



## WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center  
20122 Vanowen St., Winnetka, CA 91306  
[WinnetkaNC.com](http://WinnetkaNC.com) @WinnetkaNC  
Board@WinnetkaNC.com



Chair		Vice Chair		
JJ Popowich		John Poer		
Committee Members				
Steven Fuhrman	Tom Sattler	David Uebersax	VACANT	VACANT

## PLANNING & LAND USE MANAGEMENT MEETING AGENDA

Tuesday, September 19, 2017, 6:30 PM

Winnetka Convention Center, 20122 W. Vanowen St., Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306** and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Committee considers that item. When the Committee considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Committee's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Committee on any agenda item before the Committee takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Committee has the discretion to modify the amount of time for any speaker. Before a Committee vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

### 1. CONVENE MEETING

### 2. PLEDGE OF ALLEGIANCE [1 min]

### 3. COMMITTEE MEMBER ROLL CALL [2 min]

### 4. MEETING RULES & ANNOUNCEMENTS [2 min]

A. Call for candidates for consideration to be appointed to the Winnetka NC Planning & Land Use Management Committee. Candidates must be stakeholders of the Winnetka NC. Candidates interested in serving on the Committee should provide the Chair with a written statement of their interest. Interest statements will be accepted between now and 7 PM on September 30, 2017. All interested candidates will be invited to attend the September PLUM Committee where they candidates will be asked to address the Committee. The Committee will vote at the October 17, 2017 meeting to appoint candidates to the Committee for the duration of the term. [5 Min]

B. The Committee may discuss any item on the agenda out of order at the discretion of the Chair

### 5. APPROVAL OF MINUTES FOR PAST BOARD MEETINGS [15 min]

- November 2016
- August 2017

6. **PUBLIC COMMENT:** Comments from the public on any items **not specifically listed** on this agenda. Committee Members should not address or discuss these comments other than to direct matters to the Board for assignment to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

7. **NON-CONSENT CALENDAR (allotted time may be reduced depending on meeting needs)**

- A. Discussion and possible action on a planned discussion with Elizabeth Ene, Planning Deputy for Councilmember Blumenfield’s office regarding the future of development in Winnetka. Ms. Ene will be answering questions regarding development and planning issues as well.
- B. Discussion and possible action regarding plans for involvement in the Los Angeles Department Of City Planning efforts to review the Community Plans for the Winnetka area. We are expecting a representative from the Department of City Planning to attend to help us work out how the Winnetka NC will be a part of this process going forward. [40 min]
- C. Discussion and possible action on how the Committee can adequately keep up with new proposed regulations and ensure we have a voice in the process as well as consider proposed cases. The Committee has limited time available to meet and this is a brainstorming session on how we can accomplish our stated goals.

**NOTE: If time permits the Committee may review the current status of the following proposed legislation and discuss and take action as appropriate:**

- D. Discussion and possible action to review a new proposed Processes and Procedures Ordinance. The Processes and Procedures Ordinance is meant to lay the groundwork for a more user-friendly set of guidelines by clearly stating the steps in how the Department evaluates development proposals, all stakeholders can identify the decision makers and the opportunities for public participation. The new set of processes and procedures will retain long-standing opportunities for public comment. Currently, there are over 100 different processes scattered throughout the Zoning Code. The ordinance consolidates redundant workflows and reduces over 100 processes down to about 50 having unique actions. The Committee will first discuss whether we want to review this ordinance, then how we will do so, and finally make recommendations.

**Ordinance:**

[https://planning.lacity.org/ordinances/docs/Processes\\_and\\_Procedures\\_Ordinance/PP\\_Staff\\_Hearing\\_Draft\\_%2007\\_17.pdf](https://planning.lacity.org/ordinances/docs/Processes_and_Procedures_Ordinance/PP_Staff_Hearing_Draft_%2007_17.pdf)

**FAQ:**

[https://planning.lacity.org/ordinances/docs/Processes\\_and\\_Procedures\\_Ordinance/PP\\_Questions\\_and\\_Answers.pdf](https://planning.lacity.org/ordinances/docs/Processes_and_Procedures_Ordinance/PP_Questions_and_Answers.pdf)

- E. Discussion and possible action regarding the proposed Value Capture Ordinance. An ordinance amending Sections 12.24, 14.00, and 14.3.1 of the Los Angeles Municipal

Code to clarify existing regulations and align affordability requirements across the range of zoning entitlements that allow for increased density or floor area ratio beyond what is allowed by zoning. The ordinance will ensure the creation of affordable housing through certain conditional use permits and public benefit projects. Reference & Recommended reading:

Ordinance:

<https://planning.lacity.org/ordinances/docs/ValueCapture/ProposedOrdinance.pdf>

Department of Planning Staff Report:

<https://planning.lacity.org/ordinances/docs/ValueCapture/StaffRpt.pdf>

- F. Discussion and possible action on proposed Transit Oriented Communities (TOC) Affordable Housing Incentive Program. Pursuant to the voter-approved Measure JJJ, Los Angeles Municipal Code (LAMC) 12.22 A.31 was added to create the Transit Oriented Communities (TOC) Affordable Housing Incentive Program (TOC Program). The Measure requires the Department of City Planning to create TOC Affordable Housing Incentive Program Guidelines (TOC Guidelines) that apply to all Housing Developments located within a one-half mile radius of a Major Transit Stop. The PLUM Committee and the Board took action on this item in March and April. New guidelines have been published. For more information please review the following:  
Background Information:  
[https://planning.lacity.org/ordinances/docs/TOC/TOC\\_FAQ.pdf](https://planning.lacity.org/ordinances/docs/TOC/TOC_FAQ.pdf)  
Proposed TOC (updated May 25, 2017):  
<https://planning.lacity.org/ordinances/docs/TOC/TOCGuidelines.pdf>
- G. Discussion and possible action a proposed ordinance amending Sign Regulations of the Los Angeles Municipal Code (LAMC) to clarify the limitations on temporary signs on temporary construction walls and on solid wood fences surrounding vacant lots. For more information please visit:  
**Ordinance:**  
<https://planning.lacity.org/ordinances/docs/TempSignsConstructionWalls/AppendixA.pdf>
- H. Discussion and possible action on the Commercial Cannabis Location Restriction Ordinance is a proposed Los Angeles Municipal Code (LAMC) amendment that would establish location and distancing requirements for commercial cannabis activity within the City.  
**Ordinance:**  
<https://planning.lacity.org/ordinances/docs/CommercialCannabis/files/New/A%20-%20Ordinance.pdf>  
**FAQ:**  
[https://planning.lacity.org/ordinances/docs/CommercialCannabis/files/New/QA\\_9-7-17.pdf](https://planning.lacity.org/ordinances/docs/CommercialCannabis/files/New/QA_9-7-17.pdf)

8. FOR INFORMATION ONLY

9. GOOD OF THE ORDER [2 min]

10. MEETING ADJOURNED

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-648-6219, or via email at [jpopowich@winnetkanc.com](mailto:jpopowich@winnetkanc.com).

#### **PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

#### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

#### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.