



Winnetka Neighborhood Council

GENERAL MEETING AGENDA

Tuesday, August 14, 2018, 6:30 PM

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Vice-President	Treasurer	Parliamentarian	Assistant Treasurer
JJ Popowich	David Uebersax	Christopher Persaud	Franklin Solis	Victor Lerma
Board Members				
Steven Fuhrman	Erick Lace	Tess Reyes-Dunn	Tamicka Eisley	John Poer
Ajantha Sriramya	Judith Giglio	Samantha Ludwig	Vacant	Kamryn Bouyett

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. **MEET & GREET** (Refreshments) [10 min] _____ # of Guests
 2. **CONVENE MEETING**
 3. **PLEDGE OF ALLEGIANCE** [1 min]
BOARD MEMBER ROLL CALL [2 min]
 4. **MEETING RULES & ANNOUNCEMENTS** [2 min]

The Board may take action on any item on the agenda, and agenda items may be taken out of order.

5. **APPROVAL OF MINUTES** [5 min]
 - Motion to approve minutes for July 17, 2018 (Popowich) (**WNC-2018-081418-01**)
6. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]
 - Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
7. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]
8. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]
9. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please

advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (**WNC-2018-081418-02**)
 - i. Moore Business Results Invoices (Outreach)
 - August 1, 2018 invoice (WNC 2018 00801) for June 2018 activity expense: \$415.26
 - ii. Winnetka Convention Center:
 - Winnetka Convention Center (Monday 07/17/18 Special Board): \$150
 - i. Valentino's expenses for meeting food for the following months:
 - August 14, 2018 meeting in the amount of \$50.00
 - ii. ExtraSpace Storage fees for the following months:
 - August Storage expense: \$232.00

10. NON-CONSENT CALENDAR

- i. Discussion and possible action to continue to review, develop comments, and file a Community Impact Statement on City Councilmember Ryu's Neighborhood Council System Reform motion. We will discuss whether to file a statement need on this meeting's discussion or schedule a second discussion at the August meeting to include any Board members not in attendance. You may review the motion details and other CIS at the City Clerk's Council File Motion System here:
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=18-0467>

or the motion itself located here:

http://clkrep.lacity.org/onlinedocs/2018/18-0467_mot_05-25-2018.pdf

The Board considered recommendations 1 – 9 and directed the President to draft proposed language for recommendations and to bring back recommendations 2, for further discussion:

Recommendation 1: The Winnetka NC supports the first recommendation to change the name of DONE to Neighborhood Councils Department and the BONC to the Neighborhood Council Commission.

Recommendation 2: Continue discussion

Recommendation 3: The Winnetka NC supports the elimination of any Board Bylaws allowing the "selection" to appoint a vacant Board Seat. Furthermore, the Winnetka NC proposes that the rule for appointing a stakeholder to fill a vacant seat be standardized as follows: Any eligible stakeholder may be nominated by a member of the public or another Board member at the appropriately noticed Brown Act meeting and selected by a roll call vote of the Board.

Recommendation 4: The Winnetka NC recommends that all Board Bylaws be standardized to call for all seats to be At-Large seats. The Winnetka NC believes an open and fair election where all stakeholders can vote for the candidates of their choice is more consistent with the American concept of democracy.

Recommendation 5: The Winnetka NC recommends that all Board Bylaws should be standardized to allow any stakeholder aged 16 or more to vote in any NC election. The Winnetka NC believes that as leaders of our community we have an obligation to develop the future civic leaders of our City. Additionally, we believe that the actions we take as today's leaders have an impact on the youth and therefore youth of a reasonable age of 16 should be able to participate in the debate and decision making process.

Recommendation 6: The Winnetka NC recommends that all Board members and all members of any Planning and Land Use Management Committee (or any committee dealing with planning issues) be required to attend appropriate planning and Land use training before being allowed to vote on any such item.

Recommendation 7: The Winnetka NC supports the concept of being able to roll over funds from one year to the next. We recommend that each NC be allowed to roll over funds from one year to the next and that those funds remain available to the NC until the end of the following year. The Winnetka NC feels there is a valid need at times to accumulate funds for a large project.

Recommendation 8: The Winnetka NC supports removal of any ordinance that prohibits the NC from accepting donations from non-profit organizations or businesses. Furthermore we recommend that any proposed donation be accompanied by a specific spending plan for a specific project, that any donation accepted be first approved by the NC Board and secondly vetted by the City Clerk's office.

Recommendation 9: The Winnetka NC supports the idea of the City Clerk assume full responsibility for running for, and paying for citywide elections of NC Board members on the same day, or at least on the same day on a regional basis. We believe the City Clerk should be required to provide citywide, or region wide advertising promoting the elections. Standardizing the advertising will allow the Clerk to seek bulk advertising rates and save costs. Additionally, we believe the legitimacy of elections would be improved if the City Clerk were handling all promotion and if the elections occurred on the same day.

The Board will continue to review the remaining recommendations and vote on final recommendations to be submitted **(WNC-2018-081418-03)**

- ii. Discussion and possible action regarding the selection of a "Resilience Liaison". The City of Los Angeles was selected as an inaugural member of the 100 Resilient Cities Network from hundreds of potential cities across the world. Since then, Angelenos have come together to develop Resilient Los Angeles, a strategy by and for Angelenos that leverages the city's strengths and advances new partnerships in order to prepare Los Angeles to address current and future challenges.

In the near future, the Mayor's Office and EmpowerLA will co-host a Town Hall type meeting with the Resilience Liaisons from across the city to present and discuss this initiative in more detail. Neighborhood Councils will be asked by the Mayor's Office to come up with a Resilience Plan for their areas by the end of calendar year 2019. EmpowerLA will assist and support you in that effort as we move along. For more information on Resilient Los Angeles visit: <https://www.lamayor.org/Resilience>.

(WNC-2018-081418-04)

- iii. Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min) **(WNC-2018-081418-05)**

- iv. Discussion and possible action to review the 2019 Election Stipulation Sheet. This will involve selecting the following:
 - Election Start & Stop Time
 - Election Location (both a preferred and an alternate location)
 - What languages we wish to have ballots and information printed in and whether we want an interpreter at the polling location
 - Select an Election Committee Chair and Vice Chair (these will be the main contacts and responsible for the election process from here on out)
 - Election Type – at polling place only, online, or vote by mail
 - And any other item on the Election Stipulation Form not included above.

(WNC-2018-081418-06)

- v. Discussion and possible action to approve the following invoices for snacks and incidentals for the Winnetka Movie Night. These will be deducted from the \$300 amount we approved at the July meeting: Target in the amount of \$83.47 for stationary and crayons for children art projects, a bubble machine, and batteries, and Smart & Final in the amount of \$21.85 for ice. **(WNC-2018-081418-07)**

11. TREASURER’S REPORT: (Persaud/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer’s bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for June 2018

WNC-2018-081418-08: “The Winnetka NC Board has reviewed the June 2018 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Persaud/Uebersax)

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for July 2018

WNC-2018-081418-09: “The Winnetka NC Board has reviewed the July 2018 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Persaud/Uebersax)

12. REGULAR COMMITTEE REPORTS & MOTIONS

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]
- NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM

- i. Announcement of vacancies on the PLUM Committee and the resignation of Tom Sattler.

- **Public Safety Committee (PSC) Report** (Ludwig) [15 min]
NOTICE: The PS Committee Meeting: TBD (Location to be decided)

- i.

- **Public Works & Transportation Committee (PWT) Report** (Uebersax) [25 min]
NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center

- i. Update on Pothole Blitz scheduled for the week of 08/13/18.

- **Outreach & Social Media Committee (OSM) Report** (Eisley) [15 min]
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)

i. General comments and feedback regarding the Winnetka Movie Night.

- **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)

- **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)

i. No Report this month

- **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)

i. No Report this month

- **Budget Advocate/Budget Rep Report** (Eisley)

2. OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

3. GOOD OF THE ORDER [2 min]

4. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpopowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days
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refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.