action taken for resurfacing and repair needs of streets in Winnetka and recommendations to Department of Public Works Bureau of Street Services. Including updates on those streets that stakeholders have already brought forward to the PWT committee and WNC. (7400-7500 block of Irondale, between Covello and Valerio, and the 6900 Lubao street, The neighborhood around Hart St. on the other side of Winnetka has been re-paved recently, the 20100-20200 block of Leadwell st. between Winnetka Ave and Oso Ave, 19700-19800 block of Valerio St., 7400-7500 block of Jumilla Ave. , and other streets as brought forward)
<http://www.lacity.org/BOSS/index.htm>

Nothing new to discuss re: street repairs

14. Public Comments-Comments from the public on non-agenda items within the Committee's subject matter jurisdiction

No public comments

15. Adjournment

Meeting adjourned 9:15PM (Essavi; second, Chelebian)