



**Winnetka Neighborhood Council
GENERAL MEETING AGENDA
Tuesday, September 12, 2017, 6:30 PM**



Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC

President	Vice-President	Secretary	Treasurer	Parliamentarian
JJ Popowich	David Uebersax	Vacant	Jaime Pelaez	Franklin Solis
Board Members				
Steven Fuhrman	Erick Lace	Eric Lewis	Tess Reyes-Dunn	Tamicka Green
John Poer	Ajantha Sriramya	Matthew Gregorchuk	Vacant	Jonathan Lewis

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. **MEET & GREET** (Refreshments) [10 min] _____ # of Guests
 2. **CONVENE MEETING**
 3. **PLEDGE OF ALLEGIANCE** [1 min]
 4. **BOARD MEMBER ROLL CALL** [2 min]
 5. Discussion and possible action to appoint stakeholders to fill two vacant At-Large positions on the Board. A call for candidates was posted on our website and announced in the last two Board meetings. The following stakeholders have submitted written requests to be considered for these positions:
 - Christopher Persaud
 - Fenstad Kurt
 - Joshua Belkin

Each candidate will be given 5 minutes to address the Board to explain why they wish to serve on the Board. The Board will be allotted 5 minutes for each candidate to ask the candidate questions. The Board will then vote to fill the first position. Upon completion of the vote to fill the first position, a second vote will occur to fill the second position. Each vote will be a roll-call vote.

6. **SWEARING IN OF NEW BOARD MEMBERS**
7. **MEETING RULES & ANNOUNCEMENTS** [2 min]
8. **APPROVAL OF MINUTES** [5 min]
 - Motion to approve minutes for August 8, 2017 (Popowich) (WNC-2017-091217-01)

9. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]
- Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
10. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]
11. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]
12. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]
- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (WNC-2017-091217-02)
 - i. Moore Business Results Invoices (Outreach)
 - August 1, 2017 invoice (WNC 2017 0701) for July activity expense: \$464.53
 - September 1, 2017 invoice (WNC 2017 0901) for August activity expense: \$299.30
 - ii. ICDSOft annual renewal fee: \$104.38
 - iii. Winnetka Convention Center:
 - Invoice #: 430 for the May 25, 2017, Budget & Finance Committee: \$150.00
 - Invoice #: 431 for the June 28, 2017, PWT Committee: \$100.00
 - Invoice #: 432 for the June 28, 2017, Budget & Finance Committee: \$150.00
 - Invoice #: 436 for the July 24, 2017, PWT Committee: \$100.00
 - Invoice #: 438 for the August 15, 2017, PLUM Committee: \$150.00
 - Invoice #: 438 for the August 28, 2017, PWT Committee: \$100.00
 - i. Valentino's expenses for meeting food for the following months:
 - September 12, 2017 meeting in the amount of \$50.00
 - ii. ExtraSpace Storage fees for the following months:
 - September Storage expense: \$210.00

13. **NON-CONSENT CALENDAR**

- Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min)
- Discussion and possible action regarding how best to leverage the Winnetka NC in order to assist the organizers of the 10th Annual Disaster Preparedness Fair on Saturday, October 17, 2017. Ms. Reyes-Dunn is working with the organizers to organize and gather volunteers. [10 min]

14. TREASURER'S REPORT: (Pelaez/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer's bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) May 2017 and June 2017

WNC-2017-091217-03: "The Winnetka NC Board has reviewed the May 2017 and June 2017 Monthly Expenditure Reports including the associated bank statements. The Board approves the report and authorizes the Treasurer to submit the report to DONE." (Uebersax/Pelaez)

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) July 2017 and August 2017

WNC-2017-091217-04: "The Winnetka NC Board has reviewed the July 2017 and Aug 2017 Monthly Expenditure Reports including the associated bank statements. The Board approves the report and authorizes the Treasurer to submit the report to DONE." (Uebersax/Pelaez)

- Discussion and possible action regarding the Treasurer and Assistant Treasurer position. This may be an update only, or may be an action to appoint a Board member to either position.

15. REGULAR COMMITTEE REPORTS & MOTIONS

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]

NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 7 PM

- i. Discussion and possible action to review and approve the PLUM Committee recommendation regarding continued support for the Westfield Promenade project:

WNC-PLUM-2017-081517-03: The PLUM Committee recommends the Board submit a letter of continuing support for the Westfield Promenade project as it has been developed with the following comments:

- The PLUM Committee acknowledges that Westfield has considered and addressed previous suggestions, setting a model for how developers and NC's should work together
- Westfield is requested to add a center island along the middle of the interior street running north to south. This center island will provide a resting point for pedestrians crossing the street and improve safety
- Encourage Westfield to continue to work with local organizations (impacted NC's, DOT, FAST, CALTRANS, and the MTA)

The developer will be on hand for a short Q & A, however there will be no presentation.

- ii. Discussion and possible action to recommend the Board file a Community Impact Statement (CIS) on Council File 15-1138-S15 "Report on Implementation of Safe Parking Pilot Program". This program would authorize the use of off street parking lots (i.e. shopping centers, commercial parking lots, etc.) as overnight parking for the homeless who sleep in cars. The program would allow parking lots to be used for this purpose with some restrictions on when the homeless would need to leave. It would also allow for outreach and case management services to be provided to the homeless. In some cases a Conditional Use Permit would be required. The Board will consider the PLUM Committee recommendation:

WNC-PLUM-2017-081517-04: The PLUM Committee recommends the Board adopt file a CIS statement and write necessary correspondence to inform the City that the Winnetka NC is generally opposed to the concept of using existing parking lots for overnight parking for homeless individuals without appropriate funding and structure to the process. Specifically, the WNC is concerned about the following:

- A lack of a defined process to allow for public discussion and input to any proposed usage of a specific property. While some situations allow for this if there was a CP the report seems to indicate situations where this would not be the case. Each community should have input and plans should be made to address and mitigate concerns.
- The report does not address security for these sights or the surrounding neighborhoods
- The report does not define what services will be available to the homeless. The WNC feels there should be specific services for medical concerns, addiction issues, and family services that should be available at each location
- The report is vague regarding how violators will be addressed in terms of vehicles that remain beyond the service hours.
- The report does not indicate any specific funding to adequately oversee the program to address items 2-4 and other specific needs.

- iii. Discussion and possible action on the PLUM Committee recommendation to support, in general, the goals of the non-profit organization called Coalition to Preserve LA regarding their request for a motion and letter of support from the Winnetka NC Board requesting City officials increase the involvement of Neighborhood Councils in the process of making major decisions about the General Plan and Community Plans. The PLUM Committee recommends the Board adopt the following motion:

WNC-PLUM-2017-081517-05: The Winnetka NC recognizes that the City of Los Angeles has embarked on a months-long plan to develop a vision for a new General Plan for the City of Los Angeles. This proposed vision is being developed with limited public input, often behind closed doors. This new General Plan is scheduled

to be released to the public and the Neighborhood Councils sometime this fall.

The Winnetka Neighborhood Council hereby declares it will support the efforts of the Coalition to Preserve L.A. in its efforts to ensure major planning decisions and revisions of the General Plan are conducted in an open, transparent, and inclusive manner that allows any and all citizens of Los Angeles who wish to have input into the new General Plan a chance to be heard and considered.

The Winnetka NC has often lamented that the public, and its own Board members, cannot participate in public meetings, hearings, and debates because they often occur downtown, and often occur during the day. Even when meetings are held in locations outside of downtown they often happen only once in an area that is meant to cover large geographic areas.

In conjunction with the Coalition to Preserve L.A. the Winnetka NC hereby requests that all Planning Department Work Group meetings about shared ideas and ideals for revising the General Plan and its many elements and the Mayor's Planning Task Force and Transportation Infrastructure Steering Committee for the General Plan:

1. Be Fully transparent,
2. Be set and held at evening and weekend hours,
3. Be immediately opened to the public
4. Include a live streaming component that includes an interactive feedback loop for citizens to participate via internet, and all streaming content be archived on the Department of Planning's website Department on

Furthermore, we respectfully request that the Department of Planning assign a representative or liaison to attend each Neighborhood Council to educate Board members and stakeholders and create a transparent method for the liaison to record thoughts, ideas, concerns, and comments and share with any working group.

Additionally, the Winnetka NC supports the Coalition to Preserve LA's efforts to require all future Open Space Work Group meetings, three of which were competed in closed door sessions, be open, transparent, and held in at night and weekend hours, and that the Working Group add three additional Open Space meetings be held that follow the prescriptions in this motion.

We further request the Mayor's Planning Task Force and Transportation Infrastructure Steering Committee expand their closed-door meetings to several additional meetings that follow the prescriptions in this motion."

- **Public Safety Committee (PSC) Report (Solis) [15 min]**
NOTICE: The PS Committee Meeting: TBD (Location to be decided)
 - i. No Report this month
- **Public Works & Transportation Committee (PWT) Report (Uebersax) [25 min]**
NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center

- i. Discussion and possible action based on PWT Motions regarding traffic safety issues, particularly relating to recent fatalities, to coordinate with CD3 office, and Department of Transportation, with possible communication with LAPD, and coordination with the WNC Public Safety Committee for additional concerns.
 - a. Winnetka Avenue, south of Vanowen Street:
 - a. After many years of monitoring the unanticipated creation of a third lane of traffic during certain hours, in a stretch where there remains an unfulfilled promise of having a bike lane (including the intersection with Gilmore was the site of a fatality involving a bicyclist), the PWT wishes to have an update as to when the required traffic study will be implemented and completed, to allow the street to be restriped to 2 lanes, and the addition of a bike lane.
 - b. Additionally, not only has the third lane been used during hours where parking is allowed, there not only continues to be cases where drivers weave between that third lane and primary lanes, there are also drivers who use the center divider (designated for left turns) as an extra lane for an extended distance. As such, attention from the LAPD for traffic enforcement is requested.
 - b. Roscoe Street between DeSoto and Mason: Following a fatality last month apparently involving a drunk driver and high speed, underscored by an email received by a stakeholder who lives nearby, the PWT Committee Moved to consider the following suggestions:
 - a. Installation of signs emphasizing the posted speed limit (signs currently on W/B Roscoe at Mason, and E/B at DeSoto), with a radar unit linked to an electronic display showing speed of oncoming vehicles, flashing if they are speeding.
 - b. Conducting an updated Speed Study for the area.
 - c. Increased DUI checkpoints in the areas in and around Winnetka.
 - d. Also discussed were the practicality of installation of speed bumps – usually not advisable on an artery such as Roscoe, or Rumble Strips. The latter, being recently installed as somewhat of a pilot program on Plummer Street between Topanga Canyon Boulevard and Canoga Avenue—but also seen on streets in other areas where speed could be an issue, may warrant specific discussion with CD3 and/or DOT.
 - c. Following another fatality, on Sherman Way at Oakdale, involving a hit and run driver, similar consideration might be warranted, as more is learned in that case.
- ii. Discussion and possible action related to the (tabled) Motion by the LANCC DWP Committee included on the WNC July Board Meeting, but adopted by PWT, relating to the process whereby the recent DWP Contract with IBEW was proposed and adopted:

- Whereas the DWP Board of Water & Power Commissions approved the new labor agreement between the DWP and IBEW Local 18 at a Special Meeting on Tuesday, June 20, 2017;
 - Whereas the Notice of this Special Meeting was not given until Monday, June 19, 2017;
 - Whereas the documentation concerning the new labor agreement was not placed online until the day of the meeting;
 - Whereas the City Council approved the new agreement on June 28, 2017;
 - Whereas the DWP, the City Council, and the Mayor did not conduct any outreach to the Neighborhood Councils or the Ratepayers;
 - Whereas the lack of transparency erodes the trust of confidence of Ratepayers and Angelinos in the Department, the City Council, and the Mayor;
 - Therefore, the Winnetka NC calls for a full presentation and discussion on the new labor agreement to the Neighborhood Councils and Ratepayers.
- **Outreach & Social Media Committee (OSM) Report** (Lewis) [15 min]
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
 - i. No report this month:
 - **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
 - i. Report this month
 - **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
 - i. No Report this month
 - **Budget Advocate/Budget Rep Report** (Green)
 - i. LA City budget day is June 24th 7:30am to 4:00pm at City Hall. (Green) [10 mins]

2. OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]

- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

3. GOOD OF THE ORDER [2 min]

4. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpopowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.